



JUDICIAL COUNCIL OF CALIFORNIA

EXECUTIVE AND
PLANNING COMMITTEE

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EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

July 21, 2014
12:10 to 1:10 p.m.
Conference Call

Advisory Body Members Present:	Justice Douglas P. Miller (Chair); Judge David M. Rubin (Vice-Chair); Judges Stephen H. Baker, David De Alba, Teri L. Jackson, Mary Ann O'Malley, and Brian C. Walsh; Mr. James P. Fox and Mr. David H. Yamasaki ¹
Advisory Body Members Absent:	Commissioner Sue Alexander and Mr. Mark P. Robinson, Jr.
Invited Guests Present:	Judge Lorna A. Alksne, Chair, Workload Assessment Advisory Committee; Judge Steven K. Austin, Chair, Court Interpreters Advisory Panel; Hon. Patricia M. Lucas, Co-chair, Court Facilities Advisory Committee; Judge David Edwin Power, Chair, Trial Court Facility Modification Advisory Committee
Committee Staff Present:	Ms. Nancy Carlisle
Judicial Council Staff Present:	Mr. Cliff Alumno, Ms. Deborah C. Brown, Ms. Cristina Foti, Mr. John Judnick, Mr. Patrick O'Donnell, Mr. Gerald Pfab, Ms. Catharine Price, Ms. Leah Rose-Goodwin, and Mr. Zlatko Theodorovic

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:10 p.m. and committee staff took roll call.

Approval of Minutes (Item 1)

The advisory body reviewed and approved the minutes of the June 26, 2014, Executive and Planning Committee meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 2-5)

Item 2

Agenda Setting for the July 29, 2014, Judicial Council Meeting (Action Required)

The committee reviewed available draft reports for the July Judicial Council meeting.

¹ Mr. Yamasaki was not present during the closed session of this committee meeting.

Action: *The committee set the agenda for the July council meeting by approving the following reports for placement on the business meeting agenda:*

- **Court Facilities: Budget Allocations for Statewide Trial Court Facility Modifications and Planning in Fiscal Year 2014–2015**
- **Court Facilities: Legislation to Use One-time Cash Available for Courthouse Capital Projects²**
- **Government Code Section 68106: Public Notice by Courts of Closures or Reduced Clerks' Office Hours (Gov. Code, § 68106—Report No. 25)**
- **Judicial Branch Administration: Interim Report on Directive 125**
- **Judicial Branch Administration: Retirement of the Names “Administrative Office of the Courts” and “AOC”**
- **Judicial Branch Budget: Fiscal Year 2014–2015 Judicial Branch Workers' Compensation Program Cost Allocation**
- **Trial Court Allocation: State Trial Court Improvement and Modernization Fund**
- **Trial Court Allocation: Trial Court Trust Fund**
- **Trial Court Budget: Minimum Fund Balance Policy**
- **Trial Court Trust Fund Allocations: 2 Percent State-Level Reserve Process**

Item 3

Subordinate Judicial Officer Conversion for Superior Court of California, County of Yolo (Action Required)

Action: *With no objection from the committee, the committee chair postponed consideration of this item to the next committee meeting.*

Item 4

Update of Subordinate Judicial Officer Conversion Allocations Using More Current Workload Data (Informational)

The committee reviewed information presented by the chair of the Workload Assessment Advisory Committee, which the committee requested at its January 10, 2014, meeting, on how the remaining subordinate judicial officer conversions authorized under Government Code section 69615 would be allocated if more current workload data were used.

Action: *No committee action.*

Item 5

Strategic Plan for Language Access in the California Courts (Informational)

The committee reviewed a draft of the *Strategic Plan for Language Access in the California Courts* prepared by the Joint Working Group for California's Language Access Plan. The draft council report provided to the committee presented an overview on the formation of the draft plan along with a summary of highlights of stakeholder input and possible recommendations.

² Approved by the committee for placement on the July council business meeting agenda pending review by the council's Policy Coordination and Liaison Committee.

Action: *During his presentation, the chair of the Court Interpreters Advisory Panel requested that the committee approve the following:*

- *Circulation of the draft strategic plan on the California Courts website for public comment and*
- *An additional in-person meeting for the joint working group to be held in 2014.*

The committee approved both requests.

A D J O U R N M E N T

There being no further open meeting business, the meeting was adjourned at 1:00 p.m.

C L O S E D S E S S I O N

Item 1

Pursuant to California Rules of Court, rule 10.75(d)(6)

Non-final audit reports.

The committee reviewed the available draft report, Judicial Branch Administration: Audit Report for Judicial Council Acceptance, for the July 29, 2014, Judicial Council meeting.

Action: *The committee approved the report for placement on the July council business meeting agenda.*

Adjourned closed session at 1:05 p.m.

Approved by the advisory body on August 12, 2014.