

Court Facilities Advisory Committee

Annual Agenda¹—2025

Approved by Executive and Planning Committee: December 5, 2024

I. COMMITTEE INFORMATION

Chair:	Hon. Brad R. Hill, Administrative Presiding Justice, Court of Appeal, Fifth Appellate District
Lead Staff:	Ms. Pella McCormick, Director, Facilities Services Mr. Chris Magnusson, Facilities Supervisor, Facilities Services
Committee's Charge/Membership: Rule 10.62 of the California Rules of Court states the charge of the Court Facilities Advisory Committee (CFAC), which is to make recommendations to the Judicial Council concerning the judicial branch capital program for the trial and appellate courts. Rule 10.62(b) sets forth the membership position of the committee. The CFAC currently has 17 members. The current committee roster is available on the committee's web page.	
Subgroups of the Advisory Committee²: <ol style="list-style-type: none">1. Courthouse Cost Reduction Subcommittee2. Independent Outside Oversight Consultant Subcommittee3. Subcommittee on Courthouse Names	

¹ The annual agenda outlines the work a committee will focus on in the coming year or cycle and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

²For the definition of “subcommittee” see Cal. Rules of Court, rule 10.30(c); “working group” see rule 10.70, “workstream,” see rule 10.53(c); and “education curriculum committee,” see rule 10.50(c)(6).

Meetings Planned for 2025³ (Advisory body and all subgroups listed above.)

No meetings are planned at this time.

*Please note: Historically, the committee has met on an ad hoc basis. This trend will continue within the 2025 calendar year, and the committee/its subcommittees is expected to meet approximately five times.

Check here if in-person meeting is approved by the internal committee oversight chair.

³ Refer to section IV. 2. of the [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

Note: Because of the current budget and staffing constraints, advisory body chairs and staff must first consider meeting remotely. The chair of the Executive and Planning Committee is suspending advisory body in-person meetings for the 2024–2025 annual agenda cycle. If an in-person meeting is needed, the responsible Judicial Council office head must seek final approval from the advisory body’s internal oversight committee chair. Please see the prioritization memo dated July 1, 2024, for additional details.

II. COMMITTEE PROJECTS⁴

#	New or One-Time Projects	
1.	<p>Project Title: Judicial Branch Five-Year Infrastructure Plan and Capital-Outlay Budget Change Proposals for Fiscal Year (FY) 2026–27</p>	<p>Priority⁵ 1</p> <hr/> <p>Strategic Plan Goal⁶ VI</p>
<p>Project Summary: Review of the <i>Judicial Branch Five-Year Infrastructure Plan</i> and capital-outlay budget change proposals (COBCPs) for FY 2026–27. The five-year plan forms the basis for capital project funding requests for the upcoming and outlying fiscal years, and the COBCPs reflect funding requested for the phases of the projects in year 1 (FY 2026–27) of the plan. Submit a recommendation for Judicial Council consideration on the submission of the five-year plan and COBCPs to the California Department of Finance (DOF).</p> <p>Status/Timeline: The five-year plan and COBCPs are proposed for the July 2025 Judicial Council meeting and are due in August 2025 to the DOF.</p> <p>Fiscal Impact/Staff Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts; justice partners; DOF; Legislature; and Office of Governor.</p> <p>AC Collaboration: Judicial Branch Budget Committee and Executive and Planning Committee.</p>		

⁴ All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as implementation or a program in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

⁵ For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to or accurately reflect the law; 1(b) Council has directed the committee to consider new or amended rules and forms; 1(c) Change is urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; or 1(d) Proposal is otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk. *For each priority level 1 proposal, the advisory body must provide a specific reason why it should be done this year and how it fits within the identified category.* 2(a) Useful, but not necessary, to implement changes in law; 2(b) Responsive to identified concerns or problems; or 2(c) Helpful in otherwise advancing Judicial Council goals and objectives. *If an advisory committee is interested in pursuing any Priority Level 2 proposals, please include justification as to why the proposal should be approved at this time.*

⁶ Indicate which goal number of The Strategic Plan for California’s Judicial Branch the project most closely aligns.

#	Ongoing Projects and Activities	
1.	Project Title: Judicial Branch Courthouse Construction Projects	Priority 1 Strategic Plan Goal VI
<p>Project Summary: Review of Judicial Council-approved new courthouse construction and renovation projects in relation to available construction program budget. Submit recommendations for Judicial Council consideration on how projects should proceed with available project budgets.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Staff Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts; justice partners; DOF; and State Public Works Board (SPWB).</p> <p>AC Collaboration: Judicial Branch Budget Committee and Courthouse Cost Reduction Subcommittee.</p>		
2.	Project Title: Recommendations of the Independent Oversight Consultant (IOC)	Priority 1 Strategic Plan Goal VI
<p>Project Summary: Review and monitor implementation of IOC recommendations.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Staff Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts and justice partners.</p> <p>AC Collaboration: Independent Outside Oversight Consultant Subcommittee.</p>		

# Ongoing Projects and Activities		
3.	Project Title: Courthouse Construction Project Cost Reductions	Priority 1
		Strategic Plan Goal VI
<p>Project Summary: Oversight of reductions to courthouse project costs. Submit recommendations as needed for Judicial Council consideration.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Staff Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts; justice partners; DOF; and SPWB.</p> <p>AC Collaboration: Courthouse Cost Reduction Subcommittee.</p>		
4.	Project Title: Judicial Branch Capital Program Funding	Priority 1
		Strategic Plan Goal VI
<p>Project Summary: Coordinate with the Judicial Council and its Judicial Branch Budget Committee and Executive and Planning Committee to provide funding for the Judicial Branch Capital Program. Submit recommendations as needed for Judicial Council consideration.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Staff Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, Legal Services, and Governmental Affairs.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts; justice partners; DOF; Legislature; and Office of Governor.</p> <p>AC Collaboration: Judicial Branch Budget Committee and Executive and Planning Committee.</p>		

#	Ongoing Projects and Activities	
5.	Project Title: Additional Funding for Existing Courthouse Operations, Maintenance, and Facility Modifications	Priority 1 Strategic Plan Goal VI
<p>Project Summary: Coordinate with the Judicial Council and its Trial Court Facility Modification Advisory Committee to seek additional funding for existing courthouse operations, maintenance, and facility modifications.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Staff Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts; justice partners; DOF; Legislature; and Office of Governor.</p> <p>AC Collaboration: Judicial Branch Budget Committee and Trial Court Facility Modification Advisory Committee.</p>		
6.	Project Title: Courthouse of the Future	Priority 1 Strategic Plan Goal VI
<p>Project Summary: Review of how the courthouse of the future will be different including pandemic <i>lessons learned</i>, the hybrid courtroom and Digital Court, and applicability to future capital projects. Submit recommendations as needed for Judicial Council consideration.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Staff Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts; justice partners; DOF; Legislature; and Office of Governor.</p> <p>AC Collaboration: Technology Committee, Information Technology Advisory Committee, Data Analytics Advisory Committee, and Courthouse Cost Reduction Subcommittee.</p>		

III. LIST OF 2024 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	Ongoing: Review of Judicial Council-approved new courthouse construction and renovation projects in relation to available construction program budget and recommend how to proceed.
2.	Ongoing: Review and monitor implementation of IOC recommendations.
3.	Ongoing: Oversight of reductions to courthouse project costs.
4.	Ongoing: Coordinate with the Judicial Council and its Judicial Branch Budget Committee and Executive and Planning Committee to provide funding for the Judicial Branch Capital Program.
5.	Ongoing: Coordinate with the Judicial Council and its Trial Court Facility Modification Advisory Committee to seek additional funding for existing courthouse operations, maintenance, and facility modifications.
6.	Ongoing: Review how the courthouse of the future will implement efficiencies including the hybrid courtroom and Digital Court and applicability to future capital projects.
7.	Completed: On May 2, 2024, the CFAC reviewed and approved the draft <i>Judicial Branch Five-Year Infrastructure Plan</i> and COBCPs for FY 2025–26 for submission to the Judicial Council for review and approval and submission to the DOF. Also approved was the capital project for the Superior Court of Lake County, which was changed from new construction to a renovation of the existing courthouse building in Clearlake to request initial funding for a preliminary plans phase in FY 2025–26. This five-year plan forms the basis for the capital project funding requests for the upcoming and outlying fiscal years, and the COBCPs reflect funding requested for the phases of the projects in year 1 (FY 2025–26) of the plan. Subsequently, the five-year plan and COBCPs were proposed to the council, approved on July 12, 2024, and submitted to the DOF on August 5, 2024.
8.	Completed: On May 2, 2024, for the Mendocino–New Ukiah Courthouse project, the CFAC reviewed and approved the 100 Percent Schematic Design for the project to proceed with Design Development.
9.	Completed: On May 2, 2024, the CFAC reviewed and approved the draft <i>California Trial Court Facilities Standards 2023 Edition</i> for a four-week public comment period. On August 9, 2024, the CFAC reviewed comments on the draft and approved the final draft for submission to the Judicial Council for review and approval at its business meeting in September 2024. Subsequently, on September 20, 2024, the council adopted the <i>California Trial Court Facilities Standards 2023 Edition</i> , which supersedes the 2020 edition.

#	Project Highlights and Achievements
10.	Completed: On June 25, 2024, for the Los Angeles–New Santa Clarita Courthouse project, the CFAC reviewed and approved the site selection of two Santa Clarita sites—the preferred Entertainment Drive (Entrada North) and alternate Valencia/McBean Parkway sites—for submission to the SPWB for site selection approval and for the project to return for future review and approval of site acquisition.
11.	Completed: On June 25, 2024, for the future San Francisco–New San Francisco Hall of Justice project, the CFAC received a presentation for informational purposes on the future project’s feasibility study findings of possible sites adjacent to the existing Hall of Justice. The superior court was commended for being proactive to develop this study, as such future projects that emphasize seismic safety are important to keep highlighted for the seismic deficiencies of the facilities they will replace and for the need of their funding.
12.	Completed: On August 9, 2024, for the Plumas–New Quincy Courthouse project, the CFAC reviewed and approved the site selection of two Quincy sites—the preferred Lawrence Street Feather Publishing and alternate East Main Street Stonehouse Tavern sites—for submission to the SPWB for site selection approval conditioned that the project’s scope is reduced from three to two courtrooms, building size from 54,000 gross square feet (GSF) to approximately 23,000 GSF, and considers a single-story layout for less costly methods of construction to seek considerable cost savings.