



# Judicial Council of California

Trial Court Facility Modification  
Advisory Committee

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
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## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### MINUTES OF OPEN SESSION OF MEETING

March 3, 2025

12:04 PM – 1:00 PM

Judicial Council of California – Videocast for Public Access

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**Advisory Body** Hon. Donald Cole Byrd, Chair  
**Members Present:** Hon. William F. Highberger, Vice-Chair  
Hon. John B. Ellis  
Hon. Jennifer K. Rockwell  
Hon. Vanessa W. Vallarta  
Mr. Jarrod Orr  
Ms. Anabel Z. Romero  
Ms. Nocona Soboleski  
Mr. David H. Yamasaki

**Advisory Body** Hon. Brad R. Hill  
**Members Absent:** Hon. Eric J. Wersching

**Staff Present:** The following Judicial Council staff were present:

Mr. Tamer Ahmed, Director, Facilities Services  
Ms. Maria Atayde-Scholz, Principal Manager, Facilities Services  
Mr. Harry O'Hagin, Principal Manager, Facilities Services  
Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Jeff Anderson, Manager, Facilities Services  
Ms. Mimi Chung, Manager, Facilities Services  
Mr. Jack Collins, Manager, Facilities Services  
Ms. Nanci Connelly, Manager, Facilities Services  
Mr. Andre Navarro, Manager, Facilities Services  
Ms. Peggy Symons, Manager, Facilities Services  
Mr. Javier Camacho, Supervisor, Facilities Services  
Mr. Ed Ellestad, Supervisor, Facilities Services  
Mr. Paul Fitzgerald, Supervisor, Facilities Services  
Ms. Donna Jorgensen, Supervisor, Facilities Services  
Ms. Jennifer Merrill, Supervisor, Facilities Services  
Mr. Steve Shelley, Supervisor, Facilities Services  
Mr. Randy Swan, Supervisor, Facilities Services  
Mr. Patrick Treanor, Supervisor, Facilities Services  
Mr. Guillermo Urena, Supervisor, Facilities Services  
Mr. Doug Walthour, Supervisor, Facilities Services  
Mr. Robert Stetson, Facilities Management Administrator, Facilities Services  
Mr. Edward Gonzales, Security Coordinator, Facilities Services  
Ms. Sadie Varela, Facilities Analyst, Facilities Services  
Ms. Akilah Robinson, Associate Analyst, Facilities Services  
Ms. Chloe Hur, Administrative Specialist, Facilities Services  
Mr. Nicholas Duffy, Analyst, Budget Services  
Ms. Kristin Kerr, Supervising Attorney, Legal Services  
Ms. Erin Stagg, Attorney II, Legal Services  
Ms. Morgan Lardizabal, Legislative Advocate, Government Affairs

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**OPEN SESSION OF MEETING**

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**Call to Order, Opening Remarks, and Roll Call**

The chair called the open session of the meeting to order at 12:04 p.m., roll was taken, and opening remarks were made.

**Approval of Minutes**

The advisory committee voted to approve the minutes of the open session of its meeting held on January 31, 2025. (*Motion: Romero; Second: Rockwell*)

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**PUBLIC WRITTEN COMMENTS**

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No public comments were received.

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**DIRECTOR'S REPORT**

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The committee received the following update:

**1. Demolition of the Los Angeles Mental Health Courthouse:**

- Demolition began on February 6, 2025, is approximately 40 percent complete, and is expected to complete by March 31, 2025.
- Owing to asbestos-containing materials (ACM), demolition has required Procedure 5 cleanup:
  - The South Coast Air Quality Management District approved the asbestos abatement plan prior to the start of demolition.
  - Demolition of exterior walls was performed by mechanical means, and further ACM testing and abatement on the interior walls will be performed by hand.
  - The budget for ACM abatement and testing increased due to multiple plan revisions of Procedure 5 cleanup, and additional cost may be necessary if additional testing is required.

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**OPEN SESSION - ACTION ITEMS (ITEMS 1 – 5)**

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**Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)**

The committee approved 141 projects for a total of \$3,884,392 to be paid from Facility Modification (FM) program funds previously encumbered for Priority 1 projects.

(*Motion: Highberger; Second: Rockwell*)

**Action Item 2 – List B – Facility Modifications Under \$100K (Priority 2)**

The committee approved 84 projects for a total of \$917,417 to be paid from FM program funds previously encumbered for Priority 2 projects under \$100K.

(*Motion: Vallarta; Second: Orr*)

**Action Item 3 – List C – Facility Modification Cost Increases Over \$50K**

The committee approved cost increases over \$50K for one project for a total of \$65,549 to be paid from FM program funds.

*(Motion: Yamasaki; Second: Ellis)*

**Action Item 4 – List D – Facility Modifications Over \$100K (Priority 2)**

The committee approved four Priority 2 FMs over \$100K for a total cost to the FM program budget of \$1,120,422.

*(Motion: Yamasaki; Second: Orr)*

**Action Item 5 – Trial Court Facility Modification Advisory Committee 2025 Meeting Schedule Revision**

The committee approved the revision to its proposed meeting schedule for calendar year 2025.

*(Motion: Highberger; Second: Ellis)*

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**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1–2)**  
**(NO ACTION REQUIRED)**

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**Discussion Item 1 – List E – Court-Funded Facilities Requests (CFRs)**

The committee received an update on CFR projects approved by the Facilities Services Director since the last meeting and any CFR projects cancelled.

**Discussion Item 2 – Facilities Maintenance Performance Report**

The committee reviewed the report on facilities maintenance performance.

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**ADJOURNMENT**

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There being no further business, the meeting was adjourned at 1:00 p.m.

Approved by the advisory body on April 7, 2025.