



JUDICIAL COUNCIL OF CALIFORNIA

COURT FACILITIES
ADVISORY COMMITTEE

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COURT FACILITIES ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

June 7, 2022

12:00 p.m. – 1:00 p.m.

Videoconference

Advisory Body Members Present: Hon. Brad R. Hill, Chair
Hon. Patricia M. Lucas, Vice-Chair
Hon. JoAnn M. Bicego
Mr. Anthony P. Capozzi
Mr. Stephan Castellanos, FAIA
Hon. Robert. D. Foiles
Ms. Melissa Fowler-Bradley
Hon. William F. Highberger
Hon. Steven E. Jahr (Ret.)
Hon. David Edwin Power (Ret.)
Ms. Linda Romero Soles
Mr. Thomas J. Warwick, Jr.

Advisory Body Members Absent: Hon. Donald Cole Byrd
Hon. Keith D. Davis (Ret.)
Hon. Gary R. Orozco
Mr. Larry Spikes
Hon. Robert J. Trentacosta

Others Present: The following Judicial Council staff/others were present:

Mr. Randy Allenbaugh, Deputy Court Executive Officer, Superior Court of Kern County

Mr. Kevin J. Lane, Clerk/Executive Officer and CJER Liaison, Court of Appeal, Fourth Appellate District

Mr. Tamer Ahmed, Deputy Director, Facilities Services
Mr. Jack Collins, Manager, Facilities Services
Mr. Ed Ellestad, Supervisor, Facilities Services
Mr. Chris Magnusson, Supervisor, Facilities Services
Ms. Pella McCormick, Director, Facilities Services
Ms. Deepika Padam, Manager, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services
Mr. Jagandeep Singh, Principal Manager, Facilities Services
Ms. Maggie Stern, Attorney II, Legal Services
Ms. Peggy Symons, Manager, Facilities Services
Mr. John Wordlaw, Chief Administrative Officer, Executive Office

OPEN MEETING

Call to Order, Roll Call, and Opening Remarks

The chair called the open meeting to order at 12:00 p.m., roll was taken, and opening remarks were made.

DISCUSSION AND ACTION ITEMS (ITEMS 1–2)

Item 1

Judicial Branch Five-Year Infrastructure Plan for Fiscal Year 2023–24

Summary: The Court Facilities Advisory Committee (CFAC) received a presentation of the draft *Judicial Branch Five-Year Infrastructure Plan for Fiscal Year 2023–24*, including a *Five-Year Plan for Trial Court Capital-Outlay Projects* and a placeholder *Five-Year Plan for Appellate Court Capital-Outlay Projects*. This annual update to the five-year plan was a scheduled milestone review.

Ms. Pella McCormick presented the draft five-year plan consistent with the materials (Tabs 2A-C) for Item 1 of the agenda, which were posted online for public viewing in advance of the meeting and available at www.courts.ca.gov/documents/cfac-20220607-materials.pdf. She indicated the five-year plan informs capital project funding requests starting with FY 2023–24 and through outlying fiscal years. She highlighted projects planned for continuation funding and new starts including the addition of the Kern—New East County Courthouse project (consolidating two projects) and the placeholders for the Nevada—Nevada City Courthouse and Sixth Appellate District Courthouse projects pending future CFAC direction (at its upcoming June 17th meeting). She noted that for consideration of funding in the 2023 Budget Act (FY 2023–24), the plan’s submission is required along with Capital-Outlay Budget Change Proposals in advance of the state Department of Finance’s (DOF) early-August 2022 deadline.

Action: The advisory committee—with exception of judge William F. Highberger, as an Ex-Officio, non-voting member, and members absent as shown above—voted to approve the following motions:

1. Recommend the draft five-year plan is presented to the Judicial Council for adoption and final version submitted to meet DOF’s deadline.
2. Delegate to the CFAC chair and vice-chair review of the report to the Judicial Council.

Item 2

Update to the Judicial Branch Capital Program Management Manual

Summary: The CFAC received a presentation of the draft *Capital Program Management Policy* prepared to update and replace the current policy, which is the *Judicial Branch Capital Program Management Manual* adopted by the Judicial Council in April 2014.

Ms. Pella McCormick presented the draft program management policy consistent with the materials (Tabs 3A–D) for Item 2 of the agenda, which were posted online for public viewing in advance of the meeting and available at www.courts.ca.gov/documents/cfac-20220607-materials.pdf. She indicated the current policy is outdated with some sections no longer applicable and its update/replacement needed to align with the current Design-Build delivery method for capital-outlay projects and organizational structure of Judicial Council Facilities Services. She also noted that among its companion policies, a Building Official policy would be forthcoming.

Action: The advisory committee—with exception of judge William F. Highberger, as an Ex-Officio, non-voting member, and members absent as shown above—voted to approve the following motions:

1. Recommend the draft program management policy is presented to the Judicial Council for adoption to update and replace the current policy.
2. Delegate to the CFAC chair and vice-chair review of the report to the Judicial Council.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 1:00 p.m.

Approved by the advisory body on June 17, 2022.