



JUDICIAL COUNCIL
OF CALIFORNIA

COURT EXECUTIVES
ADVISORY COMMITTEE

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**EXECUTIVE COMMITTEE OF THE
COURT EXECUTIVES ADVISORY COMMITTEE
OPEN MEETING AGENDA**

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))
THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS
THIS MEETING IS BEING RECORDED

Date: October 18, 2017
Time: 12:45 – 1:50 p.m.
Public Call-in Number: 1-877-820-7831, Passcode 6416447 (Listen Only)

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call Open Session to Order and Chair's Welcome

12:45 p.m.

**Ms. Kimberly Flener, Chair and Court Executive Officer, Superior Court of
Butte County**

**Mr. Michael M. Roddy, Vice-Chair and Court Executive Officer, Superior Court of
San Diego County**

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to ceac@jud.ca.gov or mailed or delivered to Judicial Council of California, 455 Golden Gate Avenue, San Francisco, CA 94102, attention: Claudia Ortega. Only written comments received by October 17, 2017, 12:45 p.m. will be provided to advisory body members prior to the start of the meeting.

III. ACTION ITEMS

Item 1 – Tab A

Technical Updates to the Trial Court Records Manual (Action Required)

12:45 – 12:55 p.m.

Review and approve the CEAC Records Management Subcommittee’s proposed technical updates to the TCRM and draft Judicial Council report. Also recommend that the report be submitted to the council as an information only item for its November 16 and 17, 2017 meeting.

Presenters: Mr. Richard Feldstein, Subcommittee Chair and Court Executive Officer,
Superior Court of Napa County
Mr. Patrick O’Donnell, Principal Managing Attorney, Legal Services,
Judicial Council

Item 2 – Tab B

2018 CEAC Annual Agenda (Action Required)

12:55 – 1:05 p.m.

Review the draft 2018 CEAC Annual Agenda and approve its submission to the Executive and Planning Committee, CEAC’s oversight committee.

Presenter: Ms. Flener

Item 3 – Tab C

Judicial Branch Statistical Information System (JBSIS) Working Group Update

1:05 – 1:50 p.m.

The CEAC JBSIS Working Group will provide a progress update on revisions to the JBSIS Manual. The presentation will include detailed information on the draft recommendations for revision to the Criminal, Civil, Family Law, and Juvenile portions of the manual.

Presenters: Mr. Jake Chatters, Working Group Chair and Court Executive Officer,
Superior Court of Placer County
Mr. Chris Belloli, Supervising Analyst, Office of Court Research, Budget Services,
Judicial Council

IV. ADJOURNMENT

Adjourn