



JUDICIAL COUNCIL OF CALIFORNIA

COURT TECHNOLOGY
ADVISORY COMMITTEE

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ctac@jud.ca.gov

COURT TECHNOLOGY ADVISORY COMMITTEE

OPEN MEETING AGENDA

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))
THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS
THIS MEETING WILL BE RECORDED

Date: August 18, 2015
Time: 12:00 p.m. to 1:00 p.m. Open Meeting
There will be no nonpublic session of this meeting.
Public Call-In Number: 1-877-820-7831 Public Access Code # 4348559

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the July 10, 2015 Court Technology Advisory Committee public meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to ctac@jud.ca.gov or mailed or delivered to 455 Golden Gate Avenue, 8th Floor, San Francisco 94102, attention: Jackie Woods, Judicial Council. Only written comments received by **10 a.m. at July 9** will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1–4)

Item 1

Rules Modernization Project – Phase 1 (Annual Agenda Project #13) (Action Requested)

Consider public comments on and make recommendations regarding rule proposal to modernize the California Rules of Court to facilitate e-filing, e-service, and e-business. The proposed amendments are part of an ongoing comprehensive review of court rules and are intended to be only non-controversial technical changes to the rules.

Presenters: Mr. Patrick O’Donnell, Managing Attorney, Legal Services
Ms. Tara Lundstrom, Attorney, Legal Services

Item 2

Rules Proposal for Electronic Service (Action Required)

Consider public comments on and make recommendations regarding proposal to amend rules 2.251 and 8.71 to authorize electronic service on the courts that consent to such service.

Presenters: Mr. Patrick O’Donnell, Managing Attorney, Legal Services
Ms. Heather Anderson, Supervising Attorney, Legal Services
Ms. Tara Lundstrom, Attorney, Legal Services

Item 3

Rules Proposal for Public Access to Electronic Appellate Court Records (Action Required)

Consider public comments on and make recommendations regarding proposal to adopt rules 8.80 - 8.85 regarding public access to electronic appellate court records.

Presenters: Ms. Katherine Sher, Attorney, Legal Services
Ms. Heather Anderson, Supervising Attorney, Legal Services

Item 4

E-Signature Standards and Guidelines: Update to the *Trial Court Records Manual* (Action Required)

Review electronic signature standards that would be included in the *Trial Court Records Manual*, and decide whether to recommend that the proposed standards be circulated for comment to the trial courts.

Presenters: Mr. Jake Chatters, Member, Court Executive Advisory Committee
(CEAC) Records Management Subcommittee
Mr. Patrick O’Donnell, Managing Attorney, Legal Services
Ms. Tara Lundstrom, Attorney, Legal Services

IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED) (INFO 1)

Info 1 (Time Permitting)

Annual Agenda Planning

Introduction to the annual agenda procedures for 2016, including a Project Request form required to submit project proposals.

Presenters: Hon. Justice L. Bruiniers, Chair

Ms. Kathy Fink, Manager, Information Technology

Ms. Jamel Jones, Senior Business Analyst, Information Technology

V. ADJOURNMENT

Adjourn Nonpublic Session

CTAC Meeting Schedule for 2015

- October 30 (teleconference)
- December 4 (in person)