



JUDICIAL COUNCIL OF CALIFORNIA

ADVISORY COMMITTEE ON AUDITS AND
FINANCIAL ACCOUNTABILITY FOR THE
JUDICIAL BRANCH

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MINUTES OF OPEN MEETING WITH CLOSED SESSION

June 10, 2026
12:15 p.m. - 1:15 p.m.
Conference Call

Advisory Body Members Present: Hon. Ann Moorman, Hon. Kimberly Merrifield, Hon. Kelly L. Neel, Mr. Charles Johnson, Mr. Kevin Harrigan, Ms. Nocona Soboleski, Mr. Michael Powell, Ms. Kristine Swensson (non-voting advisory member),

Advisory Body Members Absent: Hon. Kelly L. Neel

Others Present: Ms. Dawn Tomita (Manager, Judicial Council's Audit Services), Ms. Michelle O'Connor (Audit Supervisor, Judicial Council's Audit Services), Ms. Clarissa Cheng (Attorney, Judicial Council's Legal Services), Mr. Brandy Malcolm (Court Executive Officer, Modoc Superior Court), Ms. Rebekah Ingraham (Court Operations Manager, Modoc Superior Court), Ms. Samantha Ngotel (Administrative Services Manager, Lassen Superior Court).

OPEN MEETING

Call to Order and Roll Call

Hon. Ann Moorman welcomed committee members and called the meeting to order at 12:20 p.m.
Roll call was taken.

Approval of Minutes

Mr. Johnson moved to approve March 12, 2026, meeting minutes (seconded by Mr. Harrigan). The motion passed by unanimous voice vote of the committee members present.

No public comments were received for this meeting.

Item 1

Invitation to Comment regarding proposed revisions to the Judicial Branch Contracting Manual

Ms. Cheng provided an overview of the proposed revisions to the Judicial Branch Contracting Manual

Action: Mr. Harrigan moved to approve this Invitation to Comment for posting on the Judicial Council's website (seconded by Judge Neel). The motion passed by unanimous voice vote of the committee members present.

Item 2

Annual Audit Plan – Fiscal Year 2026-27

Mr. Meyer provided an overview of the proposed audit plan.

Action: Mr. Johnson moved to approve this audit report and have it posting on Judicial Council's website (seconded by Ms. Soboleski). The motion passed by unanimous voice vote of the committee members present.

Item 3

External Audit Report – State Auditor's Office

Mr. Meyer provided an overview of the State Auditor's recent victim restitution programs audit.

Action: Action: Judge Moorman moved to approve this report for posting on Judicial Council's website (seconded by Judge Merrifield). The motion passed by unanimous voice vote of the committee members present

Item 4

External Audit Report – State Controller's Office

Mr. Meyer provided an overview of the State Controller's recent audit of Nevada Superior Court's revenues, expenditures, and fund balances for fiscal year 2023-24.

Action: Action: Judge Moorman moved to approve this report for posting on Judicial Council's website (seconded by Ms. Soboleski). The motion passed by unanimous voice vote of the committee members present

Item 5

External Audit Report – State Controller's Office

Mr. Meyer provided an overview of the State Controller's recent audit of Santa Cruz Superior Court's revenues, expenditures, and fund balances for fiscal year 2021-22.

Action: Action: Judge Moorman moved to approve this report for posting on Judicial Council's website (seconded by Ms. Soboleski). The motion passed by unanimous voice vote of the committee members present

A D J O U R N M E N T

There being no further open meeting business, the meeting was adjourned to closed session at 12:35 p.m.

C L O S E D S E S S I O N

Item 1

Draft Audit Report – Rule of Court 10.75(d) (6), non-final audit reports or proposed responses to such reports (Action Required)

Committee members discussed the draft audit report for Lassen Superior Court, per Rule of Court 10.63(c)(1).

Action: Mr. Johnson moved to approve this report for posting (seconded by Mr. Powell). Committee members unanimously approved the audit of Lassen Superior Court for public posting on Judicial Council's website.

Item 2

Draft Audit Report – Rule of Court 10.75(d) (6), non-final audit reports or proposed responses to such reports (Action Required)

Committee members discussed the draft audit report for Modoc Superior Court, per Rule of Court 10.63(c)(1).

Action: Mr. Harrigan moved to approve this report for posting (seconded by Mr. Powell). Committee members unanimously approved the audit of Modoc Superior Court for public posting on Judicial Council's website.

Adjourned closed session at 1:05 pm.