



JUDICIAL COUNCIL OF CALIFORNIA

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REPORT TO THE JUDICIAL COUNCIL

For business meeting on: April 14–15, 2016

Title

Judicial Council: Implementation of Judicial Council Directives on Judicial Council Staff Restructuring

Agenda Item Type

Information Only

Date of Report

March 22, 2016

Submitted by

Executive and Planning Committee
Hon. Douglas P. Miller, Chair

Contact

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Executive Summary

The chair of the Executive and Planning Committee (E&P) presents this informational report on the implementation of the Judicial Council Directives on Staff Restructuring, as approved by the Judicial Council on August 31, 2012. The Judicial Council Staff Restructuring Directives specifically direct the Administrative Director to report to E&P before each council meeting on every directive. This informational report provides an update on the progress of implementation efforts.

Previous Council Action

The Judicial Council approved directives presented by E&P on August 31, 2012. These directives reaffirmed Judicial Council authority over the staff to the Judicial Council, restructured the staff agency, and endorsed a plan for monthly monitoring of the implementation of the directives by E&P. The last report to the Judicial Council on implementation efforts was provided by E&P at the February 26, 2016, Judicial Council meeting.

Implementation Progress

The staff to the Judicial Council offices continue to progress in implementing the Restructuring Directives in accordance with the timelines for implementation approved by the Judicial Council.

Since the February 2016 council meeting, the following directives were reported as complete:

- **Directive 43**—Audit Services continues to perform internal audits as an ongoing means of improving efficiencies. These internal reviews focus on reviewing, assessing, and ensuring the organization’s own internal controls, processes, and procedures are in place and followed while balancing this workload with the audit services provided to the superior courts.
- **Oversight and Governance–Related Directives**—Implementation of 147 of the 151 Judicial Council Restructuring Directives have reaffirmed and increased the council’s role in overseeing and monitoring the Judicial Council of California. Examples of this increased oversight include the development of guidelines and a process for undertaking any branchwide project or initiative, and annual performance reviews of council executives. Following the completion of the directives, the council will continue to provide this active role utilizing the strong foundation created by the implementation of the restructuring directives. The following three directives related to oversight and governance were closed: 2, 4, and 5.

Attachments

1. *Information on Judicial Council Restructuring Directives*