



# JUDICIAL COUNCIL OF CALIFORNIA

ADVISORY COMMITTEE ON AUDITS AND  
FINANCIAL ACCOUNTABILITY FOR THE  
JUDICIAL BRANCH

[www.courts.ca.gov/auditcommittee.htm](http://www.courts.ca.gov/auditcommittee.htm)  
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## ADVISORY COMMITTEE ON AUDITS AND FINANCIAL ACCOUNTABILITY FOR THE JUDICIAL BRANCH

### MINUTES OF OPEN MEETING WITH CLOSED SESSION

April 17, 2024  
12:15 p.m. - 1:15 p.m.  
Conference Call

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**Advisory Body Members Present:** Hon. Ann Moorman, Hon. Kimberly Merrifield, Hon. Kelly L. Neel, Mr. Charles Johnson, Mr. Kevin Harrigan, Mr. Michael Powell, Ms. Nocona Soboleski, Ms. Kristine Swensson (non-voting advisory member)

**Advisory Body Members Absent:**

**Others Present:** Mr. Joe Meyer (Principal Manager, Judicial Council's Audit Services), Ms. Dawn Tomita (Manager, Judicial Council's Audit Services), Ms. Michelle O'Connor (Senior Auditor, Judicial Council's Audit Services), Ms. Sandra Gan (Senior Auditor, Judicial Council's Audit Services), Ms. Amanda Toste (Court Executive Officer, Merced Superior Court), Ms. Keri Brasil (Chief Financial Officer, Merced Superior Court), Mr. Kao Saepanh (Fiscal Operations Supervisor), Ms. Reneé McCanna Crane (Court Executive Officer, Siskiyou Superior Court), Mr. Jake Chatters (Court Executive Officer, Placer Superior Court), Ms. Julie Kelly (Chief Administrative Officer/Deputy CEO, Placer Superior Court)

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#### OPEN MEETING

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##### Call to Order and Roll Call

Hon. Ann Moorman welcomed committee members and called the meeting to order at 12:17 p.m.

Mr. Meyer took roll call.

##### Approval of Minutes

Mr. Johnson moved to approve the minutes of the November 25, 2024, meeting. Judge Merrifield seconded the motion. There was no further discussion of the minutes. Motion to approve passed by unanimous voice vote of the committee members present.

No public comments were received for this meeting.

##### Item 1

##### External Audit Report – State Controller's Office (Action Required)

Mr. Meyer provided an overview of the State Controller's recent audit of Modoc Superior Court's revenues, expenditures, and fund balance for fiscal year 2021-22.

**Action:** Mr. Harrigan moved to approve this report for posting on Judicial Council's website (seconded by Ms. Soboleski). The motion passed by unanimous voice vote of the committee members present.

**Item 2**

**External Audit Report – State Controller’s Office (Action Required)**

Mr. Meyer provided an overview of the State Controller’s recent audit of the Judicial Council’s revenues, expenditures, and fund balance for fiscal year 2021-22.

**Action:** Mr. Johnson moved to approve this report for posting on Judicial Council’s website (seconded by Judge Merrifield). The motion passed by unanimous voice vote of the committee members present.

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**A D J O U R N M E N T**

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There being no further open meeting business, the meeting was adjourned to closed session at 12:25 p.m.

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**C L O S E D   S E S S I O N**

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**Item 1**

**Draft Audit Report – Rule of Court 10.75(d) (6), non-final audit reports or proposed responses to such reports (Action Required)**

Committee members discussed the draft audit report for Merced Superior Court, per Rule of Court 10.63(c)(1).

**Action:** Ms. Soboleski moved to approve this report for posting (seconded by Mr. Powell). Committee members unanimously approved the audit of Merced Superior Court for public posting on Judicial Council’s website.

**Item 2**

**Draft Audit Report – Rule of Court 10.75(d) (6), non-final audit reports or proposed responses to such reports (Action Required)**

Committee members discussed the draft audit report for Placer Superior Court, per Rule of Court 10.63(c)(1).

**Action:** Ms. Soboleski moved to approve this report for posting (seconded by Mr. Johnson). Committee members unanimously approved the audit of Placer Superior Court for public posting on Judicial Council’s website.

**Item 3**

**Draft Audit Report – Rule of Court 10.75(d) (6), non-final audit reports or proposed responses to such reports (Action Required)**

Committee members discussed the draft audit report for Siskiyou Superior Court, per Rule of Court 10.63(c)(1).

**Action:** Ms. Soboleski moved to approve this report for posting (seconded by Mr. Johnson). Committee members unanimously approved the audit of Siskiyou Superior Court for public posting on Judicial Council’s website.

Adjourned closed session at 1:00 pm.