

# **Court Security Advisory Committee**

As of July 24, 2019

**Hon. Charlaine F. Olmedo**  
**Chair**

Judge of the Superior Court of California,  
County of Los Angeles

**Mr. Daniel Potter**

Clerk/Executive Officer  
Court of Appeal  
Second Appellate District

**Hon. Patricia Bamattre-Manoukian,**  
**Vice-Chair**

Associate Justice of the Court of Appeal  
Sixth Appellate District

## **CENTER FOR JUDICIAL EDUCATION AND RESEARCH ADVISORY COMMITTEE LIAISON**

**Hon. Darrell S. Mavis**

Judge of the Superior Court of California,  
County of Los Angeles

**Hon. Jeffrey G. Bennett**

Judge of the Superior Court of California,  
County of Ventura

## **TRIAL COURT PRESIDING JUDGES ADVISORY COMMITTEE LIAISON**

**Hon. Rodney A. Cortez**

Judge of the Superior Court of California,  
County of San Bernardino

**Hon. Peter C. Deddeh**

Presiding Judge of the  
Superior Court of California,  
County of San Diego

**Ms. Kimberly Flener**

Court Executive Officer  
Superior Court of California,  
County of Butte

## **GOVERNMENTAL AFFAIRS LIAISON**

**Mr. Cory Jasperson**

Director, Governmental Affairs  
Judicial Council of California

**Ms. Melissa Fowler-Bradley**

Court Executive Officer  
Superior Court of California,  
County of Shasta

## **LEGAL SERVICES LIAISON**

**Ms. Dawn Payne**

Attorney, Legal Services  
Judicial Council of California

**Hon. Patricia L. Kelly**

Judge of the Superior Court of California,  
County of Santa Barbara

## **FACILITIES SERVICES LIAISON**

**Mr. Justin Mammen**

Emergency Response and Security Services  
Manager  
Superior Court of California,  
County of Orange

**Mr. Mike Courtney**

Director, Facilities Services  
Judicial Council of California

# **Court Security Advisory Committee**

As of July 24, 2019

## **JUDICIAL COUNCIL LEAD STAFF TO THE COMMITTEE**

### **Mr. Edward Ellestad**

Supervisor, Emergency Planning and  
Security Coordination Unit  
Facilities Services  
Judicial Council of California

### **Ms. Lisa Gotch**

Analyst, Emergency Planning and  
Security Coordination Unit  
Facilities Services  
Judicial Council of California



# JUDICIAL COUNCIL OF CALIFORNIA

[www.courts.ca.gov/courtsecurityadvcomm.htm](http://www.courts.ca.gov/courtsecurityadvcomm.htm)  
[courtsecurityadvcomm@jud.ca.gov](mailto:courtsecurityadvcomm@jud.ca.gov)

COURT SECURITY  
ADVISORY COMMITTEE

## COURT SECURITY ADVISORY COMMITTEE

### MINUTES OF OPEN MEETING WITH CLOSED SESSION

February 28, 2019

12:15 p.m. to 1:15 p.m.

877-820-7831/ Passcode: 285-6918 (listen only)

**Advisory Body  
Members Present:**

Hon. Charlaine F. Olmedo, Chair, Judge of the Superior Court of California, County of Los Angeles

Hon. Patricia Bamattre-Manoukian, Vice-Chair, Associate Justice of the Court of Appeal, Sixth Appellate District

Hon. Rodney Cortez, Judge, Superior Court of California, County of San Bernardino

Ms. Kimberly Flener, Court Executive Officer, Superior Court of California, County of Butte

Ms. Melissa Fowler-Bradley, Court Executive Officer, Superior Court of California, County of Shasta

Mr. Justin Mammen, Emergency Response and Security Services Manager, Superior Court of California, County of Orange

Mr. Daniel Potter, Clerk/Executive Officer, Court of Appeal, Second Appellate District, Division One

**Advisory Body  
Members Absent:**

Hon. Jeffrey G. Bennett, Judge of the Superior Court of California, County of Ventura

Hon. Patricia L. Kelly, Judge, Superior Court of California, County of Santa Barbara

Ms. Linda Romero-Soles, Court Executive Officer, Superior Court of California, County of Merced

**Others Present:**

Hon. Darrell S. Mavis, Judge of the Superior Court of California, County of Los Angeles

Ms. Dawn Payne, Attorney, Legal Services, Judicial Council of California

Mr. Edward Ellestad, Supervisor, Security Operations, Facilities Services, Judicial Council of California

Ms. Lisa Gotch, Analyst, Security Operations, Facilities Services, Judicial Council of California

---

#### OPEN MEETING

---

#### Call to Order and Roll Call

The chair called the meeting to order at 12:15 p.m., and staff took roll call.

**Approval of Minutes**

The advisory body reviewed and approved the minutes of the April 26, 2018, Court Security Advisory Committee meeting. Judge Cortez and Ms. Flener abstained as they were not present at that meeting.

---

**INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

---

**Info 1**

**2019 Membership Update**

Information was shared about the current solicitation for nominations, which ends on March 29, and about next steps for recommendation and appointments. Judge Olmedo will make recommendations to the Executive and Planning Committee (E&P), which will make its own recommendations to the Chief Justice, who will make the appointments.

**Info 2**

**2019 Annual Agenda Update**

Information was shared about the draft annual agenda, which has been submitted for first review, and next steps in the review/approval cycle. Judge Olmedo will meet with E&P on March 13, and encourages members to provide any comments about this year's projects and last year's accomplishments to her, Justice Manoukian, or lead staff prior to that date.

**Info 3**

**2019 Court Security Plan Update**

Information was shared about the deadline for trial courts to notify the Judicial Council about changes to their Court Security Plans under rule 10.172. Judge Olmedo noted the February 1 deadline and staff indicated they had received 46 notifications to date, are following up with other courts, and will provide more specific information at the next meeting.

---

**ADJOURNMENT**

---

There being no further open meeting business, the meeting was adjourned at 12:25 p.m.

Approved by the advisory body on enter date.



# JUDICIAL COUNCIL OF CALIFORNIA

[www.courts.ca.gov/courtsecurityadvcomm.htm](http://www.courts.ca.gov/courtsecurityadvcomm.htm)  
[courtsecurityadvcomm@jud.ca.gov](mailto:courtsecurityadvcomm@jud.ca.gov)

COURT SECURITY  
ADVISORY COMMITTEE

## COURT SECURITY ADVISORY COMMITTEE

### MINUTES OF OPEN MEETING WITH CLOSED SESSION

April 30, 2019

12:15 p.m. to 1:15 p.m.

877-820-7831/ Passcode: 285-6918 (listen only)

**Advisory Body  
Members Present:**

Hon. Charlaine F. Olmedo, Chair, Judge of the Superior Court of California,  
County of Los Angeles

Hon. Patricia Bamattre-Manoukian, Vice-Chair, Associate Justice of the Court of  
Appeal, Sixth Appellate District

Hon. Rodney Cortez, Judge, Superior Court of California, County of San  
Bernardino

Ms. Melissa Fowler-Bradley, Court Executive Officer, Superior Court of  
California, County of Shasta

Hon. Patricia L. Kelly, Judge, Superior Court of California, County of Santa  
Barbara

**Advisory Body  
Members Absent:**

Hon. Jeffrey G. Bennett, Judge of the Superior Court of California, County of  
Ventura

Ms. Kimberly Flener, Court Executive Officer, Superior Court of California,  
County of Butte

Mr. Justin Mammen, Emergency Response and Security Services Manager,  
Superior Court of California, County of Orange

Mr. Daniel Potter, Clerk/Executive Officer, Court of Appeal, Second Appellate  
District, Division One

Ms. Linda Romero-Soles, Court Executive Officer, Superior Court of California,  
County of Merced

**Others Present:**

Hon. Peter C. Deddeh, Presiding Judge of the Superior Court of California,  
County of San Diego

Ms. Dawn Payne, Attorney, Legal Services, Judicial Council of California

Mr. Edward Ellestad, Supervisor, Emergency Planning and Security  
Coordination Unit, Facilities Services, Judicial Council of California

Ms. Lisa Gotch, Analyst, Emergency Planning and Security Coordination Unit,  
Facilities Services, Judicial Council of California

---

#### OPEN MEETING

---

#### Call to Order and Roll Call

The chair called the meeting to order at 12:18 p.m., and staff took roll call.

**Approval of Minutes**

Judge Kelly indicated she would abstain as she was not present at the February 28, 2019, meeting; there was not a majority and approval of those minutes was postponed.

---

**INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

---

**Info 1**

**2019 Membership Update**

Information was shared about the solicitation for nominations, which has closed, and next steps for recommendation and appointments. Judge Olmedo will make recommendations to the Executive and Planning Committee (E&P), which will make its own recommendations to the Chief Justice, who will make the appointments. Ms. Romero Soles is retiring and as there were sufficient nominees to make a recommendation during this cycle, Judge Olmedo has done so.

**Info 2**

**2019 Annual Agenda Update**

Information was shared about the draft annual agenda, which Judge Olmedo presented to E&P on March 13. It was approved with one change—an update to reflect that the Security Operations unit was renamed to the Emergency Planning and Security Coordination Unit (EPSCU).

---

**ADJOURNMENT**

---

There being no further open meeting business, the meeting was adjourned at 12:23 p.m.

Approved by the advisory body on enter date.