

Center for Judicial Education and Resources Advisory Committee
Annual Agenda¹—2025
Approved by Executive and Planning Committee: Amended July 2, 2025

I. COMMITTEE INFORMATION

Chair:	Hon. Darrell S. Mavis, Judge, Superior Court of California, County of Los Angeles
Lead Staff:	Mr. Steven G. Warner, Supervising Attorney, Center for Judicial Education and Resources
<p>Committee’s Charge/Membership:</p> <p>Rule 10.50(b) of the California Rules of Court states the charge of the Center for Judicial Education and Resources (CJER) Advisory Committee, which is to make recommendations to the council for improving the administration of justice through comprehensive and quality education and training for judicial officers and other judicial branch personnel. Rule 10.50(c) sets forth additional duties of the committee.</p> <p>Rule 10.50(d) sets forth the membership position of the committee. The CJER Advisory Committee currently has 13 voting members and 2 advisory members. The current committee roster is available on the committee’s webpage.</p>	
<p>Subgroups of the Advisory Committee²:</p> <ol style="list-style-type: none">1. Appellate Practice Curriculum Committee2. Civil Law Curriculum Committee3. Criminal Law Curriculum Committee4. Family Law Curriculum Committee5. Judicial Branch Access, Ethics & Fairness Curriculum Committee6. Judicial Branch Leadership Development Curriculum Committee7. Juvenile Law Curriculum Committee8. Probate Law Curriculum Committee9. Trial Court Operations Curriculum Committee <p>B. E. Witkin Judicial College Steering Committee</p>	

¹ The annual agenda outlines the work a committee will focus on in the coming year or cycle and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

²For the definition of “subcommittee” see Cal. Rules of Court, rule 10.30(c); “working group” see rule 10.70, “workstream,” see rule 10.53(c); and “education curriculum committee,” see rule 10.50(c)(6).

Meetings Planned for 2025³ (Advisory body and all subgroups listed above.)

Videoconferences:

February 4, 2025

May 8, 2025

September 9, 2025

September 16, 2025

September 30, 2025

November 13, 2025

☐ Check here if in-person meeting is approved by the internal committee oversight chair.

³ Refer to section IV. 2. of the [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

Note: Because of the current budget and staffing constraints, advisory body chairs and staff must first consider meeting remotely. The chair of the Executive and Planning Committee is suspending advisory body in-person meetings for the 2024–2025 annual agenda cycle. If an in-person meeting is needed, the responsible Judicial Council office head must seek final approval from the advisory body’s internal oversight committee chair. Please see the prioritization memo dated July 1, 2024, for additional details.

II. COMMITTEE PROJECTS⁴

#	New or One-Time Projects	
1.	Project Title: Develop Caseflow Management Curriculum for Judicial Branch Education (New)	Priority⁵ 1
		Strategic Plan Goal⁶ V
<p>Project Summary: The committee created and is overseeing a workgroup comprised of judicial officers, court administrators, and caseflow management experts from the National Center for State Courts to design an education curriculum on caseflow management for judicial officers and court staff. Once the curriculum is created, the CJER Advisory Committee will oversee its integration into existing curricula and programmatic offerings.</p> <p>Status/Timeline: Ends December 31, 2025.</p> <p>Fiscal Impact/Staff Resources: CJER contact: Karene Alvarado.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Not applicable.</p> <p>AC Collaboration: Court Executives Advisory Committee, Data Analytics Advisory Committee, and Trial Court Presiding Judges Advisory Committee.</p>		

⁴ All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as implementation or a program in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

⁵ For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to or accurately reflect the law; 1(b) Council has directed the committee to consider new or amended rules and forms; 1(c) Change is urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; or 1(d) Proposal is otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk. *For each priority level 1 proposal, the advisory body must provide a specific reason why it should be done this year and how it fits within the identified category.* 2(a) Useful, but not necessary, to implement changes in law; 2(b) Responsive to identified concerns or problems; or 2(c) Helpful in otherwise advancing Judicial Council goals and objectives. *If an advisory committee is interested in pursuing any Priority Level 2 proposals, please include justification as to why the proposal should be approved at this time.*

⁶ Indicate which goal number of The Strategic Plan for California's Judicial Branch the project most closely aligns.

#	New or One-Time Projects	
2.	Project Title: Continue to Implement Appellate Caseflow Management Workgroup Recommendation (One Time)	Priority 1
		Strategic Plan Goal V
	<p>Project Summary: Continue to explore educational needs assessment for trial court appellate records preparation clerks per Appellate Caseflow Workgroup recommendation by consulting appropriate informal focus groups and the Trial Court Operations Curriculum Committee and implement solutions as appropriate.</p> <p>Status/Timeline: Ends December 31, 2025.</p> <p>Fiscal Impact/Staff Resources: CJER contact: Karene Alvarado.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p>Internal/External Stakeholders: Not applicable.</p> <p>AC Collaboration: Appellate Advisory Committee and Data Analytics Advisory Committee.</p>	
3.	Project Title: Design the 2026–2028 Education Plan (New)	Priority 1
		Strategic Plan Goal V
	<p>Project Summary: Curriculum committees and work groups collaborate with council staff to review current curriculum in their subject area and undertake a needs assessment. Curriculum committees recommend products to be delivered during the two-year cycle, including suggesting the best delivery method (e.g., live in-person or live remote) for the content, to the CJER Advisory Committee. The CJER Advisory Committee conducts a cost-benefit analysis for every high-cost item and finalizes a draft two-year education plan. That draft plan is submitted to the Judicial Council for review and approval.</p> <p>Status/Timeline: A draft of the 2026–2028 Education Plan will be submitted to the Judicial Council for review and approval in January 2026.</p> <p>Fiscal Impact/Staff Resources: CJER contact: Karene Alvarado.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p>Internal/External Stakeholders: Not applicable.</p> <p>AC Collaboration: Not applicable.</p>	

#	New or One-Time Projects	
4.	Project Title: Repeal California Rules of Court, Rule 10.492 (One Time)	Priority 1
		Strategic Plan Goal V
	<p>Project Summary: Recommend repealing California Rules of Court, rule 10.492, Temporary extension and pro rata reduction of judicial branch education requirements. Pandemic-related deadline extensions, contained within rule 10.492, gave judicial officers and judicial branch personnel additional time to complete continuing education requirements. Under the sunset provision contained in rule 10.492(e), the rule ceased to have effect on December 31, 2024. Making a technical amendment to repeal rule 10.492 in its entirety would eliminate any actual or potential confusion about whether the extensions remain in effect.</p> <p>Status/Timeline: The rule change would be submitted to the Judicial Council for review and approval in October 2025, with an anticipated effective date of January 1, 2026.</p> <p>Fiscal Impact/Staff Resources: CJER contact: Karene Alvarado and Legal Services.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p>Internal/External Stakeholders: Not applicable.</p> <p>AC Collaboration: Not applicable.</p>	

#	Ongoing Projects and Activities	
1.	Project Title: Continue to Implement 2024–2026 Education Plan	Priority 1
		Strategic Plan Goal V
	<p>Project Summary: Continue delivering to judicial officers and court staff the educational products contained in the 2024–2026 Education Plan, which the Judicial Council approved at its January 2024 meeting.</p> <p>Status/Timeline: Ends June 30, 2026.</p> <p>Fiscal Impact/Staff Resources: CJER contact: Karene Alvarado.</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p>Internal/External Stakeholders: Not applicable.</p> <p>AC Collaboration: Not applicable.</p>	

III. LIST OF 2024 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	Used additional funding allocated to the branch to continue expanding resources and training on water law, climate change, and broader environmental issues. Developed a more extensive water law course that included human rights related to water and tribal water rights; broadened the program's reach by offering it to court attorneys and advertising it to tribal judges. Created a live, two-day, Environmental Law program that brought together judicial officers and experts to provide insights on environmental law and its scientific foundations. Produced three videos featuring subject matter experts from the Environmental Law program, extending the impact and accessibility of the event's content by ensuring that the knowledge shared during the live program benefits a wider audience. Recorded a podcast on climate modeling that is designed to serve as a foundational resource for judicial officers in environmental and water law. Created an email listserv to help facilitate sharing ideas among judicial officers interested in environmental law, the California Environmental Quality Act, and water law. Continued writing draft of new water law judicial publication.
2.	Continued to expand new judge educational offerings to accommodate the increased number of newly appointed judicial officers. Requested and received additional funding to double the number of offerings for New Judge Orientation, a week-long program. The current education plan includes delivery of two sessions of the B. E. Witkin Judicial College in 2025 to meet demand (historically, only 1 college has been delivered annually with the exception of 2022 when two were delivered). Expanding new judge education ensures that all newly appointed judges receive relevant information, access a learning community of peers, and have the chance to practice courtroom skills. New judge educational offerings are designed to help new judges to acclimate to their roles and serve the members of the public who appear in their courtrooms.
3.	Continued to expand access and increase efficiency of education and training for court staff statewide. Responded to eight courts who requested customized live education for their employees. Delivered three new distance education resources for court employees that address the code of ethics and court employees' role in building the public's trust and confidence. Increased accessibility of distance education products in response to court feedback by allowing users of the portfolio of hundreds of distance education products designed to give court staff the ability to sort products by posting date or the date of the last content review.
4.	Delivered a webinar on managing technology and innovation for new court executive officers (CEO) and made it available on the new CEO section of CJER Online's executive toolkit, per the recommendation of the Work Group on New CEO Education.
5.	Implemented Appellate Caseflow Workgroup recommendation by offering an Appeals Processing Court Clerk Institute within 12 months of the previous one (instead of 24 months) remotely without an enrollment cap, restructuring content, and including faculty from appellate courts. Conducted needs assessment by meeting with informal focus groups, Trial Court Operations Curriculum Committee, and the Appellate Practice Curriculum Committee, and surveying key appellate court employees.
6.	The council approved the committee's proposed technical amendment to California Rules of Court, rule 10.603(c)(2)(B) , adding citations to applicable court rules that replaced references to repealed Standards of Judicial Administration.
7.	Started to implement 2024–2026 Education Plan by delivering scheduled live programs in person and remotely as appropriate depending on the audience, learning objectives, and subject. Delivering courses remotely increases participant access and convenience and allows

#	Project Highlights and Achievements
	<p>faculty and staff the flexibility to incorporate last-minute law changes. The ongoing increased use of remote delivery allows the education developed by the committee to serve a greater number of judicial officers and court staff by expanding the enrollment in many courses above the historical average of in-person enrollees. Similar to in-person education, remote programs are designed to emphasize participant interactivity. Judicial and court staff participants in remote offerings have expressed their satisfaction in course evaluations, indicating that the quality of remote learning matches in-person education.</p>
8.	<p>Continued to implement recommendations from the Work Group for the Prevention of Discrimination and Harassment to integrate anti-bias education into all major programs and institutes. New products added include:</p> <ul style="list-style-type: none"> • a judicial video and podcast on ensuring socioeconomic fairness and access; • two videos in the Continuing the Dialogue series on linguistic bias and invisible barriers for court users; • a bench card on using LGBTQ+ inclusive language and pronouns; and • a standalone regional anti-bias course for judicial officers.
9.	<p>Collaborated with California Secretary of State's Office to publicize and provide access to newly mandated voting rights education for CEOs.</p>
10.	<p>Produced 10 live and prerecorded courses on the broad topic of mental health, including two courses at institutes on the Community Assistance, Recovery and Empowerment (CARE) Act.</p>