

Court Security Advisory Committee

As of January 6, 2020

Hon. Charlaine F. Olmedo
Chair

Judge of the Superior Court of California,
County of Los Angeles

Mr. Justin Mammen

Emergency Response and Security Services
Manager
Superior Court of California,
County of Orange

Hon. Patricia Bamattre-Manoukian,
Vice-Chair

Associate Justice of the Court of Appeal
Sixth Appellate District

Mr. Darrel E. Parker

Court Executive Officer
Superior Court of California,
County of Santa Barbara

Hon. Charles R. Brehmer

Assistant Presiding Judge of the
Superior Court of California,
County of Kern

Mr. Daniel Potter

Clerk/Executive Officer
Court of Appeal
Second Appellate District

Hon. Rodney A. Cortez

Judge of the Superior Court of California,
County of San Bernardino

**CENTER FOR JUDICIAL EDUCATION
AND RESEARCH ADVISORY
COMMITTEE LIAISON**

Ms. Kimberly Flener

Court Executive Officer
Superior Court of California,
County of Butte

Ms. Bonnie Sloan

Court Executive Officer
Superior Court of California,
County of Yuba

Ms. Melissa Fowler-Bradley

Court Executive Officer
Superior Court of California,
County of Shasta

**TRIAL COURT PRESIDING JUDGES
ADVISORY COMMITTEE LIAISON**

Hon. Peter C. Deddeh

Presiding Judge of the
Superior Court of California,
County of San Diego

Ms. Lisa Herrick

Assistant Court Executive Officer and General
Counsel of the Superior Court of California,
County of Santa Clara

GOVERNMENTAL AFFAIRS LIAISON

Mr. Cory Jasperson

Director, Governmental Affairs
Judicial Council of California

Hon. Patricia L. Kelly

Judge of the Superior Court of California,
County of Santa Barbara

Court Security Advisory Committee

As of January 6, 2020

LEGAL SERVICES LIAISON

Ms. Dawn Payne

Attorney, Legal Services
Judicial Council of California

FACILITIES SERVICES LIAISON

Mr. Mike Courtney

Director, Facilities Services
Judicial Council of California

JUDICIAL COUNCIL LEAD STAFF TO THE COMMITTEE

Mr. Edward Ellestad

Supervisor, Emergency Planning and
Security Coordination Unit
Facilities Services
Judicial Council of California

Ms. Lisa Gotch

Analyst, Emergency Planning and
Security Coordination Unit
Facilities Services
Judicial Council of California



JUDICIAL COUNCIL OF CALIFORNIA

www.courts.ca.gov/courtsecurityadvcomm.htm
courtsecurityadvcomm@jud.ca.gov

COURT SECURITY
ADVISORY COMMITTEE

COURT SECURITY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

July 24, 2019

12:15 p.m. to 1:15 p.m.

877-820-7831/ Passcode: 285-6918 (listen only)

**Advisory Body
Members Present:**

Hon. Charlaine F. Olmedo, Chair, Judge of the Superior Court of California, County of Los Angeles

Hon. Patricia Bamattre-Manoukian, Vice-Chair, Associate Justice of the Court of Appeal, Sixth Appellate District

Hon. Rodney Cortez, Judge, Superior Court of California, County of San Bernardino

Ms. Kimberly Flener, Court Executive Officer, Superior Court of California, County of Butte

Hon. Patricia L. Kelly, Judge, Superior Court of California, County of Santa Barbara

Mr. Justin Mammen, Emergency Response and Security Services Manager, Superior Court of California, County of Orange

Mr. Daniel Potter, Clerk/Executive Officer, Court of Appeal, Second Appellate District

**Advisory Body
Members Absent:**

Hon. Jeffrey G. Bennett, Judge of the Superior Court of California, County of Ventura

Ms. Melissa Fowler-Bradley, Court Executive Officer, Superior Court of California, County of Shasta

Others Present:

Hon. Peter C. Deddeh, Presiding Judge of the Superior Court of California, County of San Diego

Hon. Darrell S. Mavis, Judge of the Superior Court of California, County of Los Angeles

Ms. Dawn Payne, Attorney, Legal Services, Judicial Council of California

Ms. Pella McCormick, Deputy Director, Facilities Services, Judicial Council of California

Mr. Edward Ellestad, Supervisor, Emergency Planning and Security Coordination Unit, Facilities Services, Judicial Council of California

Ms. Lisa Gotch, Analyst, Emergency Planning and Security Coordination Unit, Facilities Services, Judicial Council of California

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:15 p.m., and staff took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the February 28, 2019, Court Security Advisory Committee meeting, with one correction to Mr. Potter's attendee information on page 1 (to remove "Division One"). Judge Kelly abstained as she was not present at that meeting.

The advisory body reviewed and approved the minutes of the April 30, 2019, Court Security Advisory Committee meeting, with the same correction to Mr. Potter's attendee information. Ms. Flener and Mr. Mammen abstained as they were not present at that meeting.

INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Info 1

Membership Update

Judge Olmedo reported that three of the members whose terms end in September did reapply for another appointment (herself, Mr. Potter, and Mr. Mammen). There is no news yet on the status.

Staff stated rule 10.61 that establishes the committee specifies which positions it must include, and two positions are unique: (1) a member who is also a member of the Court Facilities Advisory Committee, and (2) a member who is also a member of the Trial Court Facility Modification Advisory Committee. In the past, appointments were not made for those positions. Going forward, Judge Olmedo requested that the chairs of those advisory committees designate members that she and staff could recommend for official appointment to those positions.

Info 2

Continuity of Operations

Staff provided information about upcoming Continuity of Operations (COOP) Plan workshops for the courts. There will be six four-hour sessions total, offered over the course of three days, to provide a "refresher" for new and intermediate users of the optional online planning system. Facilities Services' Emergency Planning and Security Coordination Unit (EPSCU) staff will notify court leadership, before system users are contacted with details and RSVP instructions. Mr. Ellestad specified these workshops are included as part of the contract with the developer, and that with current funding, more comprehensive training might be possible at a later date.

Judge Olmedo inquired about collecting feedback after the workshops, to obtain information about how they were received, whether they met the courts' needs, and what the committee may wish to look at to inform its development of future agendas, discussions, and recommendations. Staff confirmed that feedback could be gathered for the committee. Judge Olmedo asked staff to create a brief feedback form or survey and e-mail a draft to the committee members for review.

ADJOURNMENT

There being no further open meeting business, the meeting was adjourned at 12:31 p.m.

Approved by the advisory body on enter date.

DRAFT



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COURT SECURITY
ADVISORY COMMITTEE

COURT SECURITY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

October 23, 2019

12:15 p.m. to 1:15 p.m.

877-820-7831/ Passcode: 285-6918 (listen only)

**Advisory Body
Members Present:**

Hon. Charlaine F. Olmedo, Chair, Judge of the Superior Court of California, County of Los Angeles

Hon. Charles R. Brehmer, Assistant Presiding Judge of the Superior Court of California, County of Kern

Hon. Rodney Cortez, Judge, Superior Court of California, County of San Bernardino

Ms. Kimberly Flener, Court Executive Officer, Superior Court of California, County of Butte

Ms. Melissa Fowler-Bradley, Court Executive Officer, Superior Court of California, County of Shasta

Ms. Lisa Herrick, Assistant Court Executive Officer and General Counsel of the Superior Court of California, County of Santa Clara

Hon. Patricia L. Kelly, Judge, Superior Court of California, County of Santa Barbara

Mr. Daniel Potter, Clerk/Executive Officer, Court of Appeal, Second Appellate District

**Advisory Body
Members Absent:**

Hon. Patricia Bamattre-Manoukian, Vice-Chair, Associate Justice of the Court of Appeal, Sixth Appellate District

Mr. Justin Mammen, Emergency Response and Security Services Manager, Superior Court of California, County of Orange

Others Present:

Hon. Peter C. Deddeh, Presiding Judge of the Superior Court of California, County of San Diego

Ms. Pella McCormick, Deputy Director, Facilities Services, Judicial Council of California

Mr. Edward Ellestad, Supervisor, Emergency Planning and Security Coordination Unit, Facilities Services, Judicial Council of California

Ms. Lisa Gotch, Analyst, Emergency Planning and Security Coordination Unit, Facilities Services, Judicial Council of California

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:16 p.m., and staff took roll call.

Approval of Minutes

The approval of minutes of the July 24, 2019, was postponed to the next meeting (no quorum for minutes).

INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Info 1

Membership Update

Judge Olmedo stated that three existing members were reappointed to new terms: Judge Olmedo, Mr. Mammen, and Mr. Potter. There are two new members: she welcomed Assistant Presiding Judge Charles Brehmer from the Superior Court of Kern County, and Assistant Court Executive Officer and General Counsel Lisa Herrick from the Superior Court of Santa Clara County.

Info 2

Court Security Plans

Staff provided an update on upcoming reminders about the rule 10.172 notification deadlines. The rule requires each trial court presiding judge and the sheriff or marshal to create a Court Security Plan that addresses 39 specific subject matter areas, to submit it to the Judicial Council, and to notify the Judicial Council by February 1 each year if they have made changes to the plan. Staff will send reminders in November 2019 about the February 2020 notification deadline.

DISCUSSION AND ACTION ITEMS (ITEMS 1-2)

Item 1

Continuity of Operations

The Judicial Council's Emergency Planning and Security Coordination Unit (EPSCU) maintains an optional online planning system for the courts and under its master agreement three days of "refresher workshops" were made available to courts. Feedback was collected on the workshops, which focused on using the system to create/maintain Continuity of Operations (COOP) Plans. The results are item 1 in the materials.

Staff will provide information about related online and onsite training options. Staff suggested a future agenda item to discuss such options, as well as the work that Mr. Mammen is doing with National Center for State Courts' Courts Emergency Management "Lessons Learned" Focus Group. Judge Olmedo suggested a future agenda item to discuss making information about continuity planning options, trainings, and contacts easily accessible for the courts.

Item 2

Annual Agenda Process

The Annual Agenda outlines the work that a committee will focus on in the coming year. This committee's draft for 2020 is due in January and will be reviewed by the Executive and Planning Committee in March. Staff will update the last annual agenda's fiscal year and budget info and make details current. Work that has been discussed for 2020 seems to fall under ongoing project categories shown in item 2 of the materials.

ADJOURNMENT

There being no further open meeting business, the meeting was adjourned at 12:34 p.m.

Approved by the advisory body on enter date.

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Court Security Advisory Committee
Annual Agenda¹—2020
Approved by Executive and Planning Committee: [Date]

I. COMMITTEE INFORMATION

Chair:	Hon. Charlaine F. Olmedo, Judge, Superior Court of Los Angeles County
Lead Staff:	Mr. Edward Ellestad, Supervisor—Emergency Planning and Security Coordination, Facilities Services Ms. Lisa Gotch, Analyst, Facilities Services
<p>Committee’s Charge/Membership: Rule 10.61(a) of the California Rules of Court states the charge of the Court Security Advisory Committee, which is to make recommendations to the council for improving court security, including personal security and emergency response planning.</p> <p>The Court Security Advisory Committee currently has 11 members. The attached term of services chart provides the composition of the committee.</p>	
<p>Subcommittees/Working Groups²: None.</p>	
<p>Meetings Planned for 2020³ (Advisory body and all subcommittees and working groups) Date/Time/Location or Teleconference: quarterly meetings via teleconference are scheduled for January 13, April 7, July 14, and October 8. Additional teleconference, and no more than one in-person meeting, will be scheduled if necessary.</p> <p><input type="checkbox"/> Check here if exception to policy is granted by Executive Office or rule of court.</p>	

¹ The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

² California Rules of Court, rule 10.30(c) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body's duties, subject to available resources, with the approval of its oversight committee.

³ Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

II. COMMITTEE PROJECTS

#	Ongoing Projects and Activities ⁴	
1.	Project Title: Emergency- and Security-Related Concerns for the Branch	Priority 1⁵
		Strategic Plan Goal 3⁶
	<p>Project Summary⁷: Consider new and continuing emergency- and security-related concerns for the branch, and make additional recommendations as needed.</p> <ul style="list-style-type: none"> • The <u>origin</u> of this project is the committee’s charge under rule 10.61. • The <u>objective</u> this project supports is to make recommendations on the necessary emergency response and security functions for the branch. It aligns with the Judicial Council’s Goal III (ensure the safety and security of the work environment, and develop emergency and continuity-of-business plans for times of crisis or natural disaster) as well as Goal VI (provide and maintain safe, dignified, and fully functional facilities for conducting court business). • The <u>outcome</u> would be reports to Judicial Council, which may include recommendations that the council direct its facilities and budget advisory committees on specific or urgent priorities. <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: Recommendations that may have a fiscal impact will be discussed with appropriate Judicial Council staff and advisory bodies first. This project will use current Judicial Council staffing and resources from the Emergency Planning and Security Coordination Unit of the Facilities Services office.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p>	

⁴ All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

⁵ For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to the law; 1(b) Urgently needed to respond to a recent change in the law; 1(c) Adoption or amendment of rules or forms by a specified date required by statute or council decision; 1(d) Provides significant cost savings and efficiencies, generates significant revenue, or avoids a significant loss of revenue; 1(e) Urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(f) Otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk; 2(a) Useful, but not necessary, to implement statutory changes; 2(b) Helpful in otherwise advancing Judicial Council goals and objectives.

⁶ Indicate which goal number of The Strategic Plan for California’s Judicial Branch the project most closely aligns.

⁷ A key objective is a strategic aim, purpose, or “end of action” to be achieved for the coming year.

#	Ongoing Projects and Activities ⁴	
	<p>Internal/External Stakeholders: Depending on recommendations, stakeholders could include Judicial Council offices (Governmental Affairs, Budget Services, Business Management Services, Center for Judicial Education and Research, Leadership Support Services, and Legal Services). External stakeholders include the trial courts and appellate courts.</p> <p>AC Collaboration: Depending on recommendations, collaborators could include the Court Executives Advisory Committee, Trial Court Presiding Judges Advisory Committee, Court Facilities Advisory Committee, Trial Court Facility Modification Advisory Committee, and the Center for Judicial Education and Research Advisory Committee.</p>	
2.	Project Title: Trial Courts' Screening Equipment Replacement	<p>Priority 1⁵</p> <p>Strategic Plan Goal 3⁶</p>
	<p>Project Summary: Make recommendations to Judicial Council to support Emergency Planning and Security Coordination Unit's Screening Equipment Replacement Program for trial courts, which replaces and maintains x-ray machines and magnetometers.</p> <ul style="list-style-type: none"> • The <u>origin</u> of this project is our July 2015 report to the Judicial Council, which identifies this program as a necessary and appropriate function. • The <u>objective</u> this project supports is to advise on, and advocate for funding to support, existing emergency- and security-related programs. It aligns with the Judicial Council's Goal III (ensure the safety and security of the work environment) as well as Goal VI (provide and maintain safe, dignified, and fully functional facilities for conducting court business). • The <u>outcome</u> would be to support and advocate for continued funding should proposed budget cuts threaten the Screening Equipment Replacement Program. <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: The program in project #2 has a budget of \$2.286 million funded annually through the Trial Court Trust Fund. However, the demand for equipment replacement in some years is lower than in others, resulting in a lower estimated expenditure in FY 2019–20, allowing for a one-time budget reduction to \$1.3 million. This project will use current Judicial Council staffing and resources from the Emergency Planning and Security Coordination Unit.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p>Internal/External Stakeholders: Trial courts (primary users).</p> <p>AC Collaboration: None anticipated at this time.</p>	

# Ongoing Projects and Activities ⁴	
3.	Project Title: Trial Courts' Security Equipment and Systems
	<div style="float: right; border: 1px solid black; padding: 2px;"> Priority 1⁵ Strategic Plan Goal 3⁶ </div>
<p>Project Summary: Make recommendations to Judicial Council to support Emergency Planning and Security Coordination Unit's Security Systems Program that refreshes, maintains, replaces, improves, and installs electronic security equipment and systems. The program includes (but is not limited to) video surveillance, access control, duress alarm, and specialized systems as well as services to evaluate and design new or replacement systems. In addition, it supports an online planning system, which is referenced in project #4 and #5.</p> <ul style="list-style-type: none"> • The <u>origin</u> of this project is our July 2015 report to the Judicial Council, which identifies the related work as a necessary and appropriate function. • The <u>objective</u> this project supports is to advise on, and advocate for funding to support, existing emergency- and security-related programs. It aligns with the Judicial Council's Goal III (ensure the safety and security of the work environment) as well as Goal VI (provide and maintain safe, dignified, and fully functional facilities for conducting court business). • The <u>outcome</u> would be review and approval of Security Systems Program projects, and information about costs associated with this goal for the Judicial Council's facilities and budget advisory committees and decision-makers. <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: The program in project #3 has a budget of \$6 million funded annually through the Governor's Budget, effective FY 2019–2020. As the BCP that requested those funds specified the committee's involvement, the committee regularly receives information on, and reviews and approves proposed projects. This project will use Judicial Council staffing and resources from the Emergency Planning and Security Coordination Unit.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial courts (primary users).</p> <p>AC Collaboration: None anticipated at this time.</p>	
4.	Project Title: Emergency and Continuity of Operations Planning
	<div style="float: right; border: 1px solid black; padding: 2px;"> Priority 1⁵ Strategic Plan Goal 3⁶ </div>
<p>Project Summary: Make recommendations to Judicial Council to support Emergency Planning and Security Coordination Unit's Emergency and Continuity of Operations Planning Program, which provides and maintains online planning system and trainings.</p> <ul style="list-style-type: none"> • The <u>origin</u> of this project is our July 2015 report to the Judicial Council, which identifies this program as a necessary and appropriate function. 	

#	Ongoing Projects and Activities ⁴	
	<ul style="list-style-type: none"> The <u>objective</u> this project supports is to advise on, and advocate for funding to support, existing emergency- and security-related programs. It aligns with the Judicial Council’s Goal III (ensure the safety and security of the work environment, and develop emergency and continuity-of-business plans for times of crisis or natural disaster) as well as Goal VI (provide and maintain safe, dignified, and fully functional facilities for conducting court business). The <u>outcome</u> would be information about costs associated with this goal for the Judicial Council’s facilities and budget advisory committees and decision-makers. <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: The program in project #4, and related module in project #5, are paid for through the Emergency Planning and Security Coordination Unit’s general fund, and any supplemental trial court training is paid by the annual funding described in project #3. This project will use current Judicial Council staffing and resources from the Emergency Planning and Security Coordination Unit.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p>Internal/External Stakeholders: Trial courts (primary users) and Judicial Council/appellate courts (secondary users).</p> <p>AC Collaboration: None anticipated at this time.</p>	
5.	Project Title: Trial Courts’ Court Security Plans	Priority 1⁵
	<p>Strategic Plan Goal 3⁶</p> <p>Project Summary: Make recommendations to Judicial Council to support Emergency Planning and Security Coordination Unit’s Court Security Plan services—specifically, through a module included in the online planning system mentioned in Project #4, and annual review of summary data by this committee under rule 10.172(e).</p> <ul style="list-style-type: none"> The <u>origin</u> of this project is our July 2015 report to the Judicial Council, which identifies this service as a necessary and appropriate function, and rule 10.172 on Court Security Plans. The <u>objective</u> this project supports is to advise on, and advocate for funding to support, existing emergency- and security-related programs. It aligns with the Judicial Council’s Goal III (ensure the safety and security of the work environment, and develop emergency and continuity-of-business plans for times of crisis or natural disaster) as well as Goal VI (provide and maintain safe, dignified, and fully functional facilities for conducting court business). The <u>outcome</u> would be information about costs associated with this goal for the Judicial Council’s facilities and budget advisory committees and decision-makers. <p>Status/Timeline: Ongoing.</p>	

Ongoing Projects and Activities⁴

Fiscal Impact/Resources: The program in project #4, and related module in project #5, are paid for through the Emergency Planning and Security Coordination Unit’s general fund, and any supplemental trial court training is paid by the annual funding described in project #3. This project will use current Judicial Council staffing and resources from the Emergency Planning and Security Coordination Unit.

This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.

Internal/External Stakeholders: Trial courts (primary users of module).

AC Collaboration: None anticipated at this time.

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III. LIST OF 2019 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements <i>[Provide brief, broad outcome(s) and completed date.]</i>
1.	<p>Met objectives to make recommendations on the necessary emergency response and security functions for the branch, and to advocate for funding to support those functions/existing emergency- and security-related programs.</p> <p>The following applies to <i>ongoing</i> projects summarized as:</p> <ul style="list-style-type: none"> • Trial Courts’ Security Equipment and Systems • Emergency and Continuity of Operations Planning • Trial Courts’ Court Security Plans <p>As documented in the last submission, related programs had a budget from the State Trial Court Improvement and Modernization Fund. However, the Trial Court Security Grant Program was eliminated when its \$1.2 million budget was redirected effective FY 2015–16. Staff attempted to regain dedicated funding for trial court security system installation, maintenance, and replacement through the BCP process, but their BCPs for FY 2015–16, 2016–17, 2017–18, and 2018–19 were not successful. In 2018, the committee advocated for funding and provided input to the Judicial Branch Budget Committee. Shortly after the 2019 Annual Agenda was approved, a successful BCP resulted in a \$6 million annual augmentation included in the Governor’s Budget, effective FY 2019–20, to support these programs.</p> <p>Committee actions were:</p> <ul style="list-style-type: none"> • April 2019: Reviewed court security plan summary data as described in project #5. The Emergency Planning and Security Coordination Unit provided courtesy reminders to the trial courts about the requirement and received submissions. Members reviewed information and discussed related challenges and the possibility of earlier reminders to provide more time for courts to prepare a response. Members may discuss ideas for additional improvements at future meetings and develop recommendations. • July 2019: Began receiving information on, and reviewing and approving proposed projects for, the Security Systems Program as described in project #3. Voted to allow the Chair to approve urgent proposed projects between meetings, blanket approval for duress migration project for 138 duress systems, delegation of authority for critical need projects, delegation of authority for day-to-day maintenance issues aka “time and materials” work, and blanket approval for program consultants for system evaluations. • October 2019: Received information on, and reviewed and approved proposed projects for, the Security Systems Program as described in project #3. Voted to approve nine proposed projects, most of which were for failing video surveillance systems. • October 2019: Reviewed feedback related to project #4. The Emergency Planning and Security Coordination Unit maintains an optional online planning system for courts to create/maintain Continuity of Operations (COOP) Plans, and under its contract it had three days of user workshops that it made available to the courts. Participants provided feedback, which was reviewed by the committee. Members may discuss the possibility of comprehensive trainings at future meetings and develop recommendations.