



# JUDICIAL COUNCIL OF CALIFORNIA

EXECUTIVE AND  
PLANNING COMMITTEE

[www.courts.ca.gov/epmeetings.htm](http://www.courts.ca.gov/epmeetings.htm)  
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## EXECUTIVE AND PLANNING COMMITTEE

### MINUTES OF OPEN MEETING

Thursday, March 24, 2016

12:10 p.m. to 1:00 p.m.

Teleconference

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**Committee Members Present:** Justice Douglas P. Miller (Chair); Judge Marla O. Anderson (Vice Chair); Justice James M. Humes; Judges Daniel J. Buckley, Samuel K. Feng, Gary Nadler, David M. Rubin, and Charles D. Wachob; Mr. Frank McGuire and Ms. Donna D. Melby

**Committee Members Absent:** Mr. Richard D. Feldstein

**Committee Staff Present:** Ms. Nancy Carlisle

**Staff Present:** Ms. Karene Alvarado, Mr. Steven Chang, Ms. Roma Cheadle, Ms. Benita Downs, Ms. Audrey Fancy, Ms. Deborah Genzer, Ms. Bonnie Hough, Ms. Susan McMullan, Mr. Patrick O'Donnell, Ms. Pam Reynolds, Ms. Anne Ronan, Mr. David Smith, Ms. Leah Rose-Goodwin, Mr. Corby Sturges, Mr. Zlatko Theodorovic, and Mr. Don Will

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#### OPEN MEETING

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##### **Call to Order and Roll Call**

The chair called the meeting to order at 12:10 p.m. and committee staff took roll call.

##### **Approval of Minutes**

The committee approved the minutes of the February 25, 2016, meeting.

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#### DISCUSSION AND ACTION ITEMS

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##### **Item 1**

##### **Agenda Setting for the April 15, 2016, Judicial Council Meeting (Action Required)**

Review draft reports and set the agenda for the Judicial Council meeting in April.

**Action:** *The committee reviewed draft reports and set the agenda for the Judicial Council meeting in April.*

**Item 2**

**Subordinate Judicial Officer Conversions Update and Request (Action Required)**

Update members on a committee review of legislation and policies adopted by the Judicial Council on the subject of court requests to defer Subordinate Judicial Officer conversions.

**Action:** *Hon. Marla O. Anderson, Vice-Chair, briefed the committee on requests from three courts to defer conversion of subordinate judicial officers to judgeships and the resulting review that a working group of E&P members is conducting to clarify Judicial Council policies. She indicated a timeline by the summer of 2016 for completing the review.*

Review a request from the Superior Court of California, County of Placer to temporarily defer conversion of one vacant Subordinate Judicial Officer position to a judgeship.

**Action:** *The committee voted to approve the request from the Superior Court of California, County of Placer to temporarily defer conversion of one vacant Subordinate Judicial Officer position to a judgeship.*

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**INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Item 3**

**Annual Agenda Preparation (Information Only)**

Discuss committee roles and preparation for reviewing advisory body annual agendas on April 14, 2016.

**Action:** *Hon. Marla O. Anderson, Vice-Chair, discussed the format for the upcoming meeting and preparations for E&P member participation in the discussion of the annual agendas.*

There being no further open meeting business, the open meeting was adjourned at 12:55 p.m.

Approved by the advisory body on April 14, 2016.