



JUDICIAL COUNCIL
OF CALIFORNIA

COURT SECURITY
ADVISORY COMMITTEE

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COURT SECURITY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

January 31, 2018

12:15 p.m. to 1:15 p.m.

877-820-7831, passcode 2856918 (listen only)

**Advisory Body
Members Present:**

Hon. Charlaïne F. Olmedo, Chair, Judge, Superior Court of Los Angeles County
Hon. Patricia Bamattre-Manoukian, Vice-Chair, Associate Justice of the Court of Appeal, Sixth Appellate District
Ms. Melissa Fowler-Bradley, Court Executive Officer, Superior Court of Shasta County
Mr. Justin Mammen, Emergency and Security Services Manager, Superior Court of Orange County
Ms. Deborah Norrie, Court Executive Officer, Superior Court of Plumas County
Mr. Daniel Potter, Clerk/Executive Officer, Court of Appeal, Sixth Appellate District
Ms. Linda Romero-Soles, Court Executive Officer, Superior Court of Merced County
Hon. Jaime R. Román, Judge, Superior Court of Sacramento County

**Advisory Body
Members Absent:**

Hon. Jeffrey G. Bennett, Judge, Superior Court of Ventura County
Hon. Patricia L. Kelly, Presiding Judge, Superior Court of Santa Barbara County

Others Present:

Hon. Gary G. Gibson, Presiding Judge, Superior Court of Shasta County
Ms. Dawn Payne, Attorney, Legal Services, Judicial Council of California
Mr. Edward Ellestad, Supervisor, Security Operations, Facilities Services, Judicial Council of California
Ms. Lisa Gotch, Analyst, Security Operations, Facilities Services, Judicial Council of California

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:15 p.m., and staff took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the September 8, 2017, and November 30, 2017, Court Security Advisory Committee meetings. Judge Román abstained as he was not present at those meetings.

INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Info 1

Member Update

Information was shared about membership changes: Daniel Potter, the Clerk/Executive Officer for the Court of Appeal, Sixth Appellate District, was appointed by the Chief Justice to fill the appellate court administrator position previously held by Diana Herbert.

Info 2

2018 Annual Agenda

Information was shared about the revised draft Annual Agenda, which was provided in materials, and the process for Executive and Planning Committee (E&P) review. A liaison will be assigned. The Chair's meeting to discuss with E&P is tentatively set for March 1.

ADJOURNMENT

There being no further open meeting business, the meeting was adjourned at 12:24 p.m.

Approved by the advisory body on April 26, 2018.