



JUDICIAL COUNCIL OF CALIFORNIA

COURT TECHNOLOGY
ADVISORY COMMITTEE

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COURT TECHNOLOGY ADVISORY COMMITTEE

RULES AND POLICY SUBCOMMITTEE

OPEN MEETING AGENDA

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))

THIS MEETING IS BEING RECORDED

Date: August 5, 2015
Time: 12:10 pm - 1:00 pm
Location: Teleconference
Public Call-In Number 1-877-820-7831 Public Access Code # 4348559

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the July 1, 2015, Rules and Policy Subcommittee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to ctac@jud.ca.gov or mailed or delivered to 455 Golden Gate Avenue, 8th Floor, San Francisco, CA 94102, attention: Jackie Woods, CTAC/Rules & Policy Subcommittee. Only written comments received by **August 4, 2015 at 12:00 pm** will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1–3)

Item 1

Electronic Signature Standards and Guidelines (Action Required)

Review electronic signature standards and guidelines, and decide whether to recommend that they be circulated for comment to the trial courts. These standards and guidelines would be included in the *Trial Court Records Manual*. They were developed by the Court Executive Advisory Committee’s Court Records Management Subcommittee to implement Government Code section 68150(g).

Presenters: Hon. Peter Siggins, Chair, Rules and Policy Subcommittee
 Mr. Patrick O’Donnell, Managing Attorney, Legal Services
 Ms. Tara Lundstrom, Attorney, Legal Services

Item 2

Rules Modernization Project – Phase 1 (Action Required)

Review public comments and decide whether to recommend rule proposal to amend titles 2, 3, 4, and 7, to modernize the California Rules of Court to facilitate e-filing, e-service, and e-business. The proposed amendments are part of an ongoing comprehensive review of court rules and are intended to be only non-controversial technical changes to the rules.

Presenters: Hon. Peter Siggins, Chair, Rules and Policy Subcommittee
 Mr. Patrick O’Donnell, Managing Attorney, Legal Services
 Ms. Tara Lundstrom, Attorney, Legal Services

Item 3

Rules for Electronic Service – Rule 2.251 (Action Required)

Review public comments and decide whether to recommend rule proposal to amend rule 2.251 to authorize electronic service on consenting courts.

Presenters: Hon. Peter Siggins, Chair, Rules and Policy Subcommittee
 Mr. Patrick O’Donnell, Managing Attorney, Legal Services
 Ms. Tara Lundstrom, Attorney, Legal Services

IV. ADJOURNMENT

Adjourn