



JUDICIAL COUNCIL  
OF CALIFORNIA

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CJER Governing Committee

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[committee@jud.ca.gov](mailto:committee@jud.ca.gov)

Notice of Action by E-mail Between Meetings for  
CJER Governing Committee

The Governing Committee for the Center for Judicial Education and Research (CJER) having concluded that prompt action is needed, puts forth the following motion to be voted on via e-mail pursuant to California Rules of Court, rule 10.75(o) as follows:

**Approval of the draft 2016 – 2018 Education Plan, subject to available resources.**

**Written Comment**

In accordance with California Rules of Court, rule 10.75(o)(2), written comments pertaining to the proposed action may be submitted before the CJER Governing Committee acts on the proposal. For this specific meeting, comments should be e-mailed to [stacey.munsterman@jud.ca.gov](mailto:stacey.munsterman@jud.ca.gov). Only written comments received by Wednesday March 23, 2016 by 5:00 p.m. will be provided to advisory body members.

**Posted on: March 16, 2016**

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Draft #	Content	Recommended Delivery Method/ Venue	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
<b>Statewide Programs and Courses</b>				All programs are held at a government meeting facility unless otherwise noted					
	<b>NEW JUDGE EDUCATION AND JUDICIAL ASSIGNMENT ORIENTATION COURSES</b>								
	2016 B.E. Witkin Judicial College of California	Held Offsite	Offered once each year	1			Governing Committee	Judges and SJOs	
	2017 B.E. Witkin Judicial College of California	Held Offsite	Offered once each year	1			Governing Committee	Judges and SJOs	
	2016 New Judge Orientation #1/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2016 New Judge Orientation #2/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2016 New Judge Orientation #3/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2016 New Judge Orientation #4/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2016 New Judge Orientation #5/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2016 New Judge Orientation #6/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2016 New Judge Orientation #7/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2016 New Judge Orientation #8/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2017 New Judge Orientation #1/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2017 New Judge Orientation #2/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2017 New Judge Orientation #3/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2017 New Judge Orientation #4/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2017 New Judge Orientation #5/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2017 New Judge Orientation #6/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	2017 New Judge Orientation #7/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	

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	2017 New Judge Orientation #8/8		7-10 times per year as needed	1			Governing Committee	Judges and SJOs	
	Appellate Justices Orientation		½ day	1			Appellate	Justices	Timing of live program depends on number and frequency of appointments. On-demand resources available in Appellate Practice toolkit.
	2016 -17 Civil Law Basic Orientation Topics Covered:Case ManagementADR; Disqualification & DisclosureChallenges to PleadingsDefaults; DiscoveryLaw & MotionSummary JudgmentsSettlementPretrial ConferencesJury SelectionTrialsPost-trial MotionsBankruptcy	PAO - Winter	4.5 days once a year.	1			Civil	Judges and SJOs	
	2017 -18 Civil Law Basic Orientation Topics Covered:Case ManagementADR; Disqualification & DisclosureChallenges to PleadingsDefaults; DiscoveryLaw & MotionSummary JudgmentsSettlementPretrial ConferencesJury SelectionTrialsPost-trial MotionsBankruptcy	PAO - Winter	4.5 days once a year.	1			Civil	Judges and SJOs	
	2016-17 Orientation for Experienced Civil Law Judges Topics Covered:Case ManagementArbitrationClass ActionsAnti-SLAPLaw & MotionPretrial MattersIn Trial IssuesVerdicts & JudgmentsUnfair Business PracticesPost Trial MattersSelect Advanced Topics	PAO/EAC - Spring	3 days once a year.	1			Civil	Judges and SJOs	
	2017-18 Orientation for Experienced Civil Law Judges Topics Covered:Case ManagementArbitrationClass ActionsAnti-SLAPLaw & MotionPretrial MattersIn Trial IssuesVerdicts & JudgmentsUnfair Business PracticesPost Trial MattersSelect Advanced Topics	PAO/EAC - Spring	3 days once a year.	1			Civil	Judges and SJOs	
	2016-17 Limited Jurisdiction, Small Claims & Unlawful Detainer Orientation(inc. working with self-represented litigants)	PAO - Fall	3 days once a year.	1			Civil	Judges and SJOs	The Committee also recommends the creation of a workgroup to evaluate whether these subjects should continue to be taught as one 3-day PAO or broken into 2-3 separate programs (perhaps 1-day courses in each subject – Limited Civil, UD, Small Claims).
	2017-18 Limited Jurisdiction, Small Claims & Unlawful Detainer Orientation(inc. working with self-represented litigants)	PAO - Fall	3 days once a year.	1			Civil	Judges and SJOs	See above
	CEQA Overview	?	2 days every other year.	1			Civil	Justices, Judges, Attorneys	
	Criminal Law Primary Assignment Orientation (PAO) # 1 of 6 Arraignments, Bail, Discovery, Plea negotiations, settlement Common motions, Search and seizure, Preliminary hearings, Courtroom, and trial management, Jury selection, Common evidentiary issues at trial, Jury instructions, Basic sentencing concepts & probation decision making, Introduction to felony sentencing, Issues unique to DUI Cases, Issues unique to DV cases, Issues unique to gang Cases	PAO - Fall	4.5 days 3 times a year	1			Criminal	Judges and SJOs	Governing Committee had reduced the number of participants to only (a) new judges who are new to the assignment, (b) experienced judges new to the assignment, and (c) assigned judges. The committee recommends that the program continue to be offered 3 times a year, but requests that the number and types of course participants not be limited.
	Criminal Law Primary Assignment Orientation (PAO) # 2 of 6 Same as above	PAO - Winter	4.5 days 3 times a year	1			Criminal	Judges and SJOs	See above
	Criminal Law Primary Assignment Orientation (PAO) # 3 of 6 Same as above	PAO/EAC - Spring	4.5 days 3 times a year	1			Criminal	Judges and SJOs	See above
	Criminal Law Primary Assignment Orientation (PAO) # 4 of 6 Same as above	PAO - Fall	4.5 days 3 times a year	1			Criminal	Judges and SJOs	See above
	Criminal Law Primary Assignment Orientation (PAO) # 5 of 6 Same as above	PAO - Winter	4.5 days 3 times a year	1			Criminal	Judges and SJOs	See above

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	Criminal Law Primary Assignment Orientation (PAO) # 6 of 6 Same as above	PAO/EAC - Spring	4.5 days 3 times a year	1			Criminal	Judges and SJOs	See above
	Traffic Primary Assignment Orientation (PAO) Arraignments and pleas, Notices to appear, Failure to appear, Forfeiture of bail Demurrers Pretrial diversion and traffic school, Traffic infraction sentencing, Continuances Common motions, Trials by declaration, Court trials, Appeals, Unique issues: photo red lights, commercial vehicles, speed enforcement, and juvenile drivers	PAO/EAC - Spring	2 days once every year	3			Criminal	Judges and SJOs	The committee recommends offering this program though it is ranked among the least important on the criminal law education plan.
	Traffic Primary Assignment Orientation (PAO) Arraignments and pleas, Notices to appear, Failure to appear, Forfeiture of bail Demurrers Pretrial diversion and traffic school, Traffic infraction sentencing, Continuances Common motions, Trials by declaration, Court trials, Appeals, Unique issues: photo red lights, commercial vehicles, speed enforcement, and juvenile drivers	PAO/EAC - Spring	2 days once every year	3			Criminal	Judges and SJOs	The committee recommends offering this program though it is ranked among the least important on the criminal law education plan.
	Fundamentals of Felony Sentencing, #1 of 4	EAC - Fall	2 days twice a year	1			Criminal	Judges and SJOs	Attendance (max 30): 2009—23, 2010—21, 2011—12, 17, 2012—14, 24; 2013—50; 2014—29 (one iteration cancelled due to staffing shortage); 2015—31, (max 25) 31 ( including 6 APJs; 11 waitlisted)Governing Committee had reduced participant numbers for 2015-2016 offerings from 30 to 25. The committee recommends expanding the class size back to 30-40 participants particularly in light of heavy enrollment and waitlist numbers. It is further recommended to shorten the course from 2.5 days to 2 days.
	Fundamentals of Felony Sentencing, #2, of 4	EAC - Winter	2 days twice a year	1			Criminal	Judges and SJOs	See above
	Fundamentals of Felony Sentencing, #3, of 4	EAC - Fall	2 days twice a year	1			Criminal	Judges and SJOs	See above
	Fundamentals of Felony Sentencing, #4 of 4	EAC - Winter	2 days twice a year	1			Criminal	Judges and SJOs	See above
	Advanced Topics in Felony Sentencing #1 of 4	EAC - Fall	1.5 days twice a year	1			Criminal	Judges and SJOs	Attendance (max 30): 2010—34, 24, 46; 2011—32, 20; 2012—27; 2013—47, 50; 2014—29 (one iteration cancelled due to staffing shortage); 2015—27, (max 25) 29 (including 5 APJs, 4 others waitlisted)Governing Committee had reduced participant numbers for 2015-2016 offerings from 30 to 25. The committee recommends expanding the class size back to 30 participants.
	Advanced Topics in Felony Sentencing #2 of 4	PAO/EAC - Spring	1.5 days twice a year	1			Criminal	Judges and SJOs	See above
	Advanced Topics in Felony Sentencing #3 of 4	EAC - Fall	1.5 days twice a year	1			Criminal	Judges and SJOs	See above
	Advanced Topics in Felony Sentencing #4 of 4	PAO/EAC - Spring	1.5 days twice a year	1			Criminal	Judges and SJOs	See above
	Homicide Trials # 1 of 4	EAC - Fall	2 days twice a year	1			Criminal	Judges and SJOs	Attendance (max 30): 2010—30, 39; 2011-28,17; 2012—28; 2013—cancelled; 2014—30 (one iteration cancelled due to staffing shortage); 2015—28, (max 25) 26 (includes 3 APJs) Governing Committee had canceled one iteration of this course and reduced participant numbers to 25 for 2015-2016. The committee recommends offering course twice in each fiscal year as this is an important, popular course which is also a prerequisite to attending the Death Penalty Trials course.CB – see above
	Homicide Trials #2 of 4	EAC - Winter	2 days twice a year	1			Criminal	Judges and SJOs	see above

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	Homicide Trials #3 of 4	EAC - Fall	2 days twice a year	1			Criminal	Judges and SJOs	see above
	Homicide Trials #4 of 4	EAC - Winter	2 days twice a year	1			Criminal	Judges and SJOs	see above
	Death Penalty Trials # 1 Of 4	EAC - Fall	2 days twice a year	1			Criminal	Judges and SJOs	Attendance (max 20): 2010—19, 20; 2011—20, 13; 2012—20 (one iteration cancelled); 2013—22, 18; 2014—17, 15; 2015—20; 15. Governing Committee had canceled one iteration of this course for 2015-2016. This is a unique course whose Socratic design requires that it remain small. As per the Rule of Court 10.469(d), any judge who hears death penalty cases “should” take this course and should retake it every two years. Therefore, the committee recommends offering this course twice in each fiscal year.
	Death Penalty Trials #2 Of 4	EAC - Winter	2 days twice a year	1			Criminal	Judges and SJOs	see above
	Death Penalty Trials #3 Of 4	EAC - Fall	2 days twice a year	1			Criminal	Judges and SJOs	see above
	Death Penalty Trials # 4 Of 4	EAC - Winter	2 days twice a year	1			Criminal	Judges and SJOs	see above
	Family Law Primary Assignment Orientation (same content as 2014-2016, includes LGBT issues in FL proceedings)#1 of 4	PAO - Winter	4.5 day program	1			Family	Judges and SJOs	The Committee has concerns about the limits on the number of attendees because experienced JOs new to the assignment need this training in order to serve the litigants in family law proceedings. Would include subject matter experts on Child Custody and Domestic Violence (VAWAP funding available).
	Family Law Primary Assignment Orientation (same content as 2014-2016, includes LGBT issues in FL proceedings)#2 of 4	PAO - Winter	4.5 day program	1			Family	Judges and SJOs	see above
	Family Law Primary Assignment Orientation (same content as 2014-2016, includes LGBT issues in FL proceedings)#3 of 4	PAO - Winter	4.5 day program	1			Family	Judges and SJOs	see above
	Family Law Primary Assignment Orientation (same content as 2014-2016, includes LGBT issues in FL proceedings)#4 of 4	PAO - Winter	4.5 day program	1			Family	Judges and SJOs	see above
	1058 Commissioners Primary Assignment Orientation (same content as 2014-2016)		1/2 day program	1			Family	Judges and SJOs	The number of attendees in 2015 far exceeded the number in the previous 2 years. This is essential and required education. Prior to developing this course, new 1058 Commissioners attended the 4.5 day long Orientation.
	1058 Commissioners Primary Assignment Orientation (same content as 2014-2016)		1/2 day program	1			Family	Judges and SJOs	The number of attendees in 2015 far exceeded the number in the previous 2 years. This is essential and required education. Prior to developing this course, new 1058 Commissioners attended the 4.5 day long Orientation.
	Dependency Law Primary Assignment Orientation (same content as 2014-2016)#1 of 4	PAO - Winter	4.5 day program	1			Juvenile	Judges and SJOs	The Committee has concerns about the limits on the number of attendees because experienced JOs new to the assignment need this training in order to serve the litigants in dependency proceedings. Would include subject matter experts on Child Custody and Domestic Violence (VAWAP funding available).
	Dependency Law Primary Assignment Orientation (same content as 2014-2016)#2 of 4	PAO/EAC - Spring	4.5 day program	1			Juvenile	Judges and SJOs	see above

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	Dependency Law Primary Assignment Orientation (same content as 2014-2016)#3 of 4	PAO - Winter	4.5 day program	1			Juvenile	Judges and SJOs	see above
	Dependency Law Primary Assignment Orientation (same content as 2014-2016)#4 of 4	PAO/EAC - Spring	4.5 day program	1			Juvenile	Judges and SJOs	see above
	Delinquency Law Primary Assignment Orientation (same content as 2014-2016)#1 of 4	PAO - Winter	4.5 day program	1			Juvenile	Judges and SJOs	The Committee has concerns about the limits on the number of attendees because experienced JOs new to the assignment need this training in order to serve the litigants in delinquency proceedings. If second PAO is not offered, then a webinar on Introduction to Juvenile Delinquency Court(selected content from Delinquency PAO)Would include subject matter experts on Child Custody and Domestic Violence (VAWAP funding available).
	Delinquency Law Primary Assignment Orientation (same content as 2014-2016)#2 of 4	?	4.5 day program	1			Juvenile	Judges and SJOs	see above. If PAO not funded 6 hour webinar over 2 days.
	Delinquency Law Primary Assignment Orientation (same content as 2014-2016)#3 of 4	PAO - Winter	4.5 day program	1			Juvenile	Judges and SJOs	see above
	Delinquency Law Primary Assignment Orientation (same content as 2014-2016)#4 of 4	?	4.5 day program	1			Juvenile	Judges and SJOs	see above If PAO not funded 6 hour webinar over 2 days.
	2016 Probate Primary Assignment Orientation	PAO - Winter	4.5 days once a year.	1			Probate	judges, SJOs; probate attorneys, probate examiners	
	2017 Probate Primary Assignment Orientation	PAO - Winter	4.5 days once a year.	1			Probate	judges and SJOs; probate attorneys, probate examiners	
<b>CONTINUING JUDICIAL EDUCATION - EDUCATION FOR EXPERIENCED JUDGES</b>									
	Advanced Judicial College	?	3 days	1			Governing Committee	Experienced Justices and Judges	Pilot program. One iteration scheduled for November of 2016 and in conjunction with CJA. It is anticipated to follow the Institute model of two days of programming over three calendar days (e.g., Noon on day 1 through Noon on day 3). The size of the program should be similar to past Civil Law Institute programs for both faculty and participants.
	Complex Civil Litigation Workshop Past workshops have covered the following topics: Case ManagementClass ActionsLitigationArbitrationComplex Trial IssuesSettlement Issues		1 day once a year.	1			Civil	Complex Civil Judges	This is the only program for judges sitting in a designated complex litigation court or hearing complex cases under CRC 3.400 et seq. Although the target audience could attend other general civil law courses, the content of those courses generally does not focus on these types of cases or the unique case management issues they present. The Committee feels that live, face-to-face interaction is necessary to facilitate this discussion.
	Complex Civil Litigation Workshop Past workshops have covered the following topics: Case ManagementClass ActionsLitigationArbitrationComplex Trial IssuesSettlement Issues		1 day once a year.	1			Civil	Complex Civil Judges	This is the only program for judges sitting in a designated complex litigation court or hearing complex cases under CRC 3.400 et seq. Although the target audience could attend other general civil law courses, the content of those courses generally does not focus on these types of cases or the unique case management issues they present. The Committee feels that live, face-to-face interaction is necessary to facilitate this discussion.

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	Evidence in Civil & Criminal Cases 1 of 4	EAC - Fall	3 full days/2 times a year	1			Civil	Judges and SJOs	Content is necessary for every judge in the state, not just as a one-time course, but also as a refresher course. The number of offerings of this course was cut from 3 to 2 in the 2012-2014 Education Plan. An extra day was added to the course in the 2014-2016 Education Plan.
	Evidence in Civil & Criminal Cases 2 Of 4	EAC - Winter	3 full days/2 times a year	1			Civil	Judges and SJOs	see above
	Evidence in Civil & Criminal Cases 3 of 4	EAC - Fall	3 full days/2 times a year	1			Civil	Judges and SJOs	see above
	Evidence in Civil & Criminal Cases 4 of 4	EAC - Winter	3 full days/2 times a year	1			Civil	Judges and SJOs	see above
	2016 Advanced Issues in Probate and Mental Health	?	2-days every other year.	1			Probate	judges and SJOs; probate attorneys, probate examiners	Enrollment limited to 40 experienced judges and SJOs. Structured like a 2-day institute, but with no concurrent sessions. This course was offered for the first time in 2015, and was at maximum enrollment (with a waitlist). This was the only live program for probate judges that year.If the 2017 Probate and Mental Health Institute is canceled, this course is essential, because of educational need, and because this audience is subject to content-based education requirements that other judges are not.If this cannot be offered as a 2-day program with 2 overnights allowed, this committee recommends 1.5 days with one overnight.Committee recommends segment on community property, characterization of property; marital presumptions; FC presumptions.
<b>CONTINUING JUDICIAL EDUCATION COURSES - DOMESTIC VIOLENCE COURSES AND PROGRAMS</b>									
	Domestic Violence Institute: Orientation to Judicial Skills (VAWEP)		4 days	1			VAWEP	Judges and SJOs	To be offered in the spring of 2018
	Ethics and Self-Represented Litigants in Domestic Violence Cases (VAWEP)	PAO - Fall	2 days	1			VAWEP	Judges and SJOs	(This course was originally in the Winter/Spring each year, but after consultation with Faculty, it made more sense to move this course to the Fall)To be offered at the 2016 Sept PAO for 20 participants
	Ethics and Self-Represented Litigants in Domestic Violence Cases (VAWEP)	PAO - Fall	2 days	1			VAWEP	Judges and SJOs	To be offered at the 2017 Sept PAO for 20 participants
	VAWEP #1/20	PAO/EAC - Spring	2.5 day course recommended for Spring 2017	1			VAWEP	Judges and SJOs	(recommended by Probate & Mental Health Curriculum Committee to be offered every other year, on years when there is no DV Institute).Will be paid for by the VAWEP grant and offered at the June 2017 PAO Handling Elder Abuse Issues
	VAWEP #2/20	PAO - Fall	3-4 hours	1			VAWEP	Judges and SJOs	This is offered as a pre-course funded with Ethics & Self-Represented Litigants in Domestic Violence Cases Course.To be offered at the 2016 Sept PAO
	VAWEP #3/20	Held Offsite	3-4 hours	1			VAWEP	Judges and SJOs	This is offered as a pre-institute course to the Cow County Institute.To be offered at the 2017 Cow County Institute in the spring
	VAWEP #4/20	PAO - Fall	3-4 hours	1			VAWEP	Judges and SJOs	This is offered as a pre-course funded with Ethics & Self-Represented Litigants in Domestic Violence Cases Course.To be offered at the 2017 Sept PAO
	VAWEP #5/20		3-4 hours	1			VAWEP	Judges and SJOs	This is offered as a pre-institute course to the DV Institute.To be offered at the May 2018 DV institute Nuts and Bolts of Domestic Violence Cases

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	VAWEP #6/20	EAC - Fall	1.5 - 2 days	1			VAWEP	Judges and SJOs	We will be working on revising the curriculum to accommodate requests from Judges for more California-specific information, as well as more detail on intersections with Family Law and Juvenile Law. Currently, the course is heavily focused on Criminal Law intersections. This means that we may need to extend the course to 2 full days in order to devote more time to the different assignments. Required by the grant to be offered once each year. To be offered at the 2017 Feb PAO/EAC Immigration Issues in Domestic Violence Cases
	VAWEP #7/20	EAC - Fall	1.5 - 2 days	1			VAWEP	Judges and SJOs	We will be working on revising the curriculum to accommodate requests from Judges for more California-specific information, as well as more detail on intersections with Family Law and Juvenile Law. Currently, the course is heavily focused on Criminal Law intersections. This means that we may need to extend the course to 2 full days in order to devote more time to the different assignments. Required by the grant to be offered once each year. To be offered at the 2017 Nov EAC Immigration Issues in Domestic Violence Cases
	VAWEP #8/20	PAO - Fall	1-2 days once every year (usually offered every other year)	1			VAWEP	Judges and SJOs	The VAWEP grant now requires 2 comprehensive human trafficking courses per grant cycle (October through September). To be offered at the 2016 Sept PAO Human Trafficking
	VAWEP #9/20	PAO - Fall	1-2 days once every year (usually)	1			VAWEP	Judges and SJOs	The VAWEP grant now requires 2 comprehensive human trafficking courses per grant cycle (October through September). To be offered at the 2017 Sept PAO Human Trafficking
	VAWEP #10/20	PAO/EAC - Spring	1-2 days once every year (usually)	1			VAWEP	Judges and SJOs	The VAWEP grant now requires 2 comprehensive human trafficking courses per grant cycle (October through September). To be offered at the 2018 June PAO Human Trafficking
	VAWEP #13/20	PAO - Fall	2 days				VAWEP	Judges and SJOs	Attendance (max 20): 2012—13; 2013—17; 2014—20; 2015—24. PER TERMS OF VAWEP GRANT, SEXUAL ASSAULT SUBJECT MATTER MUST BE OFFERED TWICE EACH GRANT YEAR. This one is to be at the 2016 Sept PAO Handling Sexual Assault Cases
	VAWEP #14/20	EAC - Winter	2 days				VAWEP	Judges and SJOs	Attendance (max 20): 2012—13; 2013—17; 2014—20; 2015—24. PER TERMS OF VAWEP GRANT, SEXUAL ASSAULT SUBJECT MATTER MUST BE OFFERED TWICE EACH GRANT YEAR. This one to be offered at the 2017 March EAC Handling Sexual Assault Cases
	VAWEP #15/20	EAC - Winter	2 days				VAWEP	Judges and SJOs	Attendance (max 20): 2012—13; 2013—17; 2014—20; 2015—24. PER TERMS OF VAWEP GRANT, SEXUAL ASSAULT SUBJECT MATTER MUST BE OFFERED TWICE EACH GRANT YEAR. This one offered at the 2018 March EAC Handling Sexual Assault Cases



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	<b>CONTINUING JUDICIAL EDUCATION COURSES - STATEWIDE INSTITUTES</b>								
	Appellate Justices Institute Substantive Law, Emerging Issues, Appellate Process, Ethics, Constitutional Law, Judicial History, Interdisciplinary Topics	Held offsite	18 month cycle – One 2-day educational program over three calendar days during cycle - Winter 2017	1			Appellate	Justices	Offered every 18 months and is funded through Appellate Court Services. Funding is from a different source and this program is not impacted as the trial court subject matter institutes have been. JBAEF recommends that a course on Excellence in Judicial Decision-making be a course at this institute. JBAEF recommends a course on unconscious bias.
	Civil Law Institute Past Institutes have covered the following topics: Employment Law Update, Civil Writs, Personal Injury Law, Atty Fees & Sanctions, Special Verdicts, SLAPP Motions, Legal Research Skills, Personal Injury	Held offsite	2 days over 3 days once every other year. Tentatively scheduled for Spring 2017.	1			Civil	Judges and SJOs	This is the only live venue with a variety of courses planned by the committee to keep judges and SJOs up to date on civil law and procedure, and where judges and SJOs from across the state can network to discuss and share their views. The Curriculum Committee believes it is crucial to continue to provide this opportunity for face-to-face education for judges of all stripes. JBAEF recommends that a course on Excellence in Judicial Decision-making be a course at this institute. JBAEF recommends a court on unconscious bias.
	Criminal Law Institute	Held offsite	2 days every other year. Tentatively scheduled for the 17/18 FY	1			Criminal	Judges and SJOs	The committee recommends reinstating the program for the Spring of 2018. As the law is always changing, this program is absolutely necessary. The judges ranked live, multi-day programs as most important and desired. This program, in particular, is always very well attended and evaluated: 2007—100; 2009—101; 2012—79; 2014—107. If funding makes offering this program in 2018 difficult, the committee suggests that judges might be willing to pay their own way in order to attend. JBAEF recommends that a course on Excellence in Judicial Decision-making be a course at this institute. JBAEF recommends a court on unconscious bias.
	Family Law Institute (Content to be determined by Workgroup planning the Institute – suggested topics by FCC are listed below)	Held offsite	2 day program	1			Family	Judges and SJOs	Would include keynote speaker and subject matter experts. This is a critical statewide program. It enables JOs to remain current in the law and to meet across the state to discuss and share views and best practices. REGIONAL TRAININGS - To substitute for the Family Law Institute if the Institute will not be included in the Ed Plan. One regional day program during first fiscal year and one during the second year. To be delivered in four parts of the state. If regional programs cannot be delivered then webinars would substitute for them. 2 – 4 hours (length to be determined by Workgroup) in first and second fiscal year. If length is more than two hours will be delivered in 2 days. JBAEF recommends that a course on Excellence in Judicial Decision-making be a course at this institute. JBAEF recommends a course on unconscious bias. May include subject matter experts. If no institute 2 regionals will be offered in its place. If no regionals webinars will be offered in their place.
	Experienced Family Law Institute	Blended - Face-to-Face course with possible pre-course learning activity or post-course follow-up		1			Family	Judges and SJOs	New 1.5 day course. 1 per Ed Plan This new product for 2016-2018 was designed by a Workgroup consisting of experienced JOs in response the Governing Committees directive that programming specifically designed for the experienced family law JO is needed. Approximately 10 – 15 participants. May include subject matter experts. If the Advanced Judicial College is approved, the Experienced Family Law Institute should be removed because we would be providing content to the Advanced Judicial College.

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	Juvenile Law Institute (Content to be determined by Workgroup planning the Institute – suggested topics by JCC are listed below)	Held Offsite	2 day program	1			Juvenile	Judges and SJOs	This is a critical statewide program. It enables JOs to remain current in the law and to meet across the state to discuss and share views and best practices. There is no substitute for live interaction. JBAEF recommends that a course on Excellence in Judicial Decision-making be a course at this institute. JBAEF recommends a course on unconscious bias. Would include keynote speaker and subject matter experts. REGIONAL TRAININGS - To substitute for the Juvenile Law Institute if the Institute will not be included in the Ed Plan. One regional day program during first fiscal year and one during the second year. To be delivered in four parts of the state. If regional programs cannot be delivered then webinars would substitute for them. 2 – 4 hours (length to be determined by Workgroup) in first and second fiscal year. If length is more than two hours will be delivered in 2 days. If no institute 2 regionals will be offered in its place. if no regionals webinars will be offered in their place.
	Cow County Judges Institute	Held offsite	Offered once each year	1			Governing Committee	Judges and SJOs	In the event funding is not available for this program, regional programming would need to be provided. The assembled planning committee would develop a one day program for each region. JBAEF recommends that a course on Excellence in Judicial Decision-making be a course at this institute. JBAEF recommends a course on unconscious bias.
	Cow County Judges Institute	Held offsite	Offered once each year	1			Governing Committee	Judges and SJOs	In the event funding is not available for this program, regional programming would need to be provided. The assembled planning committee would develop a one day program for each region. JBAEF recommends that a course on Excellence in Judicial Decision-making be a course at this institute. JBAEF recommends a course on unconscious bias.
	Probate and Mental Health Institute	Held offsite	2 days every other year.	1			Probate	judges and SJOs; probate attorneys, probate examiners	Highest priority: Experienced probate judges and SJOs only typically have this one opportunity to get together on a statewide basis for face-to-face education. If this and the Advanced Issues in Probate program requested below are not approved, they have virtually no live education. This program has been at maximum enrollment the last several times it was offered. In 2013, we had to request that we increase the number of participants because of the demand. This committee recommends offering the institute in February or March, as it used to be. Probate is one of the only assignment areas with specific content-based education requirements and expectations under CRC 10.468 and 10.478, which this institute fulfills. JBAEF recommends that a course on Excellence in Judicial Decision-making be a course at this institute. JBAEF recommends a course on unconscious bias.

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<b>LEADERSHIP TRAINING - JUDICIAL</b>									
	PJ/CEO Management Institute	Held offsite	2 Day offered annually	1			JBLD	PJ/CEO	This is currently an annual, 2 day live program in the Fall. Education topics include leadership in the courts, administration of programs, judicial assignments, performance, media, ethics, etc. PJs are required to attend this program pursuant to CRC10.462 (c)(3).Propose to expand to a 3 day program based on increased number of attendees, more frequent turnover of CEOs, and this is the only core leadership training for this audience. In the event funding is not available for this institute, there are no practical alternatives because a regional approach would not have sufficient attendees given the small audience statewide (58 PJs and 58 CEOs) and this audience is not amenable to distance education venues such as webinars or broadcasts. The JBAEF committee is recommending that a course on Fairness in judicial assignments and resource allocation be included, as well as courses on diversity awareness and career advancement in the courts and unconscious bias and a course on Socio-economic Access from the CONFERENCE OF CHIEF JUSTICES AND STATE COURT ADMINISTRATORS - Resolution 5 which deals with a goal of 100 percent access for essential civil needs. JBAEF would like a strategic plan developed with realistic and measurable outcomes.JBAEF also recommends that a course on Excellence in Judicial Decision-making be a course at this institute.
	PJ/CEO Management Institute	Held offsite	2 Day offered annually	1			JBLD	PJ/CEO	See above.Recommendation: Expand program to 3 full days. Offer program once during 2017-2018. JBAEF recommends a court on unconscious bias.
	Supervising Judges Institute		2 Day offered annually	1			JBLD	Judges and SJOs	Annual 2 day program in Spring. It is designed as an orientation program for judges who will be in a supervising role for the first time. SJs are required to attend this program pursuant to CRC 10.462 (c)(2). Consider expanding this program to 2.5 days. More time is needed to sufficiently cover the required topics and curriculum.In the event funding is not available for this institute, there are no practical alternatives because a regional approach would not have sufficient attendees given the small audience statewide (approx. 65 new Supervising Judges). JBAEF recommends that a course on Excellence in Judicial Decision-making be a course at this institute. JBAEF recommends a course on unconscious bias.
	Supervising Judges Institute		2 Day offered annually	1			JBLD	Judges and SJOs	See above.Recommendation: Expand program to 2.5 days, offer once during 2017-2018. JBAEF recommends that a course on Excellence in Judicial Decision-making be a course at this institute. JBAEF recommends a court on unconscious bias.
<b>LEADERSHIP TRAINING - NON-JUDICIAL</b>									
no programs requested									
<b>MANAGER/SUPERVISOR</b>									
	Institute for Court Management (ICM) 1/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM) 2/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.

Draft #	Content	Recommended Delivery Method/ Venue	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
	Institute for Court Management (ICM) 3/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM) 4/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM) 5/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM) 6/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM) 7/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM) 8/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM)9/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM) 10/12		2.5 Days	1				Manager/Superv	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes
	Institute for Court Management (ICM) 11/12		2.5 Days	1				Manager/Superv	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes
	Institute for Court Management (ICM) 12/12		2.5 Days	1				Manager/Superv	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes
	Institute for Court Management (ICM) 1/12		2.5 Days	1				Manager/Superv	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes
	Institute for Court Management (ICM)2/12		2.5 Days	1				Manager/Superv	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes
	Institute for Court Management (ICM) 3/12		2.5 Days	1				Manager/Superv	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes
	Institute for Court Management (ICM) 4/12		2.5 Days	1				Manager/Superv	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes
	Institute for Court Management (ICM) 5/12		2.5 Days	1				Manager/Superv	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes
	Institute for Court Management (ICM) 6/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM) 7/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM) 8/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM)9/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM) 10/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM) 11/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Institute for Court Management (ICM) 12/12		2.5 Days	1				Manager/Supervisors CEOs	Offer minimum of 10 per fiscal year. Recommendation: Offer all 12 classes each fiscal year going forward provided resources are available.
	Core 40		5 Day It is currently offered 2-3	1			JBLD	Manager Supervisors	This training is recommended for new supervisors/managers. It covers the role of the supervisor, performance management, HR, team development.
	Core 40		5 Day	1			JBLD	Manager/Supervisors	See above.Recommendation: Offer class 2016-2017.

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	Core 40		5 Day	2			JBLD	Manager/Supervisors	See above. Recommendation: Offer class 2016-2017, with option to cancel if not needed. No new funding is being requested
	Core 40		5 Day	1			JBLD	Manager/Supervisors	See above.
	Core 40		5 Day	1			JBLD	Manager/Supervisors	See above.
	Core 40		5 Day	2			JBLD	Manager/Supervisors	See above. Recommendation: Offer class 2017-2018, with option to cancel if not needed. No new funding is being requested.
	Advanced Core 40		3 Day	1			JBLD	Manager/Supervisors	This is a new course that is in development and will be offered for the first time in Spring of 2016. This course is in follow up to the Core 40 to include coaching, additional performance management, conflict resolution, etc.
	Advanced Core 40		3 Day	1			JBLD	Manager/Supervisors	See above.
	Advanced Core 40		3 Day	2			JBLD	Manager/Supervisors	See above. Recommendation: Offer 2016-2017 with option to cancel if not needed. New funding is being requested.
	Advanced Core 40		3 Day	1			JBLD	Manager/Supervisors	See above.
	Advanced Core 40		3 Day	1			JBLD	Manager/Supervisors	See above.
	Advanced Core 40		3 Day	2			JBLD	Manager/Supervisors	See above. Recommendation: Offer 2017-2018 with option to cancel if not needed. New funding s being requested
	2016 Core 24 # 1 of 2		3 Day	1			JBLD	Manager/Administrator	This is a course for managers who have supervisors who report to them. The class covers topics such as internal/external role, decision making, strategic planning, influence, political savvy, etc. It is offered one time per year.
	2016 Core 24 # 2 of 2		3 Day	2			JBLD	Manager/Administrator	See above.
	2017 Core 24 # 1 of 2		3 Day	1			JBLD	Manager/Administrator	See above.
	2017 Core 24 # 2 of 2		3 Day	2			JBLD	Manager/Administrator	See above.
<b>COURT PERSONNEL INSTITUTE AND COURSES</b>									
	Trial Judicial Attorneys Institute	Held offsite	Offered every other year	1			Governing Committee	Trial Judicial Attorneys	In the event this institute cannot be offered, webinars could be developed which would deliver the education that the institute would normally contain. These webinars could then be recorded and provided in CJER Online as well.
	Appellate Judicial Attorneys Institute Substantive Law, Emerging Issues, Appellate Process, Ethics, Constitutional Law, Judicial History, Interdisciplinary Topics	Held offsite	12 month cycle – Two 2-day educational programs each over three calendar days	1			Appellate	Judicial Attorneys	Offered once each year and is funded through Appellate Court Services. Funding is from a different source and this program is not impacted as the trial court subject matter institutes have been.
	Appellate Judicial Attorneys Institute Substantive Law, Emerging Issues, Appellate Process, Ethics, Constitutional Law, Judicial History, Interdisciplinary Topics	Held offsite	12 month cycle – Two 2-day educational programs each over three calendar days	1			Appellate	Judicial Attorneys	Offered once each year and is funded through Appellate Court Services. Funding is from a different source and this program is not impacted as the trial court subject matter institutes have been.

Draft #	Content	Recommended Delivery Method/ Venue	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
	Appellate Staff Institute	Held offsite	3 day This conference is held every other year in the spring.	1			ATCO	Appellate Court Staff	It is for appellate court staff. The Institute provides plenary and breakout sessions on various topics related to appellate court process. Needs Appellate Court Services funding Recommendation: Offer once in the spring of 2018.
	California Appellate Management Institute	Held offsite	3 Day This conference is held every other year in the spring	1			JBLD	Managers/Supervisors	It is for appellate court managers and supervisors. The Institute provides plenary and breakout sessions on various topics related to appellate court leadership. Will be funded by Appellate Court Services Recommendation: Offer once in the spring of 2017.
	CCTI/Court Clerk Training Institute (includes six classes)		Institute A full CCTI program consists of six classes offered once per year	1			ATCO	Trial and Appellate Court Staff	The committee will determine which of the topics (Civil, Criminal, Family, Juvenile, Probate, Traffic, Appellate) will be offered at each Institute. CB notes - The Curriculum Committee believes that this content should be delivered as a live, face-to-face program. The committee agreed that it is important for court staff to attend CCTI because of the benefit of interacting and networking with court employees from other counties and taking new ideas and techniques back with them to their courts. Several committee members stated that the instruction and materials provided are very high quality and a valuable tool for providing employees with a big picture of what individual departments are trying to accomplish.
	CCTI/Court Clerk Training Institute (includes six classes)			1			ATCO	Trial and Appellate Court Staff	A full CCTI program consists of six classes offered once per year; a workgroup will determine which of the topics (Civil, Criminal, Family, Juvenile, Probate, Traffic, Appellate) will be offered at each Institute. CB notes – see above
	Core Leadership and Training Skills		3-day program	1			ATCO	Leads and Seniors	This class is included on the Plan three times this fiscal year; however a third class will be offered only if there is an identified critical need.
	Core Leadership and Training Skills		3-day program	1			ATCO	Leads and Seniors	
	Core Leadership and Training Skills		3-day program	2			ATCO	Leads and Seniors	
	Core Leadership and Training Skills		3-day program	1			ATCO	Leads and Seniors	
	Core Leadership and Training Skills		3-day program	1			ATCO	Leads and Seniors	
	Core Leadership and Training Skills		3-day program	2			ATCO	Leads and Seniors	This class is included on the Plan three times this fiscal year; however, a third class will be offered only if there is an identified critical need.
<b>TRAINING COORDINATORS AND ADA COORDINATORS</b>									

Draft #	Content	Recommended Delivery Method	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
<b>Regional Courses</b>								All programs are held at a government meeting facility unless otherwise noted	
	<b>JUDICIAL</b>								
	Employment Law #1	Live Regional	1 day	1			Civil	Judges and SJOs	Most civil judges handle employment cases, and there appears to be a need for extended (i.e., more than 1/2 day) education on this continually evolving and complex topic. Employment litigation is a statewide issue, so the Committee believes the course should be offered regionally, once in NorCal and once in SoCal, in order to reach maximum number of the target audience and avoid costs associated with a statewide program.
	Employment Law #2	Live Regional	1 day	1			Civil	Judges and SJOs	See above
	Hybrid Cases: Probate, Civil & Elder Abuse #1	Live Regional	1 day	2			Civil	Judges and SJOs	Judges who encounter cases with intersecting probate, civil, and elder abuse issues note the confusion over the competing requirements of these disparate areas of the law and the unique questions that give rise to ethical issues. The Committee believes this course should be offered regionally, once in NorCal and once in SoCal, in order to reach maximum number of the target audience and avoid costs associated with a statewide program.
	Hybrid Cases: Probate, Civil & Elder Abuse #2	Live Regional	1 day	2			Civil	Judges and SJOs	See above
	Electronic Evidence and E-Discovery #1	Live Regional	1 day	2			Civil	Judges and SJOs	This is a topic that is continually in demand. Building on the course offered to judicial officers sitting in a criminal assignment, the Committee recommends that an additional course be created (or the existing course expanded) to include examples that pertain to judicial officers sitting in non-criminal assignments. The Committee believes this course should be offered regionally, once in NorCal and once in SoCal, in order to reach maximum number of the target audience and avoid costs associated with a statewide program.
	Electronic Evidence and E-Discovery #2	Live Regional	1 day	2			Civil	Judges and SJOs	See above
	Experienced ADR & Settlement #1	Live Regional	1 or 1/2 Day	1			Civil	Judges and SJOs	ADR and settlement are essential topics for all civil judicial officers. A skills-based, live course with problem-solving and role play is necessary to demonstrate and exercise appropriate methods to encourage settlement while preserving the integrity of the court. Given the broad appeal of this topic, the Committee recommends that this course should be offered regionally, once in NorCal, once in SoCal, and once in a location TBD, in order to reach a maximum number of the target audience. See related request for video simulation, below.

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	Experienced ADR & Settlement #2	Live Regional	1 or 1/2 Day	1			Civil	Judges and SJOs	see above
	Experienced ADR & Settlement #3	Live Regional	1 or 1/2 Day	1			Civil	Judges and SJOs	see above
	Intro to Court Tech #1	Live Regional	1 or 1/2 Day	2			Civil	Judges and SJOs	The 2015 Civil Law Institute had a course on the next generation of online legal research tools. Faculty for this course noted that some attendees lacked basic skills with computer-based legal research tools. A supportive program to ensure that all judicial officers are comfortable with computer-based technology is advisable. The Committee believes this course should be offered regionally, once in NorCal and once in SoCal, in order to reach maximum number of target audience and avoid costs associated with a statewide program. The Committee also believes that a hands-on, computer lab would be preferable.
	Intro to Court Tech #2	Live Regional	1 or 1/2 Day	2			Civil	Judges and SJOs	see above
	Trends in Court Tech #1	Live Regional	2-Jan	3			Civil	Judges and SJOs	As technology in the legal professional continues to evolve at a rapid pace, the Committee believes that judicial officers have a duty to keep abreast of emerging trends that promote efficient use of judicial resources. The Committee believes this course should be offered regionally, once in NorCal and once in SoCal, in order to reach maximum number of target audience and avoid costs associated with a statewide program. The Committee also believes that a hands-on, computer lab would be preferable.
	Trends in Court Tech #2	Live Regional	2-Jan	3			Civil	Judges and SJOs	see above
	Mental Illness—Basics & Trials (1368, 1026, 1370, Murphy, 6800, conservatorship options, trials and post trials, MDO, SVP?) #1[Pre-course assignments = familiarity with basic course material. Set expectations/prerequisites at registration.]	Live Regional	1 Day	1			Criminal	Judges and SJOs	The committee recommends offering 12 full-day regional courses on 4 topics each fiscal year. Regional courses are an excellent method to train on unique issues that warrant 3-5 hours of instruction. The courses are well-attended (usually around 15-25 participants) and judges are always grateful to have the courses offered closer to their home courts.
	Mental Illness—Basics & Trials (1368, 1026, 1370, Murphy, 6800, conservatorship options, trials and post trials, MDO, SVP?) #2[Pre-course assignments = familiarity with basic course material. Set expectations/prerequisites at registration.]	Live Regional	1 Day	1			Criminal	Judges and SJOs	See above
	Mental Illness—Basics & Trials (1368, 1026, 1370, Murphy, 6800, conservatorship options, trials and post trials, MDO, SVP?) #3[Pre-course assignments = familiarity with basic course material. Set expectations/prerequisites at registration.]	Live Regional	1 Day	1			Criminal	Judges and SJOs	see above
	Discovery Issues #1 (Pitchess, SDTs, Marsy's Law)	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Discovery Issues #2 (Pitchess, SDTs, Marsy's Law)	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Discovery Issues #3 (Pitchess, SDTs, Marsy's Law)	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Plea Bargaining & Case Management #1 (incl. Marsy's Law, Clancy, difficult defendants/ counsel)	Live Regional	1 Day	1			Criminal	Judges and SJOs	



Draft #	Content	Recommended Delivery Method/ Venue	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
	Plea Bargaining & Case Management #2 (incl. Marsy's Law, Clancy, difficult defendants/ counsel)	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Plea Bargaining & Case Management #3 (incl. Marsy's Law, Clancy, difficult defendants/ counsel)	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Difficult witnesses #1 (immunity, plea bargain, DV, recalcitrant, children)	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Difficult witnesses #2 (immunity, plea bargain, DV, recalcitrant, children)	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Difficult witnesses #3 (immunity, plea bargain, DV, recalcitrant, children)	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Jury Issues #1 (selection, instructions, Batson-Wheeler, juror misconduct, how to respond to questions/hung juries)	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Jury Issues #2 (selection, instructions, Batson-Wheeler, juror misconduct, how to respond to questions/hung juries)	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Jury Issues #3 (selection, instructions, Batson-Wheeler, juror misconduct, how to respond to questions/hung juries)	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Gangs #1	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Gangs #2	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Gangs #3	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Evidence: Electronic Evidence #1	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Evidence: Electronic Evidence #2	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Evidence: Electronic Evidence #3	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Evidence: D statement #1	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Evidence: D statement #2	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	Evidence: D statement #3	Live Regional	1 Day	1			Criminal	Judges and SJOs	
	2016-17 Qualifying Ethics 6 Core Course #1-30	Live Local and Regional	30 iterations/year	1			JBAEF	Judges and SJOs	New 3-year cycle begins in 2016. Separate course to be offered to justices at Appellate Justices Institute but if they do not attend that they attend the standard course.
	2017-18 Qualifying Ethics 6 Core Course #30-60	Live Local and Regional	30 iterations/year	1			JBAEF	Judges and SJOs	New 3-year cycle begins in 2016. Separate course to be offered to justices at Appellate Justices Institute but if they do not attend that they attend the standard one.

Draft #	Content	Recommended Delivery Method/ Venue	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
	Selected Issues in Conservatorship #1	Live Regional	Onsite 2x one north and one south	1			Probate	judges and SJOs, probate attorneys, probate examiners.	Up to 2 hours. *The regionals for this audience (judges, SJOs, probate attorneys, probate examiners) are requested in the event the Institute and the Advanced Issues program are not offered. These are intended to be offered in one regional location in the north and one in the south on the same day, consecutively, with the option of attending the entire day or just some of the programs. Different focus than PMHI, when offered in 2012, faculty were able to drill down into issues and spend more time on discreet topics that there is less time for at institutes. Consider connecting those who cannot attend live in via WebEx.
	Selected Issues in Conservatorship #2	Live Regional	Onsite 2x one north and one south	1			Probate	judges and SJOs, probate attorneys, probate examiners.	see above
	Selected Issues in Guardianship #1	Live Regional	Onsite	1			Probate	judges and SJOs, probate attorneys, probate examiners.	Up to 2 hours. *See above.CB – See above
	Selected Issues in Guardianship #2	Live Regional	Onsite	1			Probate	judges and SJOs, probate attorneys, probate examiners.	Up to 2 hours. *See above.CB – See above
	Probate Trials #1	Live Regional	Onsite	2			Probate	judges and SJOs, probate attorneys, probate examiners.	2 hours.Probate trials are distinct and have unique features relative to other types of trials. For instance, guardianship trials present unique challenges, and most types of cases involve working with self-represented litigants, as well as application of complex burdens of proof.Consider blending with the requested recorded webinar on Evidentiary Issues, if approved.
	Probate Trials #2	Live Regional	Onsite	2			Probate	judges and SJOs, probate attorneys, probate examiners.	See above
	Crossover and Coordination with other departments #1	Live Regional	Onsite	2			Probate	judges and SJOs, probate attorneys, probate examiners.	2 hours.This course would help further Strategic Goal III, Modernization of Management and Administration, by encouraging courts to establish innovative practices and make improvements with regard to coordination between departments.
	Crossover and Coordination with other departments #2	Live Regional	Onsite	2			Probate	judges and SJOs, probate attorneys, probate examiners.	see above
	Regional Training for PJ/CEO #1 of 3	Live Regional	1 Day Offer once in north	1			JBLD	PJ/CEO	It was proposed to have regional training opportunities in the spring each year for PJ/CEO. These would be one day trainings in 3 regions (north, central and southern) and would provide the same training agenda with time set aside for collaboration on local/regional issues. Audience: PJ/APJ, CEO, ACEO, Managers included. Current topics as needed.

Draft #	Content	Recommended Delivery Method/ Venue	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
	Regional Training for PJ/CEO #2 of 3	Live Regional	1 Day Live Offer once in south	1			JBLD	PJ/CEO	See above
	Regional Training for PJ/CEO #3 of 3	Live Regional	1 Day Live Offer once in central	2			JBLD	PJ/CEO	See above
	Regional Training for PJ/CEO #1 of 3	Live Regional	1 Day Offer once in south	1			JBLD	PJ/CEO	See above
	Regional Training for PJ/CEO #2 of 3	Live Regional	1 Day Offer once in north	1			JBLD	PJ/CEO	See above
	Regional Training for PJ/CEO # 3 of 3.	Live Regional	1 Day Offer once in central	2			JBLD	PJ/CEO	See above
<b>MANAGER/SUPERVISOR</b>									
<b>COURT PERSONNEL</b>									
	Default, Default Judgments, and Enforcement Documents #1	Live Regional	1-day regional (3 times in different areas)	2			ATCO	Civil Court Staff	Recently offered
	Default, Default Judgments, and Enforcement Documents #2	Live Regional	1-day regional (3 times in different areas)	2			ATCO	Civil Court Staff	Recently offered
	Default, Default Judgments, and Enforcement Documents#3	Live Regional	1-day regional (3 times in different areas)	2			ATCO	Civil Court Staff	Recently offered
	Felony Sentencing #1	Live Regional	1-day regional (3 times in different areas)	2			ATCO	Criminal Court Staff	Recently offered
	Felony Sentencing #2	Live Regional	1-day regional (3 times in different areas)	2			ATCO	Criminal Court Staff	Recently offered
	Felony Sentencing #3	Live Regional	1-day regional (3 times in different areas)	2			ATCO	Criminal Court Staff	Recently offered
	Advanced Prison Abstracts #1	Live Regional	1-day regional (3 times in different areas)	1			ATCO	Criminal Court Staff	Recently offered, but high demand

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	Advanced Prison Abstracts #2	Live Regional	1-day regional (3 times in different areas)	1			ATCO	Criminal Court Staff	Recently offered, but high demand
	Advanced Prison Abstracts #3	Live Regional	1-day regional (3 times in different areas)	1			ATCO	Criminal Court Staff	Recently offered, but high demand
	Death Penalty Procedures #1	Live Regional	1-day (3 times in different areas)	1			ATCO	Criminal Court Staff	Has not been offered in several years
	Death Penalty Procedures #2	Live Regional	1-day (3 times in different areas)	1			ATCO	Criminal Court Staff	Has not been offered in several years
	Death Penalty Procedures #3	Live Regional	1-day (3 times in different areas)	1			ATCO	Criminal Court Staff	Has not been offered in several years
	Judgments #1	Live Regional	1-day (3 times in different areas)	1			ATCO	Family Court Staff	The Judgments and Default Judgments course should be offered back to back days
	Judgments #2	Live Regional	1-day (3 times in different areas)	1			ATCO	Family Court Staff	The Judgments and Default Judgments course should be offered back to back days
	Judgments #3	Live Regional	1-day (3 times in different areas)	1			ATCO	Family Court Staff	The Judgments and Default Judgments course should be offered back to back days
	Default Judgments #1	Live Regional	1-day (3 times in different areas)	1			ATCO	Family Court Staff	The Judgments and Default Judgments course should be offered back to back days
	Default Judgments #2	Live Regional	1-day (3 times in different areas)	1			ATCO	Family Court Staff	The Judgments and Default Judgments course should be offered back to back days
	Default Judgments #3	Live Regional	1-day (3 times in different areas)	1			ATCO	Family Court Staff	The Judgments and Default Judgments course should be offered back to back days
	Adoptions #1	Live Regional	1-day (3 times in different areas)	1			ATCO	Family Court Staff	
	Adoptions #2	Live Regional	1-day (3 times in different areas)	1			ATCO	Family Court Staff	

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	Adoptions #3	Live Regional	1-day (3 times in different areas)	1			ATCO	Family Court Staff	
	Advanced DMV Reporting #1	Live Regional	1-day (3 times in different areas)	1			ATCO	Traffic Court Staff	
	Advanced DMV Reporting #2	Live Regional	1-day (3 times in different areas)	1			ATCO	Traffic Court Staff	
	Advanced DMV Reporting #3	Live Regional	1-day (3 times in different areas)	1			ATCO	Traffic Court Staff	
	Advanced IDM #1 of 2	Live Regional	1-day (3 times in different areas)	2			ATCO	HR Staff	More in depth information than is provided to managers/supervisors in the broadcast, perhaps require the broadcast as a prerequisite, to provide a blended learning experience.
	Advanced IDM #2 of 2	Live Regional	1-day (3 times in different areas)	2			ATCO	HR Staff	More in depth information than is provided to managers/supervisors in the broadcast, perhaps require the broadcast as a prerequisite, to provide a blended learning experience.
	Advanced Classification and Compensation #1 of 2	Live Regional	1-day (3 times in different areas)	1			ATCO	HR Staff	More in depth information than was provided in the course offered in 2014.
	Advanced Classification and Compensation #2 of 2	Live Regional	1-day (3 times in different areas)	1			ATCO	HR Staff	More in depth information than was provided in the course offered in 2014.
	Advanced HR Fundamentals #1 of 2	Live Regional	1-day (3 times in different areas)	2			ATCO	HR Staff	Break down what the fundamentals are and have individual courses for each one – like Advanced IDM –
	Advanced HR Fundamentals #2 of 2	Live Regional	1-day (3 times in different areas)	2			ATCO	HR Staff	Break down what the fundamentals are and have individual courses for each one – like Advanced IDM –
	HR Professionals as leaders #1 of 2	Live Regional	1-day (3 times in different areas)	2			ATCO	HR Staff	Being part of the strategic team, being proactive. Fleshed out, could be a webinar series, could be a good place to use blended learning – outside assignments
	HR Professionals as leaders #2 of 2	Live Regional	1-day (3 times in different areas)	2			ATCO	HR Staff	Being part of the strategic team, being proactive. Fleshed out, could be a webinar series, could be a good place to use blended learning – outside assignments
	ADA updates 1/4	Live Regional	½ day	1			JBAEF	ADA Staff	Offered twice each year.
	ADA updates 2/4	Live Regional	½ day	1			JBAEF	ADA Staff	Offered twice each year.
	ADA updates 3/4	Live Regional	½ day	1			JBAEF	ADA Staff	Offered twice each year.
	ADA updates 4/4	Live Regional	½ day	1			JBAEF	ADA Staff	Offered twice each year.

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	Accountings/Financial Abuse #1	Live Regional	One in the north one in the south	1			Probate	Court Investigators	Accounting is a priority for training. In many cases, court investigators are the eyes and ears of the court, and they are the first to note and observe potential abuse or mismanagement on the part of fiduciaries. See Focus Group notes for essential content.CB - Probate court investigators are uniquely subject to content-based requirements under CRC 10.478, in conservatorship and guardianship education—including court-supervised fiduciary accounting—which this course would help fulfill.
	Accountings/Financial Abuse #2	Live Regional	One in the north one in the south	1			Probate	Court Investigators	see above
	Interviewing Children #1	Live Regional	One in the north one in the south	1			Probate	Court	Content should include information on best practices, interviewing
	Interviewing Children #2	Live Regional	One in the north one in the south	1			Probate	Court Investigators	see above
	Brain/Head Injuries #1	Live Regional	One in the north one in the south	2			Probate	Court Investigators	Should include information on types of brain injuries and how investigators should address those. Include working with clients who have been in the military and suffer from brain injuries.
	Brain/Head Injuries #2	Live Regional	One in the north one in the south	2			Probate	Court Investigators	see above

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<b>Local Courses</b>				Curriculum to be developed. Added to the catalogue and delivered upon request by a court					
	Judicial and staff Education	Live local					All	All	PJs and CEOs can request education to be delivered locally as CJER resources allow.

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<b>Blended - video or broadcast with a webinar/ live with a pre or post webinar</b>									
	Trial Court Appellate Division Best Practices	Webinar or Discussion Forum blended with existing online course		1			Appellate	Judges, Clerks, Research Attorneys	Offer a webinar annually on anniversary date of launch of online course (e.g. January 2017 and January 2018). Format will allow appellate divisions to exchange information, share ideas and discuss best practices.
	Traffic Amnesty Program	Webinar/Broadcast		1			ATCO	Traffic Court Staff	Explanation of program and general traffic procedures surrounding the program. (Note: Program went into effect Oct. 2015 and will be in force for 18 months). Provide Webinar on this topic first, then develop Traffic Amnesty broadcast.A broadcast has been added on this topic.
	Habeas Corpus/Writs	Broadcast and webinar		1			ATCO	Appellate Court Staff	The group also suggested a broadcast as a prerequisite to the videoconference or webinar on this topic. Yes, this and the webinar below are to be developed.
	Statements of Decision	Blended – video and webinar	30 min. each	2			Civil	Judges and SJOs	Statements of decision are crucial to the public's faith in the decisions in court trials and appellate review. However, SOD's have the potential to take up a disproportionate amount of judicial officer time and attention. There is limited current material available on when SODs are required or desirable or how to efficiently structure an SOD. Participants would watch the video on their own time as a prerequisite to attending the webinar.
	Provisional Remedies	Blended – video and webinar	(60 min. video/120 min. webinar)	3			Civil	Judges and SJOs	An understanding of the analysis used to consider provisional remedies, including civil restraining orders, and their ability to be appealed is key to a judge sitting in a civil assignment. Yet a live course on provisional remedies was last offered at the 2013 Civil Law Institute. The Curriculum Committee believes an updated short video should be partnered with a 2 hour webinar to provide a meaningful program on this crucial subject. Participants would watch the video on their own time as a prerequisite to attending the webinar.



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	Intro to Complex Civil Litigation	Live, Regional/Webinar	1/2 Day regional	2			Civil	Judges and SJOs	This program was last offered at the 2013 Civil Law Institute. As complex litigation expands beyond the LA and SF metropolitan areas, there is an increased need for introductory judicial education on how to handle complex matters or establish complex litigation programs. The Committee believes this course should be offered regionally, once in NorCal and once in SoCal, in order to reach maximum number of the target audience and avoid costs associated with a statewide program.
	Intro to Complex Civil Litigation	Live, Regional/Webinar	1/2 Day regional	2			Civil	Judges and SJOs	This program was last offered at the 2013 Civil Law Institute. As complex litigation expands beyond the LA and SF metropolitan areas, there is an increased need for introductory judicial education on how to handle complex matters or establish complex litigation programs. The Committee believes this course should be offered regionally, once in NorCal and once in SoCal, in order to reach maximum number of the target audience and avoid costs associated with a statewide program.
	Wellness & Self-Care – combating decision fatigue & avoiding burn out	Webinar & Studio Video		1			JBAEF	Justices, Judges, SJOs	Video component is already completed with Dr. Siegel Implements a recommendation of the Experienced Judge Workgroup. Include mindfulness-based stress reduction (MBSR) workshops as a spinoff building off work of Mindful Justice conference (Michigan 2015) and Charles Halpern, Director of the Berkeley Initiative for Mindfulness in Law. In addition, Mindsight author Dan Siegel (recommended by Judge Bacigalupo, Superior Court of LA) is possible “mindfulness” subject-matter expert for video, which also could be included as a CTD broadcast. Judges Erica Yew and Pat Lucas, Superior Court of Santa Clara are possible resources.
	Performance Management	Webinar/Broadcast		1			JBLD	Managers/Superisors, CEOs	Utilize existing broadcast and expand teaching by having attendees watch broadcast and then attend webinar. Recommendation: During 2016-2018, develop webinar on topic covered in existing broadcast and have blended learning model in which participants view broadcast, implement/apply skill, then participate in follow up webinar to deepen the learning.
	Appreciative Inquiry	Webinar/Broadcast		1			JBLD	Managers, CEOs	Utilize existing broadcast and expand teaching by having attendees watch broadcast, implement/apply skill, and then participate in webinar to deepen the learning. Recommendation: Develop webinar 2017-2018.

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	Succession Planning	Webinar/Broadcast		2			JBLD	Managers/Supervisors, CEOs	This webinar would be in conjunction with the Succession Planning broadcast. Participants would watch the broadcast, then attend a webinar to discuss application/real scenarios. Recommendation: Develop webinar in conjunction with broadcast on this topic for 2016-2018. This is not a separate broadcast but refers to the existing broadcast above.
	Communication Strategies for Leadership #1 of 3	Regional Webinar	1 Day regional	1			JBLD	Managers/Supervisors	Specific recommendation for a live training on this topic for peer interaction and instructor feedback. Cover communication as it relates to fostering creativity, getting others to do the thinking, choice of words, diversity. Focus on both individuals and teams/system. Include Appreciative Inquiry-focus on strengths/having solution focused discussions. Include this as a blended learning option and have participants watch broadcasts: Fostering Creativity Throughout the Organization, Achieving Success in a Diverse Work Environment and Appreciative Inquiry prior to class. Could also do follow up webinar after applying learning in the court environment.
	Communication Strategies for Leadership #2 of 3	Regional Webinar	1 Day Regional	1			JBLD	Managers/Supervisors	see above
	Communication Strategies for Leadership #3 of 3	Regional Webinar	1 Day Regional	1			JBLD	Managers/Supervisors	see above
	Communication Strategies for Leadership #1 of 3	Regional Webinar	1 Day Regional	1			JBLD	Managers/Supervisors	see above
	Communication Strategies for Leadership #2 of 3	Regional Webinar	1 Day Regional	1			JBLD	Managers/Supervisors	see above
	Communication Strategies for Leadership #3 of 3	Regional Webinar	1 Day Regional	1			JBLD	Managers/Supervisors	see above
	2016-17 Business Process Reengineering #1 of 3	Live Class Add webinar for blended learning option.	1 Day	1			JBLD	Managers/Supervisors, CEOs	One day class currently offered three times per year (no set dates) in different locations throughout the state. Participants are encouraged to attend training as teams with a court process they want to make more effective. This topic is on list of local training and can be offered upon request for a single court pending resource availability.
	2016-17 Business Process Reengineering #2 of 3	Live Class Add webinar for blended learning option.	1 Day	2			JBLD	Managers/Supervisors, CEOs	see above
	2016-17 Business Process Reengineering #3 of 3	Live Class Add webinar for blended learning option.	1 Day	1			JBLD	Managers/Supervisors, CEOs	see above
	2017-18 Business Process Reengineering #1 of 3	Live Class Add webinar for blended learning option.	1 Day	2			JBLD	Managers/Supervisors, CEOs	see above
	2017-18 Business Process Reengineering #1 of 3	Live Class Add webinar for blended learning option.	1 Day	2			JBLD	Managers/Supervisors, CEOs	see above

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	2017-18 Business Process Reengineering# 1 of 3	Live Class Add webinar for blended learning option.	1 Day	2			JBLD	Managers/Supervisors, CEOs	see above
	Fiduciary Fees	Live webinar and podcast		1			Probate	probate judges and SJOs, probate attorneys, and probate examiners.	
	Child Witnesses, Children in Court	Live webinar and podcast		2			Probate	probate judges and SJOs, probate attorneys, and probate examiners.	
	Difference between civil and probate	Live webinar and podcast		2			Probate	probate judges and SJOs, probate attorneys, and probate examiners.	
	Evidentiary Issues in Probate Trials	Recorded webinar and podcast		3			Probate	probate judges and SJOs, probate attorneys, and probate examiners.	
	Capacity Issues	Recorded webinar and podcast		3			Probate	probate judges and SJOs, probate attorneys, and probate examiners.	
	Legal Update	Recorded webinar and podcast		1			Probate	Probate Court Investigators	This content is delivered via lecture, but it is necessary. Live programs better devoted to discussion, exchange, interaction. Also podcast, if tech available.

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<b>Videoconferencing</b>				Capacity is 12+ per year. 1-3 hours. Up to three remote sites in addition to AOC room. 12 participants or less per site.					
	Americans with Disabilities Act (ADA)	Webinar/Videoconference					ATCO	Appellate Court Staff	Employees would benefit from knowing the specifics of the law. Court-related topics could include: How/why a scent-free workplace can be enforced. Answering questions about ergonomics.
	Creating PDFs	Webinar/Videoconference					ATCO	Appellate Court Staff	Due to the number of courts currently e-filing, or slated to begin e-filing, the group identified a need for training in how to create and use this type of document. This could be combined with ACCMS training.
	Everything You've Always Wanted to Know About Habeas Corpus and Writs	Webinar/Videoconference					ATCO	Appellate Court Staff	The consensus was that this is good information for clerks and it should repeat with updated information. The group also suggested a broadcast as a prerequisite to the videoconference. Yes, this topic will be offered both as a webinar and a broadcast, above.
	Leadership Training	Webinar/Videoconference					ATCO	Appellate Court Staff	The group concluded that there are elements in the current leadership courses offered by CJER that would be beneficial for all JAs and clerks even if they are not in a supervisory role. Leadership classes, they said, would offer judicial assistants an opportunity to share and discuss issues.
	Mobile Devices	Webinar/Videoconference					ATCO	Appellate Court Staff	JAs and clerks would benefit from a class on the use of mobile devices (tablets, phones) to read or send documents or access sites so that they can assist judges who turn to them for technical help. A class in technological advancements for clerks would be especially beneficial for courts that are moving to a paperless environment. If not a standalone class, perhaps this information can be included in another computer-related class.
	Outlook Training	Webinar/Videoconference					ATCO	Appellate Court Staff	In the opinion of the members of the focus group, "There can never be enough training on this," particularly as to how the pieces (Mail, Calendar, and Word) work together.
	Reporter of Decisions	Webinar/Videoconference					ATCO	Appellate Court Staff	Judicial Assistants would benefit from learning more about the work of the reporter and the connection between what they do and what the reporter does. Should include topics such as: How many signatures are required for an order and why, and a discussion of the style manual.

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<b>Webinar</b>				Capacity is 30 per year. 30-90 minutes in length. Variable audience size.					
	Appellate Process – different approaches # 1 of 4	Webinar or Discussion Forum		2			Appellate	Justices, Attorneys	Discussion of different approaches for handling cases including ACCMS issues, chambers case management, technology and writs – 2 per year – schedule during quarters without face-to-face events (e.g. Fall 2016 and Summer 2017).
	Appellate Process – different approaches # 2 of 4	Webinar or Discussion Forum		2			Appellate	Justices, Attorneys	see above
	Appellate Process – different approaches # 3 of 4	Webinar or Discussion Forum		2			Appellate	Justices, Attorneys	see above
	Appellate Process – different approaches # 4 of 4	Webinar or Discussion Forum		2			Appellate	Justices, Attorneys	see above
	Recruitment & Retention #1 of 4	Webinar					ATCO	HR Staff	Possibly a webinar series (3 or 4 webinars over the 2 year plan period) Topics to include: Employee Onboarding (legal components), Diversity, Hiring committees, EEOC requirements, Use of technology in the hiring process, Mentoring
	Recruitment & Retention #2 of 4	Webinar					ATCO	HR Staff	see above
	Recruitment & Retention #3 of 4	Webinar					ATCO	HR Staff	see above
	Recruitment & Retention #4 of 4	Webinar					ATCO	HR Staff	see above
	Groundwater Litigation	Webinar	(120 min.)	2			Civil	Judges and SJOs	Legislation in the 2015 legislative cycle is expected to significantly alter how groundwater cases are litigated. For those judges who hear these types of cases, providing a forum for them to discuss the new statutes and their impact is key.
	Writing Skills	Webinar	(60 min.)	2			Civil	Judges and SJOs	Writing with clarity and efficiency is a desirable skill for all judicial officers. This course would provide participants with an opportunity to receive tips on how to write more clearly and succinctly. The Curriculum Committee recommends that this webinar be designed so that participants could submit a piece of writing for review and receive confidential, personalized feedback.
	ADA current issues # 1 of 8	Webinar		1			JBAEF	ADA Coordinators	Four per fiscal year or eight per cycle.
	ADA current issues # 2 of 8	Webinar		1			JBAEF	ADA Coordinators	Four per fiscal year or eight per cycle.
	ADA current issues # 3 of 8	Webinar		1			JBAEF	ADA Coordinators	Four per fiscal year or eight per cycle.
	ADA current issues # 4 of 8	Webinar		1			JBAEF	ADA Coordinators	Four per fiscal year or eight per cycle.

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	ADA current issues # 5 of 8	Webinar		1			JBAEF	ADA Coordinators	Four per fiscal year or eight per cycle.
	ADA current issues # 6 of 8	Webinar		1			JBAEF	ADA Coordinators	Four per fiscal year or eight per cycle.
	ADA current issues # 7 of 8	Webinar		1			JBAEF	ADA Coordinators	Four per fiscal year or eight per cycle.
	ADA current issues # 8 of 8	Webinar		1			JBAEF	ADA Coordinators	Four per fiscal year or eight per cycle.
	Access for Elders	Webinar		1			JBAEF	Justices, Judges, SJOS	How to enhance access to justice as the population ages. Possible content includes physical challenges (e.g. hearing and vision impairment, wheelchair access, walkers, etc.) and aged-related dementia, lack of hi-tech literacy, use of guardians ad litem (GALs) for seniors and dependent adults, use of Evidence Code section 730 for capacity evaluations and understanding the family dynamic of elder and dependent adult abuse. Include social workers and/or gerontologists as panelists. Judge Kim Hubbard, Orange County is possible resource.
	Fairness in appointments by trial judges	Webinar		2			JBAEF	Judges and SJOS	Share practices for making appointments impartially and also for improving diversity (e.g. making process more transparent and sharing information about process with different communities). Examples include, but are not limited to, appointment of counsel, temporary judges, experts, investigators, and special masters. Content should include impact of unconscious bias. Ask participants for questions ahead of time.
	2017-18 Socio-economic Access: Big Picture	Webinar					JBAEF	Justices, Judges, SJOS	Recommend for 2017-2018 after the Commission on the Future of California's Court System, appointed by the Chief Justice, makes its recommendations relating to traffic proceedings as well as broader issues concerning the disproportionate impact of mandatory and discretionary fines, fees, and penalties on low income court users. Include discussion of CONFERENCE OF CHIEF JUSTICES AND STATE COURT ADMINISTRATORS - Resolution 5 (reaffirming commitment to goal of 100% access for essential civil needs). Discuss practices that might have disparate socio-economic impact (e.g. handling SRLs at end of calendar) and seek out solutions
	Anticipating Predictable Barriers to Achieving Change	Webinar		1			JBLD	Managers/Super visors, CEOs	Develop a webinar with focus specifically on barriers to change based on Peter Senge's work on organizations. Currently have broadcast that focuses on Managing Resistance in the Workplace which focuses on behaviors. One option would be to have people watch that broadcast and then have webinar on the barriers that are more system based. May also want to reference Dr. Stedham's work. Courts are undergoing lots of change, changing to new case management systems. Recommendation: Develop webinar as blended learning option. Prerequisite to watch Managing Resistance in the Workplace prior to webinar.

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	Helping Employees Navigate Customer Service Challenges in the Courts	Webinar		1			JBLD	Managers/Supervisors, CEOs	Required to watch new staff customer service broadcast before this. This will provide a blended learning experience. Addressing unique customer service challenges of working in court setting and how to prepare, support and sustain staff. Move away from labeling "difficult" people.Add Part 2: Managing internal challenges.
	Fiduciary Fees	webinar and podcast		1			Probate	Judges, SJOs, probate attorneys, probate examiners	Webinars generally:Webcam recommended, so people are more engagedFD would be helpful, training on both user and faculty endConsider blended learning: pre-course reading or lecture. E.g. Anti-SLAPP/Justice TurnerFiduciary fees is a topic that arises constantly, for all probate judges across different types of proceedings. The committee therefore prioritizes this and accountings.Podcast also, if tech available
	Best Practices in Managing a Probate Department	webinar		2			Probate	Judges, SJOs, probate attorneys, probate examiners	Up to 3 hours.This course was extremely well received at the Oct. 2015 Probate and Mental Health Institute. Many participants commented that it should be offered again, and made more readily available. This course is specifically designed to increase efficiency and case processing in the probate court, and the design of the course contemplates maximum discussion and sharing of practices, for long-term benefit to the probate departments.
	Child Witnesses, Children in Court	webinar and podcast		2			Probate	Judges, SJOs, probate attorneys, probate examiners	This is a subject that deserves attention and particular sensitivity, because of the potential for trauma when children have to testify or deal with the court in already-troubled situations, as in many probate guardianships.*Judge Belz, Dr . Lyon recommended as facultyInteractive webinarPodcast also, if tech available
	Difference between civil and probate	webinar and podcast		2			Probate	Judges, SJOs, probate attorneys, probate examiners	Interactive discussion via webinarConsider modules, each with faculty from different backgroundPodcast also, if tech available
	Evidentiary Issues in Probate Trials	Recorded webinar and podcast		3			Probate	Judges, SJOs, probate attorneys, probate examiners	This was a course that was very well received at the Oct. 2015 Probate Institute. Podcast also, if tech available.CB - Low cost/continuing benefit: The course is already designed. This is a simple recorded lecture via webinar, which would be available to judges on demand. There is a continuing benefit, relative to the very low cost of production.
	Capacity Issues	Recorded webinar and podcast		3			Probate	Judges, SJOs, probate attorneys, probate examiners	Legal standards regarding capacity, per Andersen v. Hunt and subsequent case law and legislation.Podcast also, if tech availableCB - Low cost: simple recorded webinar
	Accountings	Webinar		1			Probate	Judges, SJOs, probate attorneys, probate examiners	Accountings, like fiduciary fees, is a topic that arises constantly, for all probate judges across different types of proceedings. Consider including content specific to judges, attorneys, and examiners.

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	Office Hours	Webinar		3			Probate	Judges, SJOs, probate attorneys, probate examiners	Up to weekly, as demand warrants. These are intended to serve as a forum where one or several faculty members are available at designated "office hours," where participants can log on and ask judges questions or have a discussion. Probate judges are expected to be a jack of all trades, but often have nowhere to turn for advice or feedback. Open to entire judicial system. Smaller county judges and judges who do some but not exclusively probate are welcome to discuss issues with experienced faculty.
	Dementia Syndrome/Dementia	Webinar		1			Probate	Court Investigators	Court investigators are out in the field, visiting homes and observing whether conservatees and wards are properly taken care of. Dementia is prevalent among conservatees, and court investigators need basic education so they can spot yellow flags and more accurately report on the level of care. See Focus Group notes for essential content.
	Disability Rights	Webinar		3			Probate	Court Investigators	
	Investigator and Court Interdependence	Webinar		3			Probate	Court Investigators	See Focus Group notes for essential content.
	VAWEP #11/20	Webinar or course within an Institute	Up to 1 day, once every year (usually offered every other year)				VAWEP		The VAWEP grant now requires 2 comprehensive human trafficking courses per grant cycle (October through September). To be offered either within an existing institute (juvenile, family, probate, civil, appellate) or as a webinar. 2016 Human Trafficking: Special Topics Course
	VAWEP #12/20	Webinar or course within an Institute	Up to 1 day, once every year (usually offered every other year)				VAWEP		The VAWEP grant now requires 2 comprehensive human trafficking courses per grant cycle (October through September). To be offered either within an existing institute (cow, crim, or trial atty) or as a webinar. 2016 Human Trafficking: Special Topics Course
	VAWEP #19/20	Webinar or course within an Institute	Up to 1 day, once every year (usually offered every other year)	1			VAWEP	Judges and SJOs	The VAWEP grant now requires 2 sexual assault courses for Criminal Judges per grant cycle (October through September). To be offered either within an existing institute (juvenile, family, probate, civil, appellate) or as a webinar. 2016 Sexual Assault: Special Topics Course
	VAWEP #20/20	Webinar or course within an Institute	Up to 1 day, once every year (usually offered every other year)	1			VAWEP	Judges and SJOs	The VAWEP grant now requires 2 sexual assault courses for Criminal Judges per grant cycle (October through September). To be offered either within an existing institute (cow, crim, or trial atty) or as a webinar. 2017 Sexual Assault: Special Topics Course
	VAWEP #16/20	Webinar or course within an Institute	Up to 1 day, once every year (usually offered every other year)	1			VAWEP	Judges and SJOs	To remain flexible, our goal will be to offer about 10 DV/VAWEP Courses each grant year. Possible Topics: Handling Domestic Violence Cases involving Veterans/ Veteran's Issues in Domestic Violence Cases, Veterans Court and Domestic Violence, Considerations in LGBTQ Domestic Violence and Sexual Assault Cases, Homelessness and Intersection with Domestic Violence, Child Abduction Cases Involving Domestic Violence, How to Start and Maintain a Domestic Violence Council, Firearms Issues in Criminal, Family, Juvenile Cases involving Abuse, Abuse in the Age of the Internet, Special Immigrant Juvenile Status and Domestic Violence, Domestic Violence and Child Welfare Cross-Over Issues, Legal Updates in Domestic Violence Law, Witness Issues in DV Cases, Managing DV Court/ DV Probation/Discovery Issues in DV Cases: Interplay with 300 Records/ 827 Petitions, Electronic Evidence in Domestic Violence Cases, Social Media and Technology in Domestic Violence, Stalking, and Human Trafficking Cases, Ensuring Safety in Child Custody Cases Involving. Domestic Violence 2016 Domestic Violence: Special Topics Course



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	VAWEP #17/20	Webinar or course within an Institute	Up to 1 day, once every year (usually offered every other year)	1			VAWEP	Judges and SJOs	see above for 2017 Domestic Violence: Special Topics Course
	VAWEP #18/20	Webinar or course within an Institute	Up to 1 day, once every year (usually offered every other year)	1			VAWEP	Judges and SJOs	see above for 2017 Domestic Violence: Special Topics Course

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<b>Broadcasts</b>									
	Civil Topic (Update or Revision)	Broadcast		2			ATCO	Civil Court Staff	This is a place holder for a Civil topic (new law or revision) If not needed; a Civil topic encore will be aired.
	Prop 47	Broadcast		1			ATCO	Criminal Court Staff	Content should explain Prop 47, describe the hearing process, and resentencing procedures.
	Criminal Topic (Update or Revision)	Broadcast		2			ATCO	Criminal Court Staff	This is a place holder for a Criminal topic (new law or revision) If not needed; a Criminal topic encore will be aired.
	Guardian Ad Litem	Broadcast		1			ATCO	Family Court Staff	The group agreed that there is general confusion on this topic, particularly the difference between guardian ad litem and guardianship. It was suggested that training consist of: an overview; explanation of the role of the clerk when a guardian ad litem is filed; and the process (procedures) for filing guardian ad litem. It was also suggested that attention be paid to guardian ad litem in regard to a juvenile's immigration status.
	Orders to Show Cause re: Contempt	Broadcast		1			ATCO	Family Court Staff	Group suggested training on the criminal aspect of contempt as it relates to family law. Suggested topic areas include: contempt procedures (findings reflected in the minutes); sentencing time requirements (jail time vs community service); information on the verbiage/language used regarding contempt; and the process/procedures when a trial is required (rare, but possible).
	Basic Introduction to Family Law	Broadcast		1			ATCO	Family Court Staff	Suggestion was made that the introductory information from the 1st and 2nd days of the Family CCTI class be repurposed to create an overview of Family Law for the new employee.
	Non-Minor Cases	Broadcast		1			ATCO	Juvenile Court Staff	Content should define who qualifies as a non-minor dependent (eligible age ranges); explain the relevant laws (AB12/212); outline procedure for transition of jurisdiction back to juvenile; explain processing of re-entry petitions; clarify supervision. Should also include related Judicial Council forms and outline ICWA considerations.
	Non-minor adoptions (Dependency)	Broadcast		1			ATCO	Juvenile Court Staff	Define and explain non-minor adoptions; create a timeline for such adoptions; explain relevant laws incl. WIC 366.31; include relevant forms and ICWA considerations.
	Court Investigations for Clerks	Broadcast		1			ATCO	Probate Court Staff	Content should focus on clerk's responsibilities in relation to the work of the court investigators including: Requirements as described in the Probate Code How reports are processed and the deadlines How reports are closed Who has access to investigator reportsThe clerk's responsibilities when other agencies conduct investigations.
	Traffic Customer Service	Broadcast		1			ATCO	Traffic Court Staff	Content could be specific to Traffic and include topics such as explaining traffic fines.
	Harassment Prevention for non-supervisory employees	Broadcast		1			ATCO	Court Staff	Review in 2018 and update if necessary.
	Customer Service – Complex topics	Broadcast		1			ATCO	Court Staff	Several focus groups recommended a broadcast on more complex customer service issues, possibly a 1 day regional or attaching the content to other regional courses. Possibly a webinar. Other topics – managing crisis, difficulties in the workplaceCould also develop 3 hour module and add it to all CCTI courses.
	Law changes/update or other needed revisions to an existing program	Broadcast		2			ATCO	Court Staff	This is a place holder for an open topic (new law or revision) If not needed; an encore will be aired.

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	Family Law Update	Simple Broadcast		1			Family	Judges and SJOs	
	Dependency Law Update	Simple Broadcast		1			Family	Judges and SJOs	
	Continuing the Dialogue # 1 of 8	Broadcast Series	- Post related materials that can be downloaded after viewing.	1			JBAEF	All	Increase to four per fiscal year (1 on access issues and 3 on fairness issues). Currently, 3 times per year on 5th Tuesday of month. Committee recommends adding one broadcast per year to make it quarterly. This is principal statewide delivery method for general access, ethics and fairness education.
	Continuing the Dialogue # 2 of 8	Broadcast Series	- Post related materials that can be downloaded after viewing.	1			JBAEF	All	see above
	Continuing the Dialogue # 3 of 8	Broadcast Series	- Post related materials that can be downloaded after viewing.	1			JBAEF	All	see above
	Continuing the Dialogue # 4 of 8	Broadcast Series	- Post related materials that can be downloaded after viewing.	1			JBAEF	All	see above
	Continuing the Dialogue # 5 of 8	Broadcast Series	- Post related materials that can be downloaded after viewing.	1			JBAEF	All	see above
	Continuing the Dialogue # 6 of 8	Broadcast Series	- Post related materials that can be downloaded after viewing.	1			JBAEF	All	see above
	Continuing the Dialogue # 7 of 8	Broadcast Series	- Post related materials that can be downloaded after viewing.	1			JBAEF	All	see above
	Continuing the Dialogue # 8 of 8	Broadcast Series - Post related materials that can be downloaded after viewing.		1			JBAEF	All	Increase to four per fiscal year (1 on access issues and 3 on fairness issues). Currently, 3 times per year on 5th Tuesday of month. Committee recommends adding one broadcast per year to make it quarterly. This is principal statewide delivery method for general access, ethics and fairness education.

Draft #	Content	Recommended Delivery Method/ Venue	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
	Revision of existing broadcast/Current topic	Broadcast		1			JBLD	Managers/Supervisors, CEOs	There are several mgr/sup broadcasts that should be reviewed and possibly updated. We also often get requests for topics after the plan is put in place. These slots would provide flexibility for CJER to respond as needs are raised. CJER staff to consult with committee regarding prioritizing revising an existing broadcast or developing new one. Recommendation: During 2016-2018, CJER to communicate with committee about prioritizing existing broadcast revisions and requests by courts for new content. Develop workgroup to review broadcasts and decide about revisions.
	Revision of existing broadcast/Current topic	Broadcast		1			JBLD	Managers/Supervisors, CEOs	See above
	Revision of existing broadcast/Current topic	Broadcast		1			JBLD	Managers/Supervisors, CEOs	See above
	Revision of existing broadcast/Current topic	Broadcast		2			JBLD	Managers/Supervisors, CEOs	See above
	Revision of existing broadcast/Current topic	Broadcast		2			JBLD	Managers/Supervisors, CEOs	See above
	Overview of JBSIS Statistics	Broadcast		2			JBLD	Managers/Supervisors, CEOs	Overview and importance of JBSIS. Cover accurate reporting of data. With WAFM being so important for budget/staffing purposes, many courts haven't had this training in years which means they probably aren't reporting data accurately. Recommendation: Develop broadcast 2016-2018.
	Achieving Success in a Diverse Work Environment	Broadcast		1			JBLD	Managers/Supervisors, CEOs	Work ethic, work style, communication, choice of words, diversity in the workplace and the relationship to interactions, group discussions, team meetings, productivity, etc. Recommendation: Develop broadcast 2016-2018.
	Appreciative Inquiry	Broadcast		1			JBLD	Managers/Supervisors, CEOs	Borrow from appreciative inquiry principles, skills to use in a leadership role. Define Appreciative Inquiry process for strategic planning/goal setting, using strengths based approach to work with individuals and teams, solution focused discussions.
	Setting up New Employees for Success	Broadcast		1			JBLD	Managers/Supervisors, CEOs	How to effectively manage an employee during the first 90 days of employment. Include setting expectations, designing working relationships, coaching, team inclusion. Should supplement HR's onboarding in local court-consider this when developing. Recommendation: Develop broadcast 2016-2018
	Fostering Creativity Throughout the Organization	Broadcast		1			JBLD	Managers/Supervisors, CEOs	How to have creative discussions, ways to foster creativity; hiring "creative" types; alignment with right tasks/skills; supporting cross division communication. Recommendation: Develop broadcast 2016-2018
	Analytical Skills for Program Management	Broadcast, Facilitator Guide		2			JBLD	Managers/Supervisors, CEOs	How to use data; analyze it; prepare reports; make recommendations regarding workload.Improve quality of memos, summaries. Create facilitator guide. Recommendation: Develop broadcast 2016-2018. Create facilitator guide along with broadcast.
	Succession Planning	Broadcast		1			JBLD	Managers/Supervisors, CEOs	Training on how to develop the next generation of leaders. Topics to include identifying staff interested in management, mentoring, etc.Recommendation: Develop broadcast 2016-2018.
	Sexual Harassment Prevention	Broadcast		1			JBLD	Managers/Supervisors, CEOs	This is current training that is required by law and offered annually and updated once each two year cycle.Recommendation: Offer 2016-2017.
	Sexual HarassmentPrevention	Broadcast		1			JBLD	Managers/Supervisors, CEOs	See above.Recommendation: Offer 2017-2018.
	Delinquency Law Update	Simple Broadcast		1			Juvenile	Judges and SJOs	
	Safety During Site Visits	Broadcast		2			Probate	Court Investigators	This is an important course, because court investigators are unique subject to physical safety issues, during site visits.See Focus Group notes for essential content.

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<b>10 Minute Mentor</b>				Capacity approximately 7 per year. This is a 9-12 minute video delivered online on a single static web page with associated content materials.					
	Minor's Compromise	10-Minute Mentor		2			Civil	Judges and SJOS	The faculty for the Civil Law Basic Orientation requested a short video on the unique issues that arise when fashioning settlements or orders involving a minor (Forms MC-350 - MC-356). The Curriculum Committee believes a short video on this subject alerting the target audience to this issue is advisable.
	Pitchess Motions	10-Minute Mentor		1			Criminal	Judges and SJOS	Committee recommends producing a 10-Minute Mentor on Pitchess motions with an outline of cases posted on the website as well.
	Serna Motions	10-Minute Mentor		2			Criminal	Judges and SJOS	Committee recommends this product as a means to address questions raised by a significant number of 2015 criminal law education survey respondents.
	Plea Bargaining	10-Minute Mentor		2			Criminal	Judges and SJOS	Committee recommends this product as a means to address questions raised by a significant number of 2015 criminal law education survey respondents. Video will necessarily discuss Clancey.
	Management of Community Property in Probate	10-Minute Mentor		2			Probate	Judges and SJOS	See BG 301.15 et seq.General CP concepts and principlesAlso podcast, if tech available
	Spousal Property Petitions	10-Minute Mentor		2			Probate	Judges and SJOS	Basics.Judge Reiser proposed.

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<b>Videos</b>									
	Intro to ADR	Video	(60 min.)	3			Civil	Judges and SJOs	The "Judges' Guide To ADR" Benchguide was last updated in 2008 and is not on the schedule to be updated soon. The Curriculum Committee believes that a current, short introductory video is appropriate for judges new or returning to a civil assignment.
	PAGA in Employment & Other Cases	Video	(60 min.)	2			Civil	Judges and SJOs	With mandatory arbitration clauses precluding a larger portion of employment and consumer claims, litigants are increasingly turning to PAGA to preserve access to civil courtrooms. The Curriculum Committee believes an introductory video or an interactive judicial article on this statute and recent case law (e.g., arbitrability of PAGA claims) is needed.
	Advanced Insurance Coverage Cases	Video	(60 min.)	2			Civil	Judges and SJOs	A companion to Insurance Video #14256 contained in the 2014-2016 Education Plan, this course would expand on the basic concepts in this earlier video to focus on more nuanced issues in insurance cases. This topic is essential for the target audience in structuring settlements (particularly when parties are entitled to contribution from joint tortfeasors) and managing cases involving insurance issues.
	Arbitration	Video	(60 min.)	3			Civil	Judges and SJOs	Mandatory arbitration – particularly the interplay between state and federal law in this area – continues to be hot topic in California civil law. In lieu of a live course (or in an alternate year from a session at an Institute), the Curriculum Committee believes that a video update is an appropriate method for delivering information about developments in this area.
	Pretrial Orders	Video	(60 min.)	2			Civil	Judges and SJOs	The Curriculum Committee believes that a resource on pretrial orders – including Trial Management Conferences and Motions in Limine – is desirable. Currently, there are no videos that address this topic.
	Constitutionalists/ Sovereign Citizens	Video		2			Criminal	Judges and SJOs	The committee recommends a studio video which would cannibalize material from the 2014 Cow County course on "Sovereign Citizens—Coming to a Courtroom Near You" and the YouTube videos recommended therein. Faculty: Hon. Nicole Bershon, Hon. James Dabney, Hon. David Sotelo, and D. Brett Bianco, Court Counsel, Superior Court of Los Angeles County. <a href="http://www2.courtinfo.ca.gov/cjer/judicial/2032.html">http://www2.courtinfo.ca.gov/cjer/judicial/2032.html</a> Link to video by Southern Poverty Law Center: <a href="https://www.youtube.com/watch?v=d_y-gLm9Hrw">https://www.youtube.com/watch?v=d_y-gLm9Hrw</a> Link to news stories (excellent Do and Don't): <a href="https://www.youtube.com/watch?v=_OntHWpxV9w">https://www.youtube.com/watch?v=_OntHWpxV9w</a>
	Forensic Psychologist in Sexual Assault Cases	Video		2			Criminal	Judges and SJOs	Forensic Psychologist in Sexual Assault Cases has appeared on past two Ed Plan, but never delivered. It was/is contingent on VAWA grant funding. This could count as one of the 4 SEXUAL ASSAULT PRODUCTS REQUIRED BY TERMS OF VAWEP GRANT FOR THIS EDUCATION PLAN CYCLE.
	The Life of a Probate Case	video		3			Probate	??	PAO not basic enough, or long enough.Also podcast, if tech availableCB - This is intended to make more efficient use of live instruction. This video would provide a continuing benefit to new audiences, and have a shelf life.

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	A Day in the Life of a Probate Judge	video		2			Probate	??	Scripted vignettes with examples of different types of proceedings, e.g. guardianship calendarConsider blended learning: using along with live coursesE.g. Judge Johnston LPS videoAlso podcast, if tech availableCB - This video would provide a continuing benefit to new audiences, and have a shelf life.
	Elder Abuse	Studio Video		1			Probate	Court Investigators	Update "A Look at Elder Abuse from the Perspective of Law Enforcement." See Focus Group notes for essential content.
	DOJ Records/CLETS	Studio Video		2			Probate	Court Investigators	See Focus Group notes for essential content.
	Battle Fatigue	Studio Video		3			Probate	Court Investigators	Content should include information on helping investigators identify stressors and tips for dealing with job-induced stress.

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<b>Simulations &amp; Complex Videos</b>									
	Encouraging Settlement	Simulation		2			Civil	Judges and SJOS	See "Experienced ADR & Settlement," above. This simulation would enhance the course requested.
	Civil Case Management simulation #1 of 4	Simulation		1			Civil	Judges and SJOS	This would be 4-5 separate video simulations
	Civil Case Management simulation #2 of 4	Simulation		1			Civil	Judges and SJOS	
	Civil Case Management simulation #3 of 4	Simulation		1			Civil	Judges and SJOS	
	Civil Case Management simulation #4 of 4	Simulation		1			Civil	Judges and SJOS	
	Pitchess Motions	Simulation update		1			Criminal	Judges and SJOS	Last updated 2012. Committee recommends re-doing this to include updates and some discussion of Brady and Johnson issues as well. This would be an update to an existing product on a topic of high interest per the 2015 criminal law education survey.CB - There have been 86 views for this particular clip on Pitchess motions since August 2014.
	Jury Selection in Criminal Cases	Simulation		2			Criminal	Judges and SJOS	Committee recommends providing a simulation on the jury selection process from judge's greeting and explanation of process, to examination for hardship and cause, and responding to difficult statements by prospective jurors.
	Family Content Simulation Content to be determined by Workgroup	Simulation		1			Family	Judges and SJOS	Would require actors. First or second fiscal year depending on resources Can be used as a component of Face to Face Program and in conjunction with Ten- Minute Mentor (see below). Post related materials that can be downloaded after viewing.
	Language Access	Simulations		2			JBAEF	Justices, Judges and SJOS	Model effective methods for handling court interpreters (e.g. not talking over interpreters and slowing things down to allow time for interpretation). Involve a court interpreter to ensure interpreter perspective is included.
	Content to be determined by Workgroup; suggested topic by JCC are:Effective Communication	Blended Learning —Component of Face to Face Program and 10 Minute Mentor (see below). Post related materials that can be downloaded after viewing.					Juvenile	Judges and SJOS	Would require actors. First or second fiscal year depending on resources



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<b>Podcasts</b>									
	2016-17 Substantive Law Updates and Emerging issues #1 of 2	Podcast series		2			Appellate	Justices, Attorneys	Twice a year in first year (2016-17) with goal of quarterly releases for second year (2017-18). Survey participants at face-to-face venues for topics of interest.
	2016-17 Substantive Law Updates and Emerging issues #1 of 2	Podcast series		2			Appellate	Justices, Attorneys	see above
	2017-18 Substantive Law Updates and Emerging issues #1 of 4	Podcast series		2			Appellate	Justices, Attorneys	see above
	2017-18 Substantive Law Updates and Emerging issues #2 of 4	Podcast series		2			Appellate	Justices, Attorneys	see above
	2017-18 Substantive Law Updates and Emerging issues #3 of 4	Podcast series		2			Appellate	Justices, Attorneys	see above
	2017-18 Substantive Law Updates and Emerging issues #4 of 4	Podcast series		2			Appellate	Justices, Attorneys	see above
	Cultural awareness # 1 of 4	Podcast series		2			JBAEF	All	Series about how to be more culturally sensitive. Video interview with Professor Allison Renteln and Judge Bobbi Tillman has been completed and could be used in teaching and facilitation. Short features could focus on specific communities, including, but not limited to, religious groups, recent immigrants, LGBT litigants, and the homeless. Committee will choose whether it will be a podcast or a video. Maybe encourage the podcast as it is a new delivery method. Same for items below.
	Cultural Awareness # 2 of 4	Podcast Series		2			JBAEF	All	see above
	Cultural Awareness # 3 of 4	Podcast Series		2			JBAEF	All	see above
	Cultural Awareness # 4 of 4	Podcast Series		2			JBAEF	All	see above

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<b>Complex Online Courses</b>				Capacity is approximately 3 per year (Judicial and Administrative Education). 120-180 days for content creation and 90-120 days for web page production. These may contain branching and navigation and full interactivity, may include video production also.					
	Basic customer service course (1 hour)	Online course Complex		1			ATCO	Court Staff	Recommendations were that we need to get replace the 2 outdated existing online courses (An Introduction to Customer Service and Customer Service in Action.) with one updated course that new clerks can take and more experienced clerks can take as a refresher.
	Basic Safety (1 hour)	Online course Complex		2			ATCO	Court Staff	This course needs a complete revision. (This course is used by court staff and Judicial Council staff.) Because many clerks/staff have to take this course each education cycle, it is important to revise and update it.
	Electronic Evidence	Online course Complex		1			Criminal	Judges and SJOs	The committee recommends new online course on Electronic Evidence as it is a popular topic of increasing prevalence in all courtrooms. Will include video lecture components. CB - According to the 2015 criminal law education survey, the most popular delivery method, after multi-day and day-long live courses, is on-line courses. They provide flexible learning options that can be adapted to the participants' schedules. They also have excellent "shelf life" as they are easily updated yearly. Their cost relative to other delivery methods is medium.
	Admitting the Statements and Silence of Criminal Defendants	Online course Complex		1			Criminal	Judges and SJOs	Committee recommends creating "package curriculum" of 3 online course modules: Miranda, Massiah, and Doyle/Griffin with interactive hypotheticals, short video vignettes of faculty lecture, and bench tool (flowchart).CB - See above. Additional, this course will be adapted from a regional course delivered during the 2014-2016 education plan. Therefore, it will not require much additional resourcing.

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<b>Simple Online Courses (Captivate or other technology)</b>				Capacity is approximately 9 per year, but depends on complexity. Capacity could be increased with a reduction in complex HTML course production (Judicial and Administrative Education). Little to no branching and navigation, lower volume of text, less complex content, simple or no video.					
	Domestic Violence Restraining Orders	Online Course Simple		1			ATCO	Civil Court Staff	Group suggested that training in this area would be useful as court staff are often confused about the criminal aspects of this civil process. Content should also address that this is a quasi-family law matter because family members can request a DV restraining order.
	Basic Misdemeanor Case-Flow	Online Course Simple		1			ATCO	Criminal Court Staff	A companion to the existing Felony Case Flow tutorial
	Prison Abstracts	Online Course Simple		2			ATCO	Criminal Court Staff	A tutorial might be beneficial if the tutorial links back to the abstract manual which would eliminate the need for constant updating.
	Adoptions	Online Course Simple		2			ATCO	Family Court Staff	Consider if a tutorial could provide an overview – not as in depth as the broadcast.
	Sealed and Confidential Records	Online Course Simple		1			ATCO	Family Court Staff	What is a sealed record? What's a confidential record and what's the difference between the two? What are the similarities between a sealed document and an exhibit? Could topic be included with existing content?
	827 Petitions	Online Course Simple		1			ATCO	Juvenile Court Staff	Explain and clarify the rules/laws relevant to petitions (dependency & delinquency), who may view the file, who may get a copy, etc.; Processes will vary from county to county, so content should emphasize the law and rules of court..
	Notice of Petition to Transfer Case Involving an Indian Child to Tribal Jurisdiction (ICWA-050)	Online Course Simple		1			ATCO	Probate Court Staff	Group agreed that most of the suggested ICWA topics (notice requirements; procedures if there is fact of Indian ancestry; Parental Notification of Indian Status (ICWA-020)) were already available in the ICWA Inquiry and Notice online course. A new product is needed for transfer to tribal jurisdiction.Better as a job aid
	Intercounty/Interstate Transfers	Online Course Simple		2			ATCO	Probate Court Staff	Group suggested that more training is needed on requirements for county to county transfer of cases. Training will be necessary to inform clerks of new laws on conservatorship case transfers and also on interstate transfers.
	Trials	Online Course Simple		1			ATCO	Traffic Court Staff	Content should include: Court Trials, Trial de Novo, Appeals
	JBSIS/Accuracy in Reporting	Online Course Simple		2			ATCO	Traffic Court Staff	Content should include information on the funding impacts of inaccurate reporting.
	Surrogacy Cases	Online Course Simple		1			ATCO	Family Court Staff	Group suggested a general surrogacy overview that would include information on the paperwork. (What paperwork would be included? Petitions? Pleading forms? Contracts? Orders? And would the order be sealed or not?It will just be this captivate course and not a broadcast.
	Case Management in Civil Cases	Online Course Simple		1			Civil	Judges and SJOs	This will incorporate the courtroom simulation videos for civil case management, also to be created in the 2016-2018 education plan period.
	Questioning Prospective Jurors	Online Course Simple		1			Civil	Judges and SJOs	Carry-over from last ed plan (#14429 – formerly titled Civil Jury Management). This will incorporate the video simulations that will be filmed in fall 2015 (ed plan numbers 14277-9)
	Real World Judicial Ethics 4	Online Course Simple		1			JBAEF	Judges and SJOs	This will be based on the video vignettes in QE3 along with Q&A from QE3 teacher's guide.

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<b>Updates to Simple Online Courses (HTML, 10MM, Courtroom Simulations)</b>							Blank plan years indicates the product will not be updated during plan cycle		
	Small Claims	Online Course Simple Updates							
	Unlawful Detainers	Online Course Simple Updates							
	Judicial Council Forms (mandatory v. optional)	Online Course Simple Updates							
	Process Creditor's Claims	Online Course Simple Updates							
	Statement of Decision	Online Course Simple Updates							
	Character evidence	Online Course Simple Updates							
	Voir Dire	Online Course Simple Updates							
	Expert Witness Testimony: Evidence Issues	Online Course Simple Updates							
	CJER Online Tutorial	Online Course Simple Updates							NOT UPDATING
	Introductory Videos for Each Toolkit	Online Course Simple Updates							NOT UPDATING
	Settling Criminal Cases	Online Course Simple Updates							NOT UPDATING
	Settling Civil Cases	Online Course Simple Updates							
	Questioning Prospective Jurors	Online Course Simple Updates							

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<b>Updates to Complex Online Courses (HTML, 10MM, Courtroom Simulations)</b>					Blank plan years indicates the product will not be updated during plan cycle				
	Trial Court Appellate Division Practice and Procedure	Online Course Complex Updates							
	CEQA	Online Course Complex Updates							
	Family Jurisdiction	Online Course Complex Updates							
	Stress Management	Online Course Complex Updates							NO NEED TO UPDATE
	Time Management	Online Course Complex Updates							NO NEED TO UPDATE
	Domestic Violence Restraining Orders	Online Course Complex Updates							Civ and Family committees specifically wants this updated the same as it has been in the current ed plan.
	How to Run a Busy Calendar	Online Course Complex Updates							
	Relevance and Its Limits	Online Course Complex Updates							
	Restraining Orders Against Harassment, Abuse, or Violence	Online Course Complex Updates							Will be updated in the first year of the 2016 – 2018 ed plan
	California Unlawful Detainer Proceedings	Online Course Complex Updates							
	Civil Trial Evidence: I Object!	Online Course Complex Updates							
	Punitive Damages Primer	Online Course Complex Updates							

Draft #	Content	Recommended Delivery Method/ Venue	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
	Small Claims Court: Consumer and Substantive Law	Online Course Complex Updates							
	Small Claims Court: Procedures and Practices	Online Course Complex Updates							
	Unlawful Detainer	Online Course Complex Updates							
	Is It Hearsay?	Online Course Complex Updates							
	Jury Challenges	Online Course Complex Updates							
	Trial Evidence: Handling Common Objections	Online Course Complex Updates							
	You Be The Judge—Hearsay and Its Exceptions	Online Course Complex Updates							
	Arraignments Primer	Online Course Complex Updates							
	Bail and Own Recognizance Release Procedures Primer	Online Course Complex Updates							
	Common Motions: Criminal Calendar Primer	Online Course Complex Updates							
	Criminal Discovery Motions Primer	Online Course Complex Updates							
	Preliminary Hearings Primer	Online Course Complex Updates							
	Proposition 36: Drug Court	Online Course Complex Updates							Not to be updated
	Traffic Cases	Online Course Complex Updates							

Draft #	Content	Recommended Delivery Method/ Venue	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
	Calendar Management in Family Court	Online Course Complex Updates							Family committee specifically wants this updated the same as it has been in the current ed plan.
	Characterizing Property	Online Course Complex Updates							Family committee specifically wants this updated the same as it has been in the current ed plan.
	Child and Spousal Support	Online Course Complex Updates							Family committee specifically wants this updated the same as it has been in the current ed plan.
	Custody and Visitation	Online Course Complex Updates							Family committee specifically wants this updated the same as it has been in the current ed plan.
	Determining Income	Online Course Complex Updates							Family committee specifically wants this updated the same as it has been in the current ed plan.
	Dividing Property	Online Course Complex Updates							Family committee specifically wants this updated the same as it has been in the current ed plan.
	ADA in State Court	Online Course Complex Updates							
	Communicating With Self Represented Litigants	Online Course Complex Updates							
	Courtroom Control	Online Course Complex Updates							
	Judicial Ethics for New Judges	Online Course Complex Updates							
	Judicial Ethics for Temporary Judges	Online Course Complex Updates							
	Real World Judicial Ethics 1	Online Course Complex Updates							
	Real World Judicial Ethics 2	Online Course Complex Updates							
	Real World Judicial Ethics 3	Online Course Complex Updates							

Draft #	Content	Recommended Delivery Method/ Venue	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
	Self Represented Litigants: Special Challenges	Online Course Complex Updates							
	Juvenile Delinquency Hearings	Online Course Complex Updates							Juvi committee specifically wants this updated the same as it has been in the current ed plan.
	Juvenile Dependency Hearings	Online Course Complex Updates							Juvi committee specifically wants this updated the same as it has been in the current ed plan. Need a contract attorney.
	Basic Safety in the Courts	Online Course Complex Updates							NO NEED TO UPDATE
	Basics of Family and Medical Leave	Online Course Complex Updates							JBLD committee specifically wants this updated the same as it has been in the current ed plan.
	Code of Ethics	Online Course Complex Updates							NO NEED TO UPDATE
	Courtroom Clerk in the Felony Courtroom	Online Course Complex Updates							
	Customer Service in Action	Online Course Complex Updates							NO NEED TO UPDATE
	Employment Law for Supervisors and Managers	Online Course Complex Updates							JBLD committee specifically wants this updated the same as it has been in the current ed plan.
	Ethics Orientation/Conflict of Interest	Online Course Complex Updates							
	Felony Sentencing for Courtroom Clerks	Online Course Complex Updates							
	Handling Change	Online Course Complex Updates							NO NEED TO UPDATE
	Handling Fee Waiver Applications	Online Course Complex Updates							JBLD committee specifically wants this updated the same as it has been in the current ed plan.
	ICWA Inquiry and Notice	Online Course Complex Updates							Juvi committee specifically wants this updated the same as it has been in the current ed plan.



Draft #	Content	Recommended Delivery Method/ Venue	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
	Introduction to Customer Service	Online Course Complex Updates							NOT UPDATING
	Introduction to Family Procedure	Online Course Complex Updates							
	Family Procedure: enforcement	Online Course Complex Updates							
	Personal Security in the Courts	Online Course Complex Updates							NOT UPDATING
	Records Management	Online Course Complex Updates							
	Requests for Domestic Violence Restraining Orders	Online Course Complex Updates							
	The Work of the Courts	Online Course Complex Updates							ATCO committee specifically wants this updated the same as it has been in the current ed plan.

Draft #	Content	Recommended Delivery Method	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
<b>New Publications</b>									
	CEQA Benchguide	New publications		1			Civil	Justices, Judges and SJOS, attorneys	Work on updating and editing a course outline to convert it into a Benchguide – including conversion to CJER style guides and including pin cites for all citations – is ongoing as part of the 2014-2016 Education Plan. It is anticipated that Phase 2 of the project - judicial review and editing - will carry over into the next education cycle.

Draft #	Content	Recommended Delivery Method	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
<b>Publication Updates</b> <span style="float: right; font-weight: normal; font-size: small;">Blank plan years indicates the product will not be updated during plan cycle</span>									
	By Judges for Judges	Publication updates							This will be maintained as it has been in prior plans.

Draft #	Content	Recommended Delivery Method	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
<b>Updates to Handbooks</b>									
	Felony Sentencing Handbook	Handbook Updates							Updated annually
	Mandatory Jury Instructions Handbook	Handbook Updates							Updated annually

Draft #	Content	Recommended Delivery Method	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
<b>Updates to Benchbooks</b>									
	California Judges Benchbook Civil Proceedings: Before Trial	Benchbook updates							Updated annually
	California Judges Benchbook Civil Proceedings: Trial	Benchbook updates							Updated annually
	California Judges Benchbook Civil Proceedings: After Trial	Benchbook updates							Updated annually
	California Judges Benchbook Civil Proceedings: Discovery	Benchbook updates							Updated annually
	Domestic Violence Cases in Criminal Court Benchbook	Benchbook updates							Updated annually
	Search and Seizure Benchbook	Benchbook updates							Updated annually
	Small Claims and Consumer Law Benchbook	Benchbook updates							Updated annually

Draft #	Content	Recommended Delivery Method	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
<b>Updates to Bench Handbooks</b>									
	Fairness and Access Bench Handbook	Bench-handbook updates							Committee wants this updated.
	Indian Child Welfare Act Bench Handbook	Bench-handbook updates							
	Judges Guide to ADR	Bench-handbook updates							
	Jury Management Bench Handbook	Bench-handbook updates							
	Managing Gang-related Cases Bench Handbook	Bench-handbook updates							
	On-Call Duty Binder for Judges Bench Handbook	Bench-handbook updates							
	The Child Victim Witness Bench Handbook	Bench-handbook updates							

Draft #	Content	Recommended Delivery Method	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
<b>Updates to Bench Guides</b>									
	BG 2 Disqualification of Judge Benchguide	Benchguide updates							
	BG 3 Courtroom Control:Contempt and Sanctions Benchguide	Benchguide updates							
	BG 20 Injunctions Prohibiting Civil Harassment or Workplace Violence Benchguide	Benchguide updates							
	BG 31 Landlord-Tenant Litigation: Unlawful Detainer Benchguide	Benchguide updates							
	BG 34 Small Claims Court Benchguide	Benchguide updates							
	BG 52 Misdemeanor Arraignment	Benchguide updates							
	BG 54 Right to Counsel Issues	Benchguide updates							
	BG 55 Bail and OR Release	Benchguide updates							
	BG 58 Motions to Supress and Related Motions: Checklist	Benchguide updates							Committee wants this updated
	BG 62 Deferred Entry of Judgment/Diversion	Benchguide updates							
	BG 63 Competence to Stand Trial	Benchguide updates							
	BG 74 Sentencing Guidelines for Common Misdemeanors and Infractions	Benchguide updates							

Draft #	Content	Recommended Delivery Method/ Venue	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
	BG 75 Misdemeanor Sentencing	Benchguide updates							
	BG 81 DUI Proceedings	Benchguide updates							
	BG 82 Traffic Court Proceedings	Benchguide updates							
	BG 83 Restitution	Benchguide updates							
	BG 84 Probation Revocation	Benchguide updates							
	BG 91 Felony Arraignment and Pleas	Benchguide updates							
	BG 92 Preliminary Hearings	Benchguide updates							
	BG 98 Death Penalty Benchguide: Pretrial and Guilt Phase	Benchguide updates							Can only be updated if a contract attorney is engaged.
	BG 99 Death Penalty Benchguide: Penalty Phase and Posttrial	Benchguide updates							Can only be updated if a contract attorney is engaged.
	BG 100 Initial or Detention Hearings	Benchguide updates							Juvi committee wants this updated. Can only be updated if a contract attorney is engaged.
	BG 101 Jurisdiction Hearing	Benchguide updates							Juvi committee wants this updated. Can only be updated if a contract attorney is engaged.
	BG 102 Disposition Hearing	Benchguide updates							Juvi committee wants this updated. Can only be updated if a contract attorney is engaged.
	BG 103 Review Hearing	Benchguide updates							Juvi committee wants this updated. Can only be updated if a contract attorney is engaged.
	BG 104 Selection and Implementation Hearing	Benchguide updates							Juvi committee wants this updated. Can only be updated if a contract attorney is engaged.



Draft #	Content	Recommended Delivery Method/ Venue	Frequency	Priority	Plan Year 2016-2017	Plan Year 2017-2018	Curriculum Committee	Target Audience	Notes and Rationale(including length of time)
	BG 116 Initial or Detention Hearing	Benchguide updates							Juvi committee wants this updated.
	BG 117 Fitness Hearing	Benchguide updates							Juvi committee wants this updated.
	BG 118 Jurisdiction Hearing	Benchguide updates							Juvi committee wants this updated.
	BG 119 Disposition Hearing	Benchguide updates							Juvi committee wants this updated.
	BG 120 LPS Proceedings	Benchguide updates							
	BG 130 Adoptions	Benchguide updates							No update planned
	BG 200 Custody and Visitation	Benchguide updates							Family committee specifically wants this updated.
	BG 201 Child and Spousal Support	Benchguide updates							Family committee specifically wants this updated.
	BG 202 Property Characterization and Division	Benchguide updates							Family committee specifically wants this updated.
	BG 203 AB 1058 Child Support Proceedings: Establishing Support	Benchguide updates							Family committee specifically wants this updated.
	BG 204 AB 1058 Child Support Proceedings: Enforcing Support	Benchguide updates							Family committee specifically wants this updated.
	BG 300 Conservatorship: Appointment and Powers	Benchguide updates							
	BG 301 Conservatorship Proceedings	Benchguide updates							
	BG 302 Probate Administration	Benchguide updates							

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	CFCC Judges Guide to Domestic Violence (2014)	Benchguide updates							This publication is not in the 2014 – 2016 education plan and the current VAWEP grant allocates only \$50 to keep current in publications. We need to determine the priority of all the VAWEP related publications for updating.
	CFCC California Protective Orders (2014)	Benchguide updates							This publication is not in the 2014 – 2016 education plan and the current VAWEP grant allocates only \$50 to keep current in publications. We need to determine the priority of all the VAWEP related publications for updating.
	CFCC Firearms and Full Faith and Credit (2014)	Benchguide updates							This publication is not in the 2014 – 2016 education plan and the current VAWEP grant allocates only \$50 to keep current in publications. We need to determine the priority of all the VAWEP related publications for updating.
	CFCC Emergency Protective Orders Quick Reference Guide (2014)	Benchguide updates							This publication is not in the 2014 – 2016 education plan and the current VAWEP grant allocates only \$50 to keep current in publications. We need to determine the priority of all the VAWEP related publications for updating.
	CFCC Tribal Communities and domestic Violence (2012)	Benchguide updates							This publication is not in the 2014 – 2016 education plan and the current VAWEP grant allocates only \$50 to keep current in publications. We need to determine the priority of all the VAWEP related publications for updating.
	CFCC Judge Guide: Abuse in Later Life (2014)	Benchguide updates							This publication is not in the 2014 – 2016 education plan and the current VAWEP grant allocates only \$50 to keep current in publications. We need to determine the priority of all the VAWEP related publications for updating.
	Benchguide for Recognizing Dangerousness in Domestic Violence Cases (2013)	Benchguide updates							This publication is not in the 2014 – 2016 education plan and the current VAWEP grant allocates only \$50 to keep current in publications. We need to determine the priority of all the VAWEP related publications for updating.
	CFCC Domestic Violence in dependency cases – a judge’s guide	Benchguide updates							This publication is not in the 2014 – 2016 education plan and the current VAWEP grant allocates only \$50 to keep current in publications. We need to determine the priority of all the VAWEP related publications for updating.

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<b>New Bench Tools</b>				<b>Capacity is 10+ and variable based upon complexity.</b>					
	Batson/Wheeler Motion	Bench Tools		2			Criminal	Judges and SJOS	
	Serna Motions	Bench Tools		2			Criminal	Judges and SJOS	
	Interstate Compact (re Parole)	Bench Tools		2			Criminal	Judges and SJOS	
	Unconscious Bias	Bench Tools		1			JBAEF	Justices, Judges and SJOS	Job Aid/Checklist
	Updating of existing job aids to eliminate redundancy, assess usefulness and creating new job aids if needed	Bench Tools		1			Family	Judges and SJOS	NEW: Ongoing over Ed Plan.
	CFCC Bench Handbook: Immigration and Domestic Violence (VAWEP)	Bench Tools		1			VAWEP	Judges and SJOS	This publication is not in the 2014 – 2016 education plan and the current VAWEP grant allocates only \$50 to keep current in publications. We need to determine the priority of all the VAWEP related publications for updating.
	CFCC Bench Handbook: Stalking (VAWEP)	Bench Tools		2			VAWEP	Judges and SJOS	This publication is not in the 2014 – 2016 education plan and the current VAWEP grant allocates only \$50 to keep current in publications. We need to determine the priority of all the VAWEP related publications for updating.

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<b>New Staff Job Aids</b>									
	Review/Revise existing job aids as necessary	Job Aids					All	All	Review for updates/update as needed
	Claim Opposing Forfeiture	Job Aids					ATCO	Civil Court Staff	
	Confidentiality	Job Aids					ATCO	Civil Court Staff	
	Law Updates	Job Aids					ATCO	Civil Court Staff	
	Renewal of Judgment	Job Aids					ATCO	Civil Court Staff	
	General ADA Considerations	Job Aids					ATCO	Civil Court Staff	
	Petitions for Gender/Name Change	Job Aids					ATCO	Civil Court Staff	
	Criminal Motions	Job Aids					ATCO	Criminal Court Staff	
	Calculating Dissolution Date	Job Aids					ATCO	Family Court Staff	
	Parentage Cases	Job Aids					ATCO	Family Court Staff	
	Elder Abuse	Job Aids					ATCO	Probate Court Staff	
	Objection to Inventory and Appraisal	Job Aids					ATCO	Probate Court Staff	
	Report of Sale	Job Aids					ATCO	Probate Court Staff	
	Summary Proceedings	Job Aids					ATCO	Probate Court Staff	
	Petition for Change of Name (Guardianships)	Job Aids					ATCO	Probate Court Staff	
	Establishing Fact of Marriage, Birth, or Death	Job Aids					ATCO	Probate Court Staff	
	Special Immigrant Juvenile Status	Job Aids					ATCO	Probate Court Staff	
	Final Discharge	Job Aids					ATCO	Probate Court Staff	
	New Traffic Laws	Job Aids					ATCO	Traffic Court Staff	
	Traffic Vehicle Codes	Job Aids					ATCO	Traffic Court Staff	
	Bail Schedule	Job Aids					ATCO	Traffic Court Staff	
	Traffic School Process	Job Aids					ATCO	Traffic Court Staff	
	Mandatory Forms	Job Aids		1			Probate	Court Investigators	These job aids include checklists, summaries of law, and other documents and job aids for court investigators. Very few resources required other than time spent by individual court investigators and staff in creating short job aids.
	Legal Update	Job Aids		1			Probate	Court Investigators	See above.
	Special Immigrant Juvenile Status	Job Aids		2			Probate	Court Investigators	See above.

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	Step-Parent Adoptions	Job Aids		2			Probate	Court Investigators	See above.
	California Conservatorship Jurisdiction Act	Job Aids		1			Probate	Court Investigators	See above.
	Inter-County Transfers	Job Aids		3			Probate	Court Investigators	See above.
	Resource List	Job Aids		3			Probate	Court Investigators	See above.

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<b>Updates to Bench Tools and Job Aids</b>									
		Bench Tools Updates						Judges and SJOS	Update as needed
		Job Aids updates						Court Staff	Update as needed