



JUDICIAL COUNCIL OF CALIFORNIA

COURT FACILITIES
ADVISORY COMMITTEE

www.courts.ca.gov/cfac.htm
cfac@jud.ca.gov

COURT FACILITIES ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

July 10, 2020

2:00 – 4:00 p.m.

Teleconference

Advisory Body Members Present: Hon. Brad R. Hill, Chair
Hon. Patricia M. Lucas, Vice-Chair
Hon. JoAnn M. Bicego
Hon. Donald Cole Byrd
Mr. Anthony P. Capozzi
Hon. Robert D. Foiles
Ms. Melissa Fowler-Bradley
Hon. William F. Highberger
Hon. Steven E. Jahr (Ret.)
Hon. Gary R. Orozco
Hon. David Edwin Power (Ret.)
Ms. Linda Romero Soles
Mr. Larry Spikes
Hon. Robert J. Trentacosta
Mr. Thomas J. Warwick, Jr.

Advisory Body Members Absent: Mr. Stephan Castellanos, FAIA
Hon. Keith D. Davis
Mr. Val Toppenberg

Others Present: The following Judicial Council staff/others were present:

- Mr. Jack Collins, Manager, Facilities Services
- Mr. Mike Courtney, Director, Facilities Services
- Mr. Jeremy Ehrlich, Attorney II, Legal Services
- Mr. Ed Ellestad, Supervisor, Facilities Services
- Ms. Rose Livingston, Senior Analyst, Executive Office
- Mr. Chris Magnusson, Supervisor, Facilities Services
- Ms. Pella McCormick, Deputy Director, Facilities Services
- Mr. Paul Menard, Manager, Facilities Services
- Ms. Deepika Padam, Supervisor, Facilities Services
- Ms. Akilah Robinson, Associate Analyst, Facilities Services
- Mr. Jagandeep Singh, Principal Manager, Facilities Services
- Ms. Lynette Stephens, Senior Budget Analyst, Budget Services
- Ms. Peggy Symons, Manager, Facilities Services
- Mr. John Wordlaw, Chief Administrative Officer, Executive Office

OPEN MEETING

Call to Order and Opening Remarks

The chair called the open meeting to order at 2:00 p.m. and opening remarks were made.

Approval of Minutes

The advisory committee voted unanimously (with the abstention of all members absent from these meetings, and the exceptions of judges Donald Cole Byrd and William F. Highberger, as Ex-Officio, non-voting members, and of the members who were absent as shown above) to approve the minutes of its meetings held on February 5, 2020, October 1 and August 29, 2019, and the minutes of the advisory committee's Subcommittee on Courthouse Names meeting held on January 17, 2020.

DISCUSSION AND ACTION ITEMS (ITEM 1)

Item 1

Update to the California Trial Court Facilities Standards

Summary: The Court Facilities Advisory Committee (CFAC) reviewed the draft update to the *California Trial Court Facilities Standards*. Various code provisions and best management practices have changed over time.

Judge Patricia M. Lucas, CFAC Vice-Chair, and Mr. Mike Courtney presented this item consistent with the materials that were posted online for public viewing in advance of the meeting and available at www.courts.ca.gov/documents/cfac-20200710-materials.pdf. Mr. Courtney emphasized that the update to the standards promotes efficient courthouse design to save cost as well as shifts focus away from design excellence to functional, durable, maintainable, and secure courthouses. In addition, he made the following comments:

- If an emergency generator is provided, prior approval from the CFAC is required to monitor the cost for adding optional standby loads.
- For new buildings, a connection point will be required for a temporary generator (that would be rented) with increased capacity for normal building operations. As of 2019, it is a code requirement for new building construction, and it will assist trial courts at risk of public safety power shutoffs or normal power shutdowns from disasters, such as wildfires.
- The *Catalog of Courtroom Layouts* has been updated, reduced in number of layouts, and incorporated into the Appendix. The presumptive requirement is established that only approved templates for multipurpose courtrooms are to be used in all new construction projects.
- A new procedure has been developed for Life Cycle Cost Analysis, and this standardized process for conducting a cost analysis has been incorporated into the Appendix.

- Upon Judicial Council adoption of the updated standards, the CFAC would assign its Courthouse Cost Reduction Subcommittee, or other subcommittee, to participate with Judicial Council Facilities Services in each future Post Occupancy Evaluation (POE) of a newly completed courthouse project. Each POE would be conducted approximately 6-12 months after completion. The POE report would be presented to the CFAC for the purposes of updating the standards and keeping them current based on experience from completed buildings.
- The CFAC’s suggestion to add a statement concerning off-hours use of jury assembly space to page 6.3 under Section 6.B.3.c.—that the Judicial Council Facilities Services office be consulted for off-hours requests—would be incorporated into the draft.

Action: The advisory committee—with the exceptions of judges Donald Cole Byrd and William F. Highberger, as Ex-Officio, non-voting members, and the members who were absent as shown above—voted unanimously to approve the following motions:

1. Approve the draft update to the standards for circulation for public comment.

Following the CFAC’s action, the chair acknowledged the need for the advisory committee to return in September 2020 for Facilities Services staff to present public comments received and a final draft update to the standards.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 3:05 p.m.

Approved by the advisory body on September 21, 2020.