



JUDICIAL COUNCIL  
OF CALIFORNIA

COURT SECURITY  
ADVISORY COMMITTEE

[www.courts.ca.gov/courtsecurityadvcomm.htm](http://www.courts.ca.gov/courtsecurityadvcomm.htm)  
[courtsecurityadvcomm@jud.ca.gov](mailto:courtsecurityadvcomm@jud.ca.gov)

COURT SECURITY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

January 26, 2016

12:15 p.m. to 1:15 p.m.

877-820-7831, passcode 2856918 (listen only)

**Advisory Body  
Members Present:**

Hon. Thomas M. Maddock, Judge, Superior Court of Contra Costa  
Hon. Patricia Bamattre-Manoukian, Associate Justice, Court of Appeal, Sixth  
Appellate District  
Hon. Jeffrey G. Bennett, Judge, Superior Court of Ventura County  
Ms. Deborah W. Norrie, Court Executive Officer, Superior Court of Plumas  
County  
Hon. Charlaine F. Olmedo, Judge, Superior Court of Los Angeles County  
Mr. Darrel E. Parker, Court Executive Officer, Superior Court of Santa Barbara  
County  
Hon. Jaime Román, Judge, Superior Court of Sacramento County

**Advisory Body  
Members Absent:**

Ms. Deena Fawcett, Clerk/Administrator of the Court of Appeal, Third Appellate  
District  
Ms. Melissa Fowler-Bradley, Court Executive Officer, Superior Court of Shasta  
County  
Mr. Michael M. Roddy, Court Executive Officer, Superior Court of San Diego  
County

**Others Present:**

Hon. Gregory S. Gaul, Presiding Judge, Superior Court of California, County of  
Shasta  
Mr. Michael I. Giden, Supervising Attorney—Legal Opinion Unit, Legal Services,  
Judicial Council of California  
Mr. Edward Ellestad, Supervisor, Security Operations, Real Estate and  
Facilities Management, Administrative Division, Judicial Council of California  
Ms. Vickie Akers, Analyst, Security Operations, Real Estate and Facilities  
Management, Administrative Division, Judicial Council of California  
Ms. Lisa Gotch, Analyst, Security Operations, Real Estate and Facilities  
Management, Administrative Division, Judicial Council of California

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**OPEN MEETING**

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**Call to Order and Roll Call**

The chair called the meeting to order at 12:21 p.m., and staff took roll call.

**Approval of Minutes**

The advisory body reviewed and approved the minutes of the October 14, 2015, Court Security Advisory Committee meeting. Judge Román abstained as meetings predated his membership.

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**INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Info 1**

**Annual Agenda Update**

Judge Maddock and staff provided information on the draft annual agenda due March 7, 2016, and agenda review process. Judge Olmedo, Judge Román, and Justice Manoukian will work with Judge Maddock and Mr. Ellestad on the draft, which will be shared with the full committee via e-mail and/or phone.

**Info 2**

**Rule 10.172 Update**

Following changes to rule 10.172, the trial courts *submit* court security plans to the council, then *notify* Security Operations by each February 1 whether they made changes (and if so, also identify changes and provide copies of current plans/assessment reports). Staff *evaluate* plans to establish whether they address all 39 subject matter areas specified in the rule, and *provide* submission/evaluation information to this committee. Mr. Ellestad established how members prefer to receive the information, and will provide summary data for the April 2016 meeting.

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**ADJOURNMENT**

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There being no further open meeting business, the meeting was adjourned at 12:36 p.m.

Approved by the advisory body on April 5, 2016.