



JUDICIAL COUNCIL OF CALIFORNIA

COURT SECURITY
ADVISORY COMMITTEE

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COURT SECURITY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

July 24, 2019

12:15 p.m. to 1:15 p.m.

877-820-7831/ Passcode: 285-6918 (listen only)

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- Advisory Body Members Present:** Hon. Charlaine F. Olmedo, Chair, Judge of the Superior Court of California, County of Los Angeles
- Hon. Patricia Bamattre-Manoukian, Vice-Chair, Associate Justice of the Court of Appeal, Sixth Appellate District
- Hon. Rodney Cortez, Judge, Superior Court of California, County of San Bernardino
- Ms. Kimberly Flener, Court Executive Officer, Superior Court of California, County of Butte
- Hon. Patricia L. Kelly, Judge, Superior Court of California, County of Santa Barbara
- Mr. Justin Mammen, Emergency Response and Security Services Manager, Superior Court of California, County of Orange
- Mr. Daniel Potter, Clerk/Executive Officer, Court of Appeal, Second Appellate District
- Advisory Body Members Absent:** Hon. Jeffrey G. Bennett, Judge of the Superior Court of California, County of Ventura
- Ms. Melissa Fowler-Bradley, Court Executive Officer, Superior Court of California, County of Shasta
- Others Present:** Hon. Peter C. Deddeh, Presiding Judge of the Superior Court of California, County of San Diego
- Hon. Darrell S. Mavis, Judge of the Superior Court of California, County of Los Angeles
- Ms. Dawn Payne, Attorney, Legal Services, Judicial Council of California
- Ms. Pella McCormick, Deputy Director, Facilities Services, Judicial Council of California
- Mr. Edward Ellestad, Supervisor, Emergency Planning and Security Coordination Unit, Facilities Services, Judicial Council of California
- Ms. Lisa Gotch, Analyst, Emergency Planning and Security Coordination Unit, Facilities Services, Judicial Council of California

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:15 p.m., and staff took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the February 28, 2019, Court Security Advisory Committee meeting, with one correction to Mr. Potter’s attendee information on page 1 (to remove “Division One”). Judge Kelly abstained as she was not present at that meeting.

The advisory body reviewed and approved the minutes of the April 30, 2019, Court Security Advisory Committee meeting, with the same correction to Mr. Potter’s attendee information. Ms. Flener and Mr. Mammen abstained as they were not present at that meeting.

INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Info 1

Membership Update

Judge Olmedo reported that three of the members whose terms end in September did reapply for another appointment (herself, Mr. Potter, and Mr. Mammen). There is no news yet on the status.

Staff stated rule 10.61 that establishes the committee specifies which positions it must include, and two positions are unique: (1) a member who is also a member of the Court Facilities Advisory Committee, and (2) a member who is also a member of the Trial Court Facility Modification Advisory Committee. In the past, appointments were not made for those positions. Going forward, Judge Olmedo requested that the chairs of those advisory committees designate members that she and staff could recommend for official appointment to those positions.

Info 2

Continuity of Operations

Staff provided information about upcoming Continuity of Operations (COOP) Plan workshops for the courts. There will be six four-hour sessions total, offered over the course of three days, to provide a “refresher” for new and intermediate users of the optional online planning system. Facilities Services’ Emergency Planning and Security Coordination Unit (EPSCU) staff will notify court leadership, before system users are contacted with details and RSVP instructions. Mr. Ellestad specified these workshops are included as part of the contract with the developer, and that with current funding, more comprehensive training might be possible at a later date.

Judge Olmedo inquired about collecting feedback after the workshops, to obtain information about how they were received, whether they met the courts’ needs, and what the committee may wish to look at to inform its development of future agendas, discussions, and recommendations. Staff confirmed that feedback could be gathered for the committee. Judge Olmedo asked staff to create a brief feedback form or survey and e-mail a draft to the committee members for review.

ADJOURNMENT

There being no further open meeting business, the meeting was adjourned at 12:31 p.m.

Approved by the advisory body on January 13, 2020.