



JUDICIAL COUNCIL  
OF CALIFORNIA

CIVIL AND SMALL CLAIMS  
ADVISORY COMMITTEE

[www.courts.ca.gov/civilandsmallclaims.htm](http://www.courts.ca.gov/civilandsmallclaims.htm)  
[civilandsmallclaims@jud.ca.gov](mailto:civilandsmallclaims@jud.ca.gov)

**CIVIL AND SMALL CLAIMS ADVISORY COMMITTEE**

**CLOSED MEETING AGENDA**

Closed to the Public (Cal. Rules of Court, rule 10.75(c)(3))

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**Date:** November 19, 2014  
**Time:** 12:30 p.m.–4:30 p.m.

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Meeting materials will not be posted on the advisory body web page on the California Courts website. Materials are only posted for open meetings. (Cal. Rules of Court, rule 10.75(h).)

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**I. CLOSED SESSION (ENTIRE MEETING CLOSED UNDER CAL. RULES OF COURT, RULE 10.75(c)(3) (RULES COMMITTEE))**

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**Call to Order and Roll Call**

**Item 1**

**Welcome**

Welcome to new members (roster and subcommittee rosters)  
Report from Chair  
Report from staff

**Item 2**

**Approval of Minutes**

Approve minutes of the July 30, 2015, advisory committee meeting.

**Item 3**

Report on State Budget (Mr. Dan Pone, Office of Governmental Affairs)(information)

**Item 4**

Report on Other Legislative Activity (Mr. Dan Pone, Office of Governmental Affairs)(information)

**Item 5**

**Introduction to Annual Agenda Process** (Hon. Raymond Cadei, chair; Ms. Anne Ronan, staff)

- letter from Justice Harry Hull, chair, Judicial Council Rules & Projects Committee
- potential project re civil case management

**Alternative Dispute Resolution Subcommittee** (Hon. Helen Bendix, chair; Ms. Heather Anderson, staff)

**Item 6**

Status report on ongoing projects (information)

**Item 7**

Report on items for 2016 Annual Agenda

**Legislative Subcommittee** (Hon. Raymond Cadei, chair; Mr. Daniel Pone, staff)

**Item 8**

Report on items for 2016 Annual Agenda

**Protective Order Working Group** (Hon. Elizabeth Grimes, Civil lead; Mr. Bruce Greenlee staff)

**Item 9**

Protective Order: Continuances of Hearings on Protective Orders (proposal to circulate for comment; action required)

**Item 10**

Report on items for 2016 Annual Agenda

**Small Claims and Limited Case Subcommittee** (Hon. Stanford E. Reichert, chair; Ms. Anne Ronan, staff)

**Item 11**

Civil Forms: *Earnings Withholding Orders* (revise forms WG-002 and WG-020) (proposal to circulate for comment; action required)

**Item 12**

Report on items for 2016 Annual Agenda

***Unlimited Case and Complex Litigation Subcommittee*** (Hon. Ann Jones, chair; Ms. Susan McMullan, staff)

**Item 13**

Civil Forms: Disability Access Litigation forms

- (revise forms DAL-005 and DAL-010; proposal for December 2015 council meeting)
- (approve new form DAL-002, and revise forms DAL-001 and DAL-012; proposal to circulate for comment; action required)

**Item 14**

Report on items for 2016 Annual Agenda

***Tribal Court/State Court Forum*** (Hon. Dennis Perluss, chair; Ms. Jackie Davenport, member; Ms. Jenny Water, staff)

**Item 15**

Report on proposed joint items for 2016 Annual Agenda

***Ad Hoc Subcommittee on Expedited Jury Trials*** (Hon. Mary House, chair; Ms. Anne Ronan, staff)

**Item 16**

Civil Procedure: Expedited Jury Trials (add new rule 3.1546 and amend rules 3.1545–3.1553; adopt new forms EJT-003 and forms EJT-004; approve new forms EJT-005 and EJT-018; revise and renumber forms EJT-001 and EJT-022A; and revise EJT-020) (proposal to circulate for comment; action required)

***Information items (no action required)***

**Item 17**

Report from Liaison from Court Technology and Advisory Committee  
Hon. Robert Freedman

**Item 18**

Report from Liaison from Trial Court Presiding Judges Advisory Committee  
Hon. Harold Hopp

***New Business***

**Item 19**

Suggestions for items to be added to agenda of future committee meetings.

***Schedule***

Meeting dates for 2016 (Judicial Council calendar and rules cycle schedule)

- February 2016 meeting
- July 2016 meeting

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**II. ADJOURNMENT**

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**Adjourn Closed Session**

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**III. REFERENCE MATERIAL**

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**Reference Materials**

*[background information for use through the year]*

20. Judicial Branch (Fact Sheet)
21. California Judicial Officers and Court Employees
22. Judicial Council of California (Roster)
23. Judicial Council Policies and Principles: Governance, Committees and Advisory Committees  
[section re advisory committees begins on page 9]
24. Overview of Judicial Council's Rule-Making Process
25. Rule-Making Authority: Cal. Const., art VI, sec. 6
26. Statutes Authorizing Rules and Forms
27. Policy on the Judicial Council's Rule-Making Authority
28. Overview of Development of Judicial Council-Sponsored Legislation
29. Plain Language in Court Forms
30. Judicial Council Advisory Bodies Membership Lists
31. Judicial Council Internal Committee Membership Lists