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**Data Analytics Advisory Committee**

**Minutes of Open Meeting**

May 13, 2025

2:00 p.m. - 4:00 p.m.

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| **Advisory Body Members Present:** | Hon. Joyce D. Hinrichs, Chair; Hon. Thomas Kuhnle, Vice-Chair; Hon. Tara M. Desautels; Hon. Lawrence R. Riff; Mr. Brandon Henson; Mr. Sharif Elmallah; Mr. Darrel E. Parker; Ms. Nocona Soboleski; Mr. David Yamasaki; Dr. Bryan Borys; Mr. Darren Dang; Mr. Christopher Roman; Mr. Jake Chatters |
| **Advisory Body Members Absent:** | Mr. Travis Trapp |
| **Others Present:**  | Ms. Leah Rose-Goodwin; Ms. Kristin Greenaway; Mr. Mustafa Sagir; Mr. Kyle Capuli; Mr. Jonathan Alzate; Ms. Alaina Neuburger |

**Open meeting**

**Call to Order and Roll Call**

The chair called the meeting to order at 2:03 p.m., and Ms. Kristin Greenaway took roll call.

**Approval of Minutes**

The advisory body reviewed and approved the minutes of the February 25, 2025, Data Analytics Advisory Committee meeting.

**Discussion and Action Items**

**None**

**Information only Items (Items 1–3)**

**Item 1**

**Judicial Workload Study Update**

Presenter(s): Mr. Mustafa Sagir, Senior Analyst

 Ms. Suzanne Tallarico, National Center for State Courts

Mr. Mustafa Sagir gave an overview of the Judicial Workload Study and explained how the study aims to measure judicial time spent on case-related activities. Data will be gathered from over 600 judicial officers across 17 courts during a 4-week Time Study period. The data obtained from the time study will be used to update case weights necessary for the judicial workload model used to assess statewide judicial need.

Ms. Suzanne Tallarico then provided more details regarding the data collection process and data analysis methodology. Training for participating judges will occur from late July to early August and will be conducted remotely.

NCSC staff also provided a walkthrough of their online data collection tool.

**Item 2**

**Adjustment Request Proposals (ARP’s)**

Presenter(s): Ms. Kristin Greenaway, Manager

Ms. Kristin Greenaway summarized two ARP’s that were sent to DAAC.

The ARP received from Alameda proposes a minimum staff-to-judge ratio be factored into RAS as a supplemental need and included in the Workload Formula calculations. The committee proposed creating an ad hoc committee to further review this proposal.

The ARP received from Stanislaus proposes a factor in the RAS model to be included in the Workload Formula calculations that accounts for the additional time and costs to conduct background checks using the Automated Firearms System for domestic violence restraining orders. The committee emphasized that these types of background checks are not a uniform workload requirement for courts across the state. For example, in some counties, background checks are handled by the sheriff’s department or other law enforcement staff. The committee members expressed that this request does not meet the requirements to make a change to the workload models and proposed to review a draft summary response at the next meeting.

**Item 3**

**DAAC Workplan**

Presenter(s): Hon. Joyce D. Hinrichs, Chair

A DAAC workplan would be used in committee planning beyond the scope of the annual agenda, and could be used to identify upcoming work, priority status of projects, and tentative due dates.

**Adjournment**

There being no further business, the meeting was adjourned at 4:00 p.m..

Approved by the advisory body on enter date.