



JUDICIAL COUNCIL OF CALIFORNIA

COURT FACILITIES
ADVISORY COMMITTEE

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JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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JOINT MEETING OF THE COURT FACILITIES ADVISORY COMMITTEE AND TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

November 8, 2022
10:00 a.m. – 11:30 a.m.
Public Videocast

CFAC Members Present:	Hon. Brad R. Hill, Chair Hon. Patricia M. Lucas, Vice-Chair Hon. JoAnn M. Bicego Hon. Donald Cole Byrd Mr. Anthony P. Capozzi Hon. Keith D. Davis (Ret.) Hon. Robert D. Foiles Ms. Melissa Fowler-Bradley Hon. William F. Highberger Hon. Steven E. Jahr (Ret.) Ms. Krista LeVier Hon. Gary R. Orozco Mr. Lee Seale Mr. Thomas J. Warwick, Jr.	TCFMAC Members Present:	Hon. Donald Cole Byrd, Chair Hon. William F. Highberger, Vice-Chair Hon. John B. Ellis Mr. W. Samuel Hamrick, Jr. Hon. Brad R. Hill Hon. Patricia M. Lucas Mr. Jarrod Orr Mr. Darrel E. Parker Hon. Jennifer K. Rockwell Ms. Nocona Soboleski
CFAC Members Absent:	Mr. Stephan Castellanos, FAIA Hon. David Edwin Power (Ret.) Mr. Larry Spikes Hon. Robert J. Trentacosta	TCFMAC Members Absent:	Hon. Vanessa W. Vallarta
Others Present:	The following Judicial Council staff/others were present: Mr. Kevin J. Lane, Clerk/Executive Officer and CJER Liaison, Court of Appeal, Fourth Appellate District Mr. Tamer Ahmed, Deputy Director, Facilities Services Ms. Jennifer Chappelle, Manager, Facilities Services Mr. Chris Magnusson, Supervisor, Facilities Services Ms. Pella McCormick, Director, Facilities Services Ms. Deepika Padam, Manager, Facilities Services Mr. Jagandeep Singh, Principal Manager, Facilities Services Ms. Maggie Stern, Attorney II, Legal Services		

OPEN MEETING

Call to Order, Roll Call, and Opening Remarks

The Court Facilities Advisory Committee (CFAC) chair called the meeting to order at 10:00 a.m., roll call was taken of both advisory committees, and opening remarks were made. The CFAC chair indicated that the meeting was being held jointly with the Trial Court Facility Modification Advisory Committee (TCFMAC), given the shared interest of both advisory committees in the drafts of the *Building Official Policy* and *California Environmental Quality Act Objectives, Criteria, and Procedures*.

A live videocast of the meeting was made available to the public through both advisory body web pages on the California Courts websites listed above.

DISCUSSION AND ACTION ITEMS (ITEMS 1–2)

Item 1

Building Official Policy

Summary: The CFAC and TCFMAC received a presentation of the draft *Building Official Policy* prepared to set forth the role, responsibilities, and qualifications of the Judicial Council’s Building Official as well as establish the process for appeal of the Building Official’s determinations.

Ms. Pella McCormick presented the draft policy consistent with the materials (Tabs 2A and B) for Item 1 of the agenda, which were posted online for public viewing in advance of the meeting and available at www.courts.ca.gov/documents/cfac-tcfmac-20221108-materials.pdf. She indicated that the policy is being requested for approval to post for public comment and following the analysis of any public comments to return at a follow-up joint meeting for final recommendation to the Judicial Council for adoption.

Action: The CFAC and TCFMAC—with the exceptions of the members who were absent as shown above—voted to approve the following motion:

1. Recommend the draft policy is posted for a 30-day public comment period and to return for committee review prior to Judicial Council adoption.

Item 2

Judicial Council’s California Environmental Quality Act Objectives, Criteria, and Procedures

Summary: The CFAC and TCFMAC received a presentation of the draft *California Environmental Quality Act (CEQA) Objectives, Criteria, and Procedures* prepared to serve as the implementing procedures for the Judicial Council pursuant to Public Resources Code section 21082 and California Code of Regulations Title 14, section 15022, which directs California

public agencies to adopt objectives, criteria, and procedures for the evaluation of projects and preparation of environmental documents consistent with regulations.

Ms. Jennifer Chappelle presented the draft report consistent with the materials (Tabs 3A and B) for Item 2 of the agenda, which were posted online for public viewing in advance of the meeting and available at www.courts.ca.gov/documents/cfac-tcfmac-20221108-materials.pdf. She indicated that the report is being requested for approval to post for public comment and following the analysis of any public comments to return at a follow-up joint meeting for final recommendation to the Judicial Council for adoption.

The question was asked whether a mechanism was in place to indicate the final report will supersede reference to CEQA procedures in the current *Judicial Branch Capital Program Management Manual*. Ms. Chappelle indicated that this manual is in the process of being repealed, and Ms. McCormick affirmed that relevant chapters on both the Building Official and CEQA were eliminated from the replacement policy (i.e., *Capital Program Management Policy*) in anticipation of the development of these separate policy documents. She also indicated the new program management policy is proposed for adoption by the Judicial Council at its business meeting in December 2022. A follow-up question was then asked about the time gap between adopted policies, to which Ms. Maggie Stern stated she would need to review whether this created any legal issue.

Action: The CFAC and TCFMAC—with the exceptions of the members who were absent as shown above—voted to approve the following motion:

1. Recommend the draft report is posted for a 30-day public comment period and to return for committee review prior to Judicial Council adoption.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at approximately 10:45 a.m.