



JUDICIAL COUNCIL
OF CALIFORNIA

COURT EXECUTIVES
ADVISORY COMMITTEE

www.courts.ca.gov/ceac.htm
ceac@jud.ca.gov

**EXECUTIVE COMMITTEE OF THE
COURT EXECUTIVES ADVISORY COMMITTEE
OPEN MEETING AGENDA**

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))
THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS (E-MAIL)

Date: November 13-16, 2015
Time: 9:00 a.m. (on 11/13/15) - 7:00 p.m. (on 11/16/15)

I. OPEN MEETING BY E-MAIL (CAL. RULES OF COURT, RULE 10.75(O))

ACTION ITEM

Trial Court Records Manual (TCRM) Update: Electronic Signature Standards and Guidelines

Review the CEAC Records Management Subcommittee's proposed Judicial Council draft report and attachments concerning updates to the TCRM and recommend that all of the proposal be submitted to the Judicial Council for consideration during its December 11, 2015 meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(O)(2))

Written Comment

In accordance with California Rules of Court, rule 10.75(o)(2), written comments pertaining to any agenda item of a noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to ceac@jud.ca.gov or mailed or delivered to Judicial Council, 455 Golden Gate Avenue, San Francisco, CA 94102, attention: Josely Yangco-Fronza. Only written comments received by 5:00 p.m. on Thursday, November 12, 2015 will be provided to advisory body members prior to the start of the e-mail meeting.