

Center for Judicial Education and Research Advisory Committee

Annual Agenda¹—2024

Approved by Executive Committee: March 14, 2024

I. COMMITTEE INFORMATION

Chair:	Hon. Darrell S. Mavis, Judge, Superior Court of California, County of Los Angeles
Lead Staff:	Steven G. Warner, Supervising Attorney, Center for Judicial Education and Research
Committee's Charge/Membership: <p>Rule 10.50(b) of the California Rules of Court states the charge of the Center for Judicial Education and Research (CJER) Advisory Committee, which is to make recommendations to the council for improving the administration of justice through comprehensive and quality education and training for judicial officers and other judicial branch personnel. Rule 10.50(c) sets forth additional duties of the committee.</p> <p>Rule 10.50(d) sets forth the membership position of the committee. The CJER Advisory Committee currently has 15 voting members and 2 advisory members. The current committee roster is available on the committee's webpage.</p>	
Subcommittees/Working Groups: <ol style="list-style-type: none">1. Appellate Practice Curriculum Committee2. Civil Law Curriculum Committee3. Criminal Law Curriculum Committee4. Family Law Curriculum Committee5. Judicial Branch Access, Ethics & Fairness Curriculum Committee6. Judicial Branch Leadership Development Curriculum Committee7. Juvenile Law Curriculum Committee8. Probate Law Curriculum Committee9. Trial Court Operations Curriculum Committee10. B. E. Witkin Judicial College Steering Committee	
Meetings Planned for 2024² (Advisory body and all subcommittees and working groups) March 12, 2024 (web conference) May 14, 2024 (web conference)	

¹ The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

² Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

September 10, 2024 (San Francisco)

December 3, 2024 (web conference)

Check here if exception to policy is granted by Executive Office or rule of court.

II. COMMITTEE PROJECTS

#	New or One-Time Projects ³	
1.	Implement the 2024–2026 Education Plan	<p>Priority⁴ 1</p> <p>Strategic Plan Goal⁵ V</p>
<p>Project Summary⁶: Begin delivering to judicial officers and court staff the educational products contained in the 2024–2026 Education Plan, which the Judicial Council will consider at its January 2024 meeting.</p> <p>Status/Timeline: Ends June 30, 2026.</p> <p>Fiscal Impact/Resources: CJER contact: Karene Alvarado.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Not applicable.</p> <p>AC Collaboration: Not applicable.</p>		

³ All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

⁴ For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to or accurately reflect the law; 1(b) Council or an internal committee has directed the committee to consider new or amended rules and forms; 1(c) Change is urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(d) Proposal is otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk. 2(a) Useful, but not necessary, to implement changes in law; 2(b) Responsive to identified concerns or problems; 2(c) Helpful in otherwise advancing Judicial Council goals and objectives.

⁵ Indicate which goal number of [The Strategic Plan for California’s Judicial Branch](#) the project most closely aligns.

⁶ A key objective is a strategic aim, purpose, or “end of action” to be achieved for the coming year.

#	New or One-Time Projects³	
2.	Adopt California Rules of Court, Rule 10.465; Repeal California Rules of Court, Rule 10.469(e)(2)	Priority⁴ 1
		Strategic Plan Goal⁵ V
	<p>Project Summary⁶: Recommend adding California Rules of Court, rule 10.465 and repealing California Rules of Court, rule 10.469(e)(2). Currently, judicial education antibias and antidiscrimination requirements are listed in rule 10.469(e)(2), among the rule’s other education recommendations. Adopting a new court rule would place the current antibias and antidiscrimination mandates in their own rule due to those topics’ required nature and importance. Creating a new, separate rule aligns with rule 10.463 (family law), rule 10.464 (domestic violence), and rule 10.468 (probate). It may also raise awareness of and facilitate adherence to these judicial education mandates. No substantive change to judicial education requirements would be made.</p> <p>Status/Timeline: Rules change would be circulated for comment in the spring 2024 cycle and submitted to the Judicial Council for review and approval in September 2024, with anticipated effective date of January 1, 2025.</p> <p>Fiscal Impact/Resources: CJER contact: Karene Alvarado and Legal Services.</p> <p><input type="checkbox"/> <i>The project includes allocations or distributions of funds to the courts, which have been reviewed and approved by Budget Service.</i></p> <p>Internal/External Stakeholders: Not applicable.</p> <p>AC Collaboration: Rules Committee.</p>	
3.	Implement Appellate Caseflow Workgroup Recommendation	Priority⁴ 1
		Strategic Plan Goal⁵ V
	<p>Project Summary⁶: Continue to explore educational needs assessment for trial court appellate records preparation clerks per Appellate Caseflow Workgroup recommendation by consulting appropriate informal focus groups and the Trial Court Operations Curriculum Committee, and implement solutions as indicated.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: CJER contact: Karene Alvarado.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Not applicable.</p>	

#	New or One-Time Projects ³
	<i>AC Collaboration:</i> Executive Committee.

#	Ongoing Projects and Activities³	
1.	Continue to Implement the 2022–2024 Education Plan	Priority⁴ 1
		Strategic Plan Goal⁵ V
<p>Project Summary⁶: Continue delivering to judicial officers and court staff the educational products contained in the 2022–2024 Education Plan, which the Judicial Council approved at its January 21, 2022, meeting.</p> <p>Status/Timeline: Ends June 30, 2024.</p> <p>Fiscal Impact/Resources: CJER contact: Karene Alvarado.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Not applicable.</p> <p>AC Collaboration: Not applicable.</p>		
2.	Amend California Rules of Court, Rule 10.603(c)(2)(B)	Priority⁴ 1
		Strategic Plan Goal⁵ V
<p>Project Summary⁶: Recommend a technical amendment to California Rules of Court, rule 10.603(c)(2)(B), by replacing references to repealed Standards of Judicial Administration with citations to applicable court rule(s).</p> <p>Status/Timeline: Rules change would be circulated for comment in the spring 2024 cycle and submitted to the Judicial Council for review and approval in September 2024, with anticipated effective date of January 1, 2025.</p> <p>Fiscal Impact/Resources: CJER contact: Karene Alvarado and Legal Services.</p> <p><input type="checkbox"/> <i>The project includes allocations or distributions of funds to the courts, which have been reviewed and approved by Budget Service.</i></p> <p>Internal/External Stakeholders: Not applicable.</p> <p>AC Collaboration: Rules Committee.</p>		

III. LIST OF 2023 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	Continued to implement 2022–2024 Education Plan by delivering scheduled live programs in person and remotely as appropriate depending on subject matter and learning objectives. Delivering courses remotely increases participant access and convenience and allows faculty and staff the flexibility to incorporate last-minute law changes. Just as with in-person education, remote programs are designed to emphasize participant interactivity and learner-centeredness. Judicial and court staff participants in remote offerings have stated in their course evaluations that they are very satisfied with the education, indicating that the quality of remote learning is on par with in-person education.
2.	Requested and received additional funding to expand educational offerings at the week-long New Judge Orientation program. CJER was able to offer twice the amount of courses as in previous year to account for the increase in the number of newly appointed judicial officers.
3.	In response to two public comments received on last year’s proposed revisions to education-related court rules, the committee amended California Rules of Court, rule 10.493 , to add definitions for “e-Learning” and “asynchronous” training.
4.	<p>Implemented recommendations from the Work Group for the Prevention of Discrimination and Harassment to integrate anti-bias education into all major programs and institutes in addition to the Qualifying Ethics 8 Core Course. New products added include:</p> <ul style="list-style-type: none"> • a ten-minute mentor video discussing ethical and unconscious bias issues judges may want to consider when using social media; • a courtroom simulation examining judges’ ethical duties around bias in the courtroom; and • other strategies, tips, and tools.
5.	Used additional funding allocated to the branch to continue expanding resources and training on water law, climate change, and broader environmental issues. Coordinated with experienced faculty, academics, and subject matter experts to develop a plan for an extended curriculum on environmental law to meet the needs of both inexperienced and experienced judicial officers and attorneys. Delivered Science of Water Law podcast, CEQA Overview in-person training, and Water Law in-person training. The length of the in-person water law program was extended to include additional topics including water equity, the intersection between Native Americans and water law, and climate science. Started planning phase for a long-term project of creating a new water law judicial publication.
6.	Added a video on data analytics to the New CEO section of CJER Online’s executive toolkit and replaced the “Ethics Orientation/Conflict of Interest” online course, per the recommendation of the Work Group on New CEO Education.
7.	Implemented Appellate Caseflow Workgroup recommendation by expanding acceptance (number of participants doubled) to the 2023 Appeals Processing Court Clerk Training Institute and assessed educational needs during the Institute.
8.	Implemented recommendations from the Mental Health Implementation Task Force as appropriate.