



JUDICIAL COUNCIL OF CALIFORNIA

EXECUTIVE AND
PLANNING COMMITTEE

www.courts.ca.gov/epmeetings.htm
executiveandplanning@jud.ca.gov

EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF OPEN MEETING

Thursday, December 10, 2020

12:10 to 1:00 p.m.

Videoconference

Advisory Body Members Present: Hon. Marsha G. Slough (Chair), Hon. Samuel K. Feng (Vice-chair), Hon. Marla O. Anderson, Hon. Stacy Boulware Eurie, Ms. Nancy CS Eberhardt, Hon. Joyce D. Hinrichs, Hon. Harry E. Hull, Jr., Mr. Patrick M. Kelly, Hon. Dalila C. Lyons, and Hon. Ann C. Moorman

Advisory Body Members Absent: Hon. David M. Rubin

Committee Staff Present: Ms. Amber Barnett and Mr. Cliff Alumno

Staff Present: Ms. Mairead Ahlbach, Ms. Michelle Allan, Ms. Karene Alvarado, Ms. Deirdre Benedict, Mr. Marcus Bray, Ms. Michelle Brooke, Ms. Deborah Brown, Ms. Sherry Celio, Ms. Roma Cheadle, Ms. Lisa Crownover, Ms. Shelley Curran, Ms. Charlene Depner, Ms. Marcela Eggleton, Mr. Michael Giden, Mr. Jason Haas, Mr. John Henzl, Ms. Bonnie Hough, Mr. Cyrus Ip, Mr. Cory Jasperson, Ms. Jamel Jones, Ms. Camilla Kieliger, Ms. Mary Ann Koory, Mr. David Kukesh, Ms. Shelly La Botte, Ms. Maria Lira, Ms. Fran Mueller, Ms. Donna Newman, Ms. Brandy Olivera, Mr. Rob Oyung, Ms. Elyse Pulley, Ms. Laura Speed, Mr. Greg Tanaka, Mr. Zlatko Theodorovic, Ms. Millicent Tidwell, Ms. Oksana Tuk, Mr. Catrayel Wood, Mr. John Wordlaw, and Ms. Josely Yangco-Frona

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:15 p.m., and Mr. Alumno took roll call.

Approval of Minutes

The committee reviewed the draft minutes of the October 21, 2020, videoconference.

Action: *With one abstention (Justice Hull), the committee approved the minutes of the October 21, 2020, videoconference.*

DISCUSSION AND ACTION ITEM

Agenda Setting for the January 22, 2021, Judicial Council Meeting (Action Required)

The committee reviewed available draft reports for the Judicial Council meeting in January.

Action: *The committee set the agenda for the January 22, 2021, Judicial Council meeting by approving reports for placement on the business meeting agenda.*

ADJOURNMENT

With the business concluded, the meeting was adjourned at 12:45 p.m.

Approved by the committee on [insert date].

DRAFT



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EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF ACTION BY E-MAIL

Tuesday, January 12, 2021

5:30 p.m.

Advisory Body Members Who Participated: Hon. Marsha G. Slough (Chair), Hon. Samuel K. Feng (Vice-chair), Hon. Marla O. Anderson, Hon. Stacy Boulware Eurie, Hon. Joyce D. Hinrichs, Hon. Harry E. Hull, Jr., Mr. Patrick M. Kelly, Hon. Dalila C. Lyons, Hon. Ann C. Moorman, and Hon. David M. Rubin

Advisory Body Members Who Did Not Participate: None

Committee Staff: Ms. Amber Barnett and Mr. Cliff Alumno

ACTION BY E-MAIL

As provided in the California Rules of Court, rule 10.75 (o)(1)(B), the chair concluded that prompt action was needed. This action by e-mail concerned a matter that would otherwise be discussed in an open meeting; therefore, in accordance with rule 10.75(o)(2), public notice and the proposal were posted at 5:00 p.m. on Monday, January 11, 2021, to allow at least one complete business day for public comment before the committee took action. No public comments were received.

OPEN DISCUSSION AND ACTION ITEM

Agenda Setting for January 22, 2021, Judicial Council Meeting (Action Required)

Continue to review draft reports and set the agenda for the Judicial Council meeting in January.

Action: The committee unanimously approved three remaining draft reports for placement on the January 22, 2021, Judicial Council business meeting.

CLOSURE OF ACTION

The action by e-mail concluded on Wednesday, January 13, 2021, at 9:45 a.m.

Approved by the committee on [insert date].



Judicial Council of California

Meeting Agenda

Judicial Council

Please visit
courts website:
www.courts.ca.gov
to view live meeting on
Jan. 22, 2021

Meeting materials
are available through
the hyperlinks in
this document.

*Open to the Public Unless Indicated as Closed
(Cal. Rules of Court, rule 10.6(a))*

*Requests for ADA accommodation should be directed to
JCCAccessCoordinator@jud.ca.gov*

Friday, March 12, 2021

Videoconference

CLOSED SESSION (RULE 10.6(B))—PLANNING, PERSONNEL, AND DISCUSSION PROTECTED BY THE ATTORNEY-CLIENT PRIVILEGE

Session: 9:00 – 9:45 a.m.

Transitional Break: 9:45 – 10:05 a.m.

OPEN SESSION (RULE 10.6(A)) — MEETING AGENDA

*A link to the live videostream of the meeting will be available in the Meeting Information Center
at least 15 minutes prior to the start of the open session.*

Open Session Begins: 10:05 a.m.

Call to Order

5 minutes

Public Comment

This meeting will be conducted via videoconference. Public comments will be accepted in writing only.

Submit written comments for this meeting by 1:00 p.m. on Thursday, March 11, 2021, to:

judicialcouncil@jud.ca.gov

Visit the link below and follow the instructions provided under the “Written Comments” section.

<http://www.courts.ca.gov/28045.htm>

Comments received after the deadline will not be delivered to Judicial Council members.

Approval of Minutes

Chief Justice's Report

10 minutes

Administrative Director's Report

15 minutes

Judicial Council Internal Committee Written Reports

CONSENT AGENDA

5 minutes

A council member who wishes to request that any item be moved from the Consent Agenda to the Discussion Agenda is asked to please notify Roma Cheadle at 415-865-7640 at least 48 hours before the meeting.

[21-060](#)

Allocations and Reimbursements to Trial Courts | Model Self-Help Pilot Program Reallocation (Action Required)

Summary:

The Model Self-Help Pilot Program has been operating in five California trial courts since 2002. The Superior Court of Contra Costa County has decided not to continue its participation with its technology model project, and the Trial Court Budget Advisory Committee recommends that the Judicial Council allow all courts to apply for funds to expand their use of technology in providing self-help assistance as part of a consolidated technology funding application process for FY 2020-21, and institute a process to determine a new Model Self-Help Technology Pilot Project for FY 2021-22.

[21-066](#)

Court Interpreters | Payment Policies for Contract Court Interpreters (Action Required)

Summary:

The Judicial Council is charged with setting compensation rates and policies for court interpreters. In April 2018, the Court Executives Advisory Committee (CEAC) voted to form a working group to review and update the *Payment Policies for Contract Court Interpreters* (Payment Policies). The Judicial Council's Executive and Planning Committee approved the formation of the CEAC Ad Hoc Working Group on Interpreter Payment Policy in December 2018. CEAC is recommending an increase to the daily compensation rates, standardized travel reimbursements rates in accordance with the Judicial Council *Financial Policies and Procedures Manual*, a change to the policy title, as well as other changes.

[21-077](#)**Judicial Council | Triennial Review of Judicial Council Governance Policies (Action Required)****Summary:**

The Executive and Planning Committee recommends that the Judicial Council adopt proposed revisions to the *Judicial Council Governance Policies*. The committee oversees the Judicial Council's triennial review of its governance policies and principles under California Rules of Court, rule 10.11 (f). The proposed amendments predominantly address 2019 changes to the Judicial Council internal committee rules of court. Additional revisions were made to simplify language and add hyperlinks.

[21-029](#)**Jury Instructions | Revisions, Additions, and Revocations to Criminal Jury Instructions (Action Required)****Summary:**

The Advisory Committee on Criminal Jury Instructions recommends approving for publication the revised criminal jury instructions prepared by the committee under rule 2.1050 of the California Rules of Court. These changes will keep the instructions current with statutory and case authority. Once approved, the revised instructions will be published in the 2021 edition of the *Judicial Council of California Criminal Jury Instructions (CALCRIM)*.

[21-073](#)**Juvenile Law | 2020-21 Allocations for Juvenile Dependency Counsel Collections Program and Court-Appointed Counsel, Expected Unspent Funding (Action Required)****Summary:**

The Trial Court Budget Advisory Committee recommends two redistributions of funding for court-appointed juvenile dependency counsel for fiscal year (FY) 2020-21. Under the Juvenile Dependency Counsel Collections Program, courts collect reimbursements from parents and other responsible persons liable for the cost of dependency-related legal services to the extent that those persons are able to pay. The committee recommends that the Judicial Council allocate the FY 2019-20 statutorily restricted funds remitted in excess of dependency counsel program administrative costs to the trial courts, calculated according to the methodology adopted by the council. The committee also recommends that the council reallocate unspent dependency counsel funding from courts that have identified funds they do not intend to spend to courts funded at below the average statewide funding level.

[21-076](#)**Language Access Plan | Signage and Technology Grants, Fiscal Year 2020-21: Contingency Awards and Use of Remaining Funding (Action Required)****Summary:**

The Advisory Committee on Providing Access and Fairness and the Language Access Subcommittee recommend that contingency funds held under the Language Access Signage and Technology Grant Program for fiscal year 2020-21 be distributed to 14 courts that applied for contingency funding. The committees also recommend that remaining contingency funds for this cycle be added to the court technology modernization funding grants for remote appearance technology, including video remote interpreting, which is a priority area. This will ensure the full use of this grant funding for technology purposes, which will assist courts to improve remote services and serve more court users.

[21-068](#)**Rules and Forms | Criminal Forms: Sex Offender Registration Termination (Action Required)****Summary:**

The Criminal Law Advisory Committee recommends three new mandatory forms and two new optional forms to be used to petition the court for termination of sex offender registration, provide proof of service, indicate a district attorney's response to the petition, and make appropriate court orders. The state Department of Justice requested the Judicial Council's assistance with forms to implement sex offender registration termination under Penal Code section 290.5 (Senate Bill 384 (Stats. 2017, ch. 541)).

[21-071](#)**Rules and Forms | Technical Change to Elder Abuse Form (Action Required)****Summary:**

Judicial Council staff have identified an erroneous cross-reference in a recently revised Elder Abuse form that should be revised to avoid confusion for parties and judicial officers.

[21-074](#)**Rules and Forms | Technical Form Changes to Reflect Federal Poverty Guidelines (Action Required)****Summary:**

Judicial Council staff recommend the revision of four Judicial Council forms containing figures based on the federal poverty guidelines to reflect the changes in those guidelines recently published by the federal government.

DISCUSSION AGENDA**21-030 Juvenile Law | California Juvenile Justice Realignment Overview
(Presentation Only. No Materials, No Action Required)**

Summary: Recent legislation will result in the closure of any state juvenile justice dispositional option and require each county and court to manage all juvenile offenders who remain under juvenile court jurisdiction. This informational presentation will highlight the changes to the law and the issues for the branch in implementing these changes with other key juvenile justice stakeholders.

Speakers: Hon. Jerilyn L. Borack, Cochair, Family and Juvenile Law Advisory Committee
Ms. Tracy Kenny, Center for Families, Children & the Courts

20 minutes

**[21-026](#) Collaborative Justice | Task Force for Criminal Justice
Collaboration on Mental Health Issues Adult Criminal Progress
Update and Priority Areas (No Action Required)**

Summary: The Collaborative Justice Courts Advisory Committee recommends that the Judicial Council receive the *Task Force for Criminal Justice Collaboration on Mental Health Issues: Adult Criminal Progress Update and Priority Areas* report and direct the Collaborative Justice Courts Advisory Committee to continue its efforts to make recommendations to improve outcomes for criminal justice involved adults who struggle with mental health issues as identified through the committee's annual agenda. The report identifies emerging issues that currently impact individuals with mental illness who are involved in the criminal justice system. It documents progress made to implement recommendations received by the Judicial Council from the Task Force for Criminal Justice Collaboration on Mental Health Issues that were designed to improve adult criminal court responses to defendants who have mental illnesses and outlines areas where work remains ongoing and further efforts are needed.

Speakers: Hon. Stephen Manley, Chair, Mental Health Subcommittee, Collaborative Justice Courts Advisory Committee
Ms. Francine Byrne, Criminal Justice Services

20 minutes

[21-072](#)**Judicial Branch Administration | Tactical Plan for Technology 2021-2022 (Action Required)****Summary:**

The Tactical Plan Update Workstream and the Information Technology Advisory Committee (ITAC) recommend adopting the updated *Tactical Plan for Technology 2021-2022*. The updated plan was developed by reviewing the *Strategic Plan for Technology 2019-2022*, evaluating the status of existing initiatives, and considering new proposed initiatives. The plan was refined following circulation for public comment. Building on the technology strategic plan, the tactical plan describes the focused efforts on technology solutions that further the administration of justice and meet the needs of the people of California.

Speakers:

Hon. Shelia Hanson, Chair, Information Technology Advisory Committee
Ms. Heather Pettit, Information Technology

20 minutes

INFORMATION ONLY ITEMS (NO ACTION REQUIRED)[21-009](#)**Court Facilities | Trial Court Facility Modifications Report for Quarter 1 of Fiscal Year 2020-21****Summary:**

This informational report to the Judicial Council outlines the allocations of facility modification funding made to improve trial court facilities in the first quarter (July through September) of fiscal year 2020-21. To determine allocations, the Trial Court Facility Modification Advisory Committee reviews and approves facility modification requests from across the state in accordance with the council's *Trial Court Facility Modifications Policy*.

[21-010](#)**Court Facilities | Trial Court Facility Modifications Report for Quarter 2 of Fiscal Year 2020-21****Summary:**

This informational report to the Judicial Council outlines the allocations of facility modification funding made to improve trial court facilities in the second quarter (October through December) of fiscal year 2020-21. To determine allocations, the Trial Court Facility Modification Advisory Committee reviews and approves facility modification requests from across the state in accordance with the council's *Trial Court Facility Modifications Policy*.

[21-065](#)**Judicial Branch Budget | Court Innovations Grant Program, Fiscal Year 2020-21, Quarter 2 Report****Summary:**

This report summarizes Judicial Council Court Innovations Grant Program activity for the second quarter of fiscal year 2020-21.

[21-069](#)**Judicial Branch Technology | Court Modernization Funding, Fiscal Year 2020-21, Quarter 3****Summary:**

The California Budget Act of 2020 appropriated \$25 million for the modernization of court operations, and the Judicial Council asked the Technology Committee to

recommend allocation of the funding. The Technology Committee is providing an update to the Judicial Council on the most recent activities including trial court and branchwide activities for the third quarter of fiscal year 2020 -2021.

[21-034](#)**Report to the Legislature | 2020-21 Trial Court Trust Fund Backfill Report, Quarter 2****Summary:**

Pursuant to the Budget Act of 2020, Item 0250-113-0001, Provision 3, the Judicial Council is required to submit quarterly reports to the Joint Legislative Budget Committee on the estimated amount of General Fund required to backfill the Trial Court Trust Fund due to shortfalls in revenue to support trial court operations. This report is for the reporting period of October through December 2020. On or before January 31, 2021, the Judicial Council's Budget Services staff submitted the *2020-21 Trial Court Trust Fund Backfill Report, Quarter 2*.

[21-067](#)**Report to the Legislature | Compliance With Welfare and Institutions Code Section 304.7****Summary:**

The attached report, submitted to the Legislature annually as required by Welfare and Institutions Code section 304.7(c), demonstrates compliance by judges, commissioners, and referees with Juvenile Judicial Officer Training education requirements of the statute. The information provided in this report was gathered from the courts by staff of the Judicial Council's Center for Judicial Education and Research.

[21-032](#)**Report to the Legislature | Court Reporter Fees Collected and Expenditures for Court Reporter Services in Superior Court Civil Proceedings for 2019-20****Summary:**

Pursuant to Government Code section 68086 (f), the Judicial Council is required to submit a report on the statewide court reporter fees collected and expenditures for court reporter services in superior court civil proceedings to the Joint Legislative Budget Committee on or before February 1 of each year. On February 1, 2021, the Judicial Council staff submitted the *Report of Court Reporter Fees Collected and Expenditures for Court Reporter Services in Superior Court Civil Proceedings for 2019-20*.

[21-070](#)**Special Report | Work Group on Homelessness: Interim Report****Summary:**

In October 2020, Chief Justice Tani G. Cantil-Sakauye formed the Work Group on Homelessness to consider how the judicial branch might work with the Governor, the Legislature, and other entities in addressing homelessness, and how court programs and services might be improved to increase access for individuals who are unhoused or are facing the possible loss of their housing. This interim report briefly describes the work group's objectives, membership, structure, progress to date, and next steps.

[21-031](#)**Report to the Legislature | Judicial Branch Courthouse Construction Program Update for 2019-20****Summary:**

Pursuant to Government Code section 70371.8, the Judicial Council is required to report annually on the status of the judicial branch courthouse construction program to the Joint Legislative Budget Committee and the chairs of the Senate Committee on Budget and Fiscal Review and the Assembly Committee on Budget. On or before March 1, 2021, the Judicial Council's Budget Services staff will submit the *Report to the Legislature: Judicial Branch Courthouse Construction Program Update for 2019-20*.

[21-033](#)**Trial Courts | Quarterly Investment Report 4th Quarter of 2020****Summary:**

This *Trial Courts Quarterly Investment Report for Fourth Quarter of 2020* covers the period of October 1, 2020, through December 31, 2020, and provides the financial results for the funds invested by the Judicial Council on behalf of the trial courts as part of the judicial branch treasury program. The report is submitted under agenda item 10, Resolutions Regarding Investment Activities for the Trial Courts, approved by the Judicial Council on February 27, 2004..

Circulating Orders**Appointment Orders****Adjournment**