DATA ANALYTICS ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

May 3, 2024
2:00 p.m. - 4:30 p.m.
Electronic

Advisory Body Members Present:	Hon. Joyce D. Hinrichs, Chair; Hon. Thomas Kuhnle, Vice-Chair; Hon. Tara M. Desautels; Hon. Lawrence R. Riff; Mr. Brandon Henson; Mr. Sharif Elmallah; Mr. Darrel E. Parker; Mr. David Yamasaki; Dr. Bryan Borys; Mr. Darren Dang; Mr. Christopher Roman; Mr. Travis Trapp; Mr. Jake Chatters
Advisory Body Members Absent:	Ms. Nocona Soboleski
Others Present:	Ms. Leah Rose-Goodwin; Ms. Kristin Greenaway; Mr. Nicholas Armstrong; Mr. Jonatan Alzate; Mr. Kyle Capuli; Mr. Mustafa Sagir; Ms. Suzanne Tallarico (NCSC); Mr. Anthony Kim (NCSC); Ms. Amy Kehner (NCSC)

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 2:00 p.m., and Mr. Nicholas Armstrong took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the February 15, 2024, Data Analytics Advisory Committee meeting.

INFORMATIONAL ITEMS (ITEMS 1–3)

Item 1

Resource Assessment Study (RAS): Time Study Overview

Presenter(s):   Ms. Suzanne Tallarico, National Center for State Courts

Mr. Nicholas Armstrong, Judicial Council

Mr. Armstrong introduced Ms. Tallarico of the National Center for State Courts, who presented on the process of conducting a court staff time study. Ms. Tallarico demonstrated the data collection tool that court participants will use and covered various aspects of the time study process, including pre-study training, data collection procedures, help desk support, data analysis, and the role of supplemental qualitative data collection.

Item 2

RAS Time Study Court Participation Update and Next Step

Presenter(s):   Mr. Nicholas Armstrong, Judicial Council

Mr. Armstrong provided an update on the courts confirmed to participate in the upcoming RAS time study. He presented an overview of the selection process, highlighting the use of various data points, including geography, cluster distribution, number of courthouses, and language access needs within each county. Mr. Armstrong demonstrated how these factors collectively show the court sample effectively represents the state's overall diversity and operational differences.

Item 3

Public Data Dashboards

Presenter(s):   Mr. Jake Chatters, Superior Court of Placer County

Ms. Leah Rose-Goodwin, Judicial Council

Mr. Chatters discussed key governance considerations for developing public data dashboards and dynamic data tools. He outlined the implementation of a structured governance process that includes drafting a data proposal, ensuring compliance with established data policies, and conducting reviews with relevant committees. This approach is designed to maintain data accuracy, control access, and ensure the data is prepared to address public inquiries effectively.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:00 p.m.

Approved by the advisory body on enter date.