



# JUDICIAL COUNCIL OF CALIFORNIA

COURT EXECUTIVES  
ADVISORY COMMITTEE

[www.courts.ca.gov/ceac.htm](http://www.courts.ca.gov/ceac.htm)  
[ceac@jud.ca.gov](mailto:ceac@jud.ca.gov)

## Notice of Action by E-mail Between Meetings for the Records Management Subcommittee of the Court Executives Advisory Committee

The Chair of the Records Management Subcommittee of the Court Executives Advisory Committee having concluded that prompt action is needed, public notice is hereby given that the Records Management Subcommittee proposes to act by email between meetings at 3:00 p.m., Thursday, September 27, 2018 to 3:00 p.m., October 1, 2018 in accordance with California Rules of Court, rule 10.75(o)(1)(B).

### **Proposed Action**

Review and approve including the revised Trial Court Records Manual as an action item on the October 10 Executive Committee meeting of the Court Executives Advisory Committee.

### **Written Comment**

In accordance with California Rules of Court, rule 10.75(o)(2), written comments pertaining to the proposed action may be submitted before the Records Management Subcommittee of the Court Executives Advisory Committee acts on the proposal. For this specific meeting, comments should be e-mailed to [ceac@jud.ca.gov](mailto:ceac@jud.ca.gov). Only written comments received by 3:00 p.m., Thursday, September 27, 2018 will be provided to advisory body members.

**Posted on:     September 26, 2018**

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