



JUDICIAL COUNCIL
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JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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MINUTES OF ACTION BY EMAIL BETWEEN MEETINGS DECEMBER 19, 2022

Email Proposal

The draft *Building Official Policy* was prepared to set forth the role, responsibilities, and qualifications of the Judicial Council's Building Official as well as establish the process for appeal of the Building Official's determinations. The draft *California Environmental Quality Act Objectives, Criteria, and Procedures* were prepared to serve as the implementing procedures for the Judicial Council pursuant to Public Resources Code section 21082 and California Code of Regulations Title 14, section 15022, which directs California public agencies to adopt objectives, criteria, and procedures for the evaluation of projects and preparation of environmental documents consistent with regulations. Given the shared interest of both advisory committees in these draft policies, the Court Facilities Advisory Committee (CFAC) and Trial Court Facility Modification Advisory Committee (TCFMAC) were asked to jointly approve them to move forward to the Judicial Council for adoption.

Background

The CFAC and TCFMAC previously discussed these policies at a joint open public meeting on November 8, 2022, and directed their posting for a 30-day public comment period to consider public comments prior to taking final action. The draft policies were posted on three separate web pages on the California Courts website—CFAC, TCFMAC, and Invitations to Comment. The public comment period was from November 9 through December 9, 2022, and no public comments were received. As there was no need to consider public comments to revise the policies, the CFAC and TCFMAC chairs/vice-chairs determined no follow-up joint public meeting necessary for purposes of capturing the committees' final action, since it could be captured more efficiently by email as described below.

Notice

On December 15, 2022, a notice was posted advising that both advisory committees were proposing to act jointly by email between meetings under California Rules of Court, rule 10.75(o)(1)(A).

Public Comment

In accordance with California Rules of Court, rule 10.75(o)(2), written comments pertaining to the proposed action were accepted before the advisory committees acted jointly on the proposal. The written comment period began on December 15, 2022, and ended on December 16, 2022. No comments were received.

Action Taken

After the public comment period ended, and on December 19, 2022, CFAC and TCFMAC members were asked to submit their votes on the proposal. By majority vote on December 29, 2022, the advisory committees jointly approved the policies described above to move forward to the Judicial Council for adoption.