



JUDICIAL COUNCIL OF CALIFORNIA

EXECUTIVE AND
PLANNING COMMITTEE

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EXECUTIVE AND PLANNING COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

Thursday, March 23, 2017

9:00 a.m. to 12:00 p.m.

San Francisco

Committee Members Present: Justice Douglas P. Miller (Chair); Judge Marla O. Anderson (Vice Chair); Justice Harry E. Hull, Jr.; Judges Jeffrey B. Barton, Daniel J. Buckley, Samuel K. Feng, Gary Nadler, and David M. Rubin; Mr. Richard D. Feldstein and Ms. Donna D. Melby

Advisory Body Chairs and Vice Chairs Present: Advisory Committee on Providing Access and Fairness
Hon. Kathleen E. O'Leary and Hon. Laurie Zelon, Co-chairs

Collaborative Justice Courts Advisory Committee
Hon. Richard Vlavianos, Chair, and Hon. Rogelio R. Flores, Vice-chair

Court Facilities Advisory Committee
Hon. Brad R. Hill, Chair

Court Interpreters Advisory Panel
Hon. Brian McCabe, Chair, and Mr. Shawn Landry, Vice-chair

Court Security Advisory Committee
Hon. Thomas M. Maddock, Chair

Governing Committee of the Center for Judicial Education and Research
Hon. Theodore M. Weathers, Chair

Language Access Plan Implementation Task Force
Hon. Mariano-Florentino Cuéllar, Chair

Shriver Civil Counsel Act Implementation Committee
Hon. Earl Johnson, Jr. (Ret.), Chair

Tribal Court-State Court Forum
Hon. Dennis M. Perluss, Co-chair

Trial Court Facility Modification Advisory Committee
Hon. Donald C. Byrd, Chair, and Hon. William F. Highberger, Vice-chair

Workload Assessment Advisory Committee
Hon. Lorna A. Alksne, Chair

Committee Staff Present: Ms. Jody Patel and Ms. Amber Barnett

Staff Present: Ms. Karene Alvarado, Ms. Francine Byrne, Ms. Roma Cheadle, Mr. Douglas Denton, Mr. Edward Ellestad, Ms. Ann Gilmour, Ms. Bonnie Rose Hough, Ms. Donna Ignacio, Ms. Olivia Lawrence, Mr. Bob Lowney, Mr. Chris Magnusson, Ms. Kristine Metzker, Mr. Patrick O'Donnell, Ms. Leah Rose-Goodwin, Ms. Sonia Sierra Wolf, Mr. Jagan Singh, Ms. Nancy Taylor, Ms. Millicent Tidwell, Ms. Kyanna Williams, Mr. John Wordlaw, and Ms. Josely Yangco-Frona

OPEN MEETING

Call to Order and Roll Call

The vice-chair called the meeting to order at 9:00 a.m. and committee staff took roll call.

Approval of Minutes

The committee voted to approve the following minutes:

- March 2, 2017, Executive and Planning Committee meeting
- March 10, 2017, Executive and Planning Committee action by email

DISCUSSION AND ACTION ITEMS

Item 1

2017 Advisory Body Annual Agenda Discussion (Action Required)

Review 2017 annual agendas with advisory body chairs and staff for the following advisory bodies for which it has oversight:

- Advisory Committee on Providing Access and Fairness
- Collaborative Justice Courts Advisory Committee
- Court Facilities Advisory Committee
- Court Interpreters Advisory Panel
- Court Security Advisory Committee
- Governing Committee of the Center for Judicial Education and Research
- Language Access Plan Implementation Task Force
- Shriver Civil Counsel Act Implementation Committee
- Trial Court-State Court Forum
- Trial Court Facility Modification Advisory Committee
- Workload Assessment Advisory Committee

Action 1: The committee approved the 2017 annual agendas of the following advisory bodies as submitted:

- **Advisory Committee on Providing Access and Fairness**
- **Collaborative Justice Courts Advisory Committee**
- **Court Facilities Advisory Committee**
- **Governing Committee of the Center for Judicial Education and Research**
- **Language Access Plan Implementation Task Force**
- **Shriver Civil Counsel Act Implementation Committee**
- **Trial Court-State Court Forum**
- **Trial Court Facility Modification Advisory Committee**

Action 2: The committee approved the 2017 annual agendas of the following advisory bodies with amendments:

- **Court Interpreters Advisory Panel**
Amend Project 1 description regarding Funding to read, "Costs of implementing this process may be substantial. The proposal will include an analysis of likely costs and potential funding sources, as well as additional staffing needs necessary to implement the proposal."
- **Court Security Advisory Committee**
Amend Project 2, 3, and 5, End Product/Outcome of Activity to include information about costs associated with these projects and related Budget Change Proposals.
- **Workload Assessment Advisory Committee**
Amend Project 1 and 2 descriptions to include, "When necessary, the chair will make presentations to TCPJAC and CEAC so that committee members can be apprised of the work of the committee."

A D J O U R N M E N T

There being no further open meeting business, the meeting was adjourned at 11:45 a.m.

C L O S E D S E S S I O N

Item 1

Pursuant to California Rules of Court, rule 10.75(d)(1)

Recommendation for Advisory Body Appointment

Review materials and develop recommendations to be sent to the Chief Justice regarding out-of-cycle appointments to an advisory body.

Action: The committee developed recommendations for submission to the Chief Justice.

Adjourned closed session at 11:50 a.m.

Approved by the advisory body on April 27, 2017.