



JUDICIAL COUNCIL OF CALIFORNIA

EXECUTIVE AND
PLANNING COMMITTEE

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EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

August 12, 2014
12:10 to 1:10 p.m.
Conference Call

Advisory Body Members Present:	Justice Douglas P. Miller (Chair); Judge David M. Rubin (Vice-Chair); Judges Stephen H. Baker, David De Alba, Teri L. Jackson, Mary Ann O'Malley, and Brian C. Walsh; Mr. James P. Fox and Mr. David H. Yamasaki
Advisory Body Members Absent:	Commissioner Sue Alexander and Mr. Mark P. Robinson, Jr.
Invited Guests Present:	Judge James E. Herman, Chair, Judicial Council Technology Committee
Committee Staff Present:	Ms. Jody Patel and Ms. Nancy Carlisle
Judicial Council Staff Present:	Mr. Cliff Alumno, Ms. Eunice Calvert-Banks, Ms. Roma Cheadle, Mr. Curtis L. Child, Ms. Christine Cleary, Ms. Jessica Craven, Ms. Shelley Curran, Mr. Douglas Denton, Ms. Donna Hershkowitz, Mr. Alan Herzfeld, Ms. Bonnie Hough, Mr. John Judnick, Ms. Maria Kwan, Ms. Susan McMullan, Ms. Diane Nunn, Mr. Patrick O'Donnell, Ms. Robin Seeley, Mr. David Smith, Mr. Curt Soderlund, Ms. Laura Speed, Mr. Zlatko Theodorovic, Ms. Julia Weber, and Ms. Bobbie Welling

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:10 p.m., and committee staff took roll call.

DISCUSSION AND ACTION ITEMS (ITEMS 1 – 5)

Item 1

Technical and Administrative Case Management System Standards

Judge James E. Herman, chair of the Judicial Council Technology Committee, presented for the committee's approval, a project for developing technical and operational administration standards for interfacing court case management systems and state justice partner information systems. Judge Herman recommended that the project be accomplished under the new technology governance structure that the Judicial Council will consider for adoption on August 21, 2014, with the Technology Committee's oversight.

Action: *The committee conceptually approved the Judicial Council Technology Committee proposal. Project details will be determined in the annual agenda for the advisory*

committee assigned to the project, following the Judicial Council's decision on the proposal for a branchwide Technology Governance, Strategy, and Funding Plan.

Item 2

Approval of Minutes (Action Required)

The committee reviewed draft minutes of its July 21, 2014, committee meeting.

Action: The committee approved the minutes of its July 21, 2014, meeting.

Item 3

Agenda Setting for the August 21–22, 2014, Judicial Council Meeting (Action Required)

The committee reviewed available draft reports for the August Judicial Council meeting.

Action: The committee set the agenda for the August council meeting by approving the following reports for placement on the business meeting agenda:

- **Budget: Department of Finance Outlook on the State Budget for 2014–2015**
- **Children in Foster Care: Final Report from the California Blue Ribbon Commission on Children in Foster Care**
- **Civic Education: Final Report of the California Task Force on K-12 Civic Learning Task Force and the Fair and Free Video**
- **Collaborative Justice Project: Substance Abuse Focus Grant Funding Allocation Recommendations for Fiscal Year 2014–2015**
- **Court Facilities: Disposition of Vacant State-Owned Court Facilities**
- **Court Facilities: Senate Bill 1407 Project Funding Requests and Judicial Branch AB 1473 Five-Year Infrastructure Plan for Fiscal Year 2015–2016**
- **Family Law: New Online “Parenting After Separation” Course**
- **Government Code Section 68106: Public Notice by Courts of Closures or Reduced Clerks’ Office Hours (Gov. Code, § 68106—Report No. 26)**
- **Judicial Administration: Designation of the Violence Against Women Education Project Planning Committee as a Standing Subcommittee of the Family and Juvenile Law Advisory Committee**
- **Judicial Branch Administration: Court Technology Governance and Strategic Plans**
- **Judicial Branch Administration: Council Oversight of Judicial Council Contracts**
- **Judicial Branch Education: Demonstration of New Judicial Branch Education Website CJER Online**
- **Judicial Branch Technology: Budget Change Proposal Update**
- **Judicial Council: Implementation of Judicial Council Staff Restructuring Directives**
- **Judicial Council Distinguished Service Awards and Aranda Access to Justice Award: Recipients for 2014**
- **Jury Instructions: Revisions to Criminal Jury Instructions (conditionally approved subject to approval by the Rules and Projects Committee)**
- **Subordinate Judicial Officers: Approval of Notification to Legislature on Conversions**
- **Trial Courts: Benefit Funding Process**

- ***Trial Courts: Court Realignment Data (Calendar Year 2013)***
- ***Update on Development of the Strategic Plan for Language Access in the California Courts***

Item 4

Subordinate Judicial Officer (SJO) Conversion for Superior Court of California, County of Yolo (Action Required)

The committee reviewed a recommendation from the Judicial Council's Court Operations Services staff that the Executive and Planning Committee confirm the conversion of one vacant SJO position in the Superior Court of Yolo County.

Action: The committee confirmed a request from the Superior Court of Yolo County to convert one vacant subordinate judicial officer position to a judgeship. The vacancy will result when Commissioner Janene Beronio succeeds retiring Judge Stephen L. Mock when his current term ends January 5, 2015. The conversion is effective on the date of Judge Mock's retirement. When the position is vacated, the court is authorized to temporarily fill the position until a judge is named and sworn in to fill the position.

Item 5

Mental Health Implementation Task Force (No Action Required)

The committee received a status report on the task force's request to defer its June 2014 sunset date, which the Judicial Council initially set in April 2013, for up to another six months.

No committee action

A D J O U R N M E N T

There being no further open meeting business, the meeting was adjourned at 12:45 p.m.

C L O S E D S E S S I O N

Item 6

Pursuant to California Rules of Court, rule 10.75(d)(6) and rule 10.75(d)(9)

The committee reviewed available draft reports for the August Judicial Council meeting.

Action: The committee continued to set the agenda for the August council meeting by approving reports for placement on the business meeting agenda.

Item 7

Pursuant to California Rules of Court, rule 10.75(d)(1)

The committee reviewed nominations for out-of-cycle vacancies on the Appellate Advisory Committee and the Advisory Committee on Financial Accountability and Efficiency for the Judicial Branch.

Action: The committee determined its recommendations to the Chief Justice for out-of-cycle vacancies on the Appellate Advisory Committee and the Advisory Committee on Financial Accountability and Efficiency for the Judicial Branch.

Item 8

Pursuant to California Rules of Court, rule 10.75(d)(5)

The committee discussed issues and concerns regarding security for open meeting venues.

No committee action

Item 9

Pursuant to California Rules of Court, 10.75(c)(1)

The committee reviewed draft minutes of its July 28, 2014, closed meeting.

Action: The committee approved the minutes of its July 28, 2014, closed meeting.

Adjourned closed session at 1:05 p.m.

Approved by the advisory body on October 9, 2014.