



JUDICIAL COUNCIL OF CALIFORNIA

COURT EXECUTIVES
ADVISORY COMMITTEE

www.courts.ca.gov/ceac.htm
ceac@jud.ca.gov

EXECUTIVE COMMITTEE OF THE COURT EXECUTIVES ADVISORY COMMITTEE OPEN MEETING AGENDA

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))
THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS
THIS MEETING IS BEING RECORDED

Date: November 15, 2016
Time: 10:00 – 10:25 a.m.
Public Call-in Number: 1-877-820-7831, Passcode 259258

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call Open Session to Order and Chair's Welcome

10:00 a.m.

Mr. Jake Chatters, Chair and Court Executive Officer, Superior Court of Placer County

Ms. Kimberly Flener, Vice-Chair and Court Executive Officer, Superior Court of Butte County

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to ceac@jud.ca.gov or mailed or delivered to Judicial Council of California, 455 Golden Gate Avenue, San Francisco, CA 94102, attention: Claudia Ortega. Only written comments received by November 14, 2016, 10:00 a.m. will be provided to advisory body members prior to the start of the meeting.

III. ACTION ITEM

Item 1 – Tab A

Technical Updates to the Trial Court Records Manual (Action Required)

10:00 – 10:10 a.m.

Review and approve the CEAC Records Management Subcommittee’s proposed technical updates to the TCRM and draft Judicial Council report. Also recommend that the report be submitted to the council as an information only item for its December 16 meeting.

Presenters: Mr. Richard Feldstein, Subcommittee Chair and Court Executive Officer,
Superior Court of Napa County
Mr. Patrick O’Donnell, Principal Managing Attorney, Legal Services,
Judicial Council (*by phone*)

Item 2 – Tab B

2017 CEAC Annual Agenda (Action Required)

10:10 – 10:25 a.m.

Review the draft 2017 CEAC Annual Agenda and approve its submission to the Executive and Planning Committee, CEAC’s oversight committee.

Presenter: Mr. Chatters

IV. ADJOURNMENT

Adjourn