



Insert Committee Specific Logo

Notice of Open Meeting of the  
Advisory Body Name

**Meeting Date: February 9, 2016**

**Time: 10:45 am – 2:00 pm PST**

**Location: Judicial Council of California, San Francisco**

**Public Call-In Number: 1-877-820-7831 Passcode: 6031040**

In accordance with California Rules of Court, rule 10.75(e)(1), public notice is hereby given that the Governing Committee will hold a meeting open to the public on February 9<sup>th</sup>, 2016, 10:45am – 2:00pm, and Judicial Council of California in San Francisco. A copy of the agenda for this meeting is available on the advisory body web page on the California Courts website listed above.

**Public Comment**

In accordance with California Rules of Court, rule 10.75(k)(2), members of the public may directly address the advisory body about agenda items. The Chair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

**Note:** members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least [insert time] prior to the meeting start time.

**Written Comment**

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [Stacey.munsterman@jud.ca.gov](mailto:Stacey.munsterman@jud.ca.gov) or mailed or delivered to 455 Golden Gave Ave, 6<sup>th</sup> floor, San Francisco, CA 94102-3660, attention: Stacey Munsterman. Only written comments received by February 8<sup>th</sup>, 2016 will be provided to advisory body members.

**Audio Recording**

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [insert e-mail address]

**Posted on: February 2, 2016**