



Judicial Council of California

Trial Court Facility Modification
Advisory Committee

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

January 31, 2025

10:00 AM – 1:37 PM

Judicial Council of California – Videocast for Public Access

Advisory Body Members Present: Hon. Donald Cole Byrd, Chair
Hon. William F. Highberger, Vice-Chair
Hon. John B. Ellis
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta
Mr. Jarrod Orr
Ms. Anabel Z. Romero
Ms. Nocona Soboleski
Mr. David H. Yamasaki

Advisory Body Members Absent: Hon. Brad R. Hill

Staff Present: The following Judicial Council staff were present:

Ms. Pella McCormick, Executive Office, Facilities Services
Mr. Tamer Ahmed, Director, Facilities Services
Ms. Maria Atayde-Scholz, Principal Manager, Facilities Services
Mr. Harry O'Hagin, Principal Manager, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Jeff Anderson, Manager, Facilities Services
Ms. Mary Bustamante, Manager, Facilities Services
Ms. Mimi Chung, Manager, Facilities Services
Mr. Andre Navarro, Manager, Facilities Services
Ms. Peggy Symons, Manager, Facilities Services
Mr. Javier Camacho, Supervisor, Facilities Services
Mr. Ed Ellestad, Supervisor, Facilities Services
Ms. Donna Jorgensen, Supervisor, Facilities Services
Mr. Chris Magnusson, Supervisor, Facilities Services
Ms. Jennifer Merrill, Supervisor, Facilities Services
Mr. Yassen Roussev, Supervisor, Facilities Services
Mr. Steve Shelley, Supervisor, Facilities Services
Mr. Randy Swan, Supervisor, Facilities Services
Mr. Patrick Treanor, Supervisor, Facilities Services
Mr. Doug Walthour, Supervisor, Facilities Services
Mr. Edward Gonzales, Security Coordinator, Facilities Services
Mr. Bob Miller, Senior Analyst, Facilities Services
Ms. Sadie Varela, Facilities Analyst, Facilities Services
Mr. Carlos Gonzalez, Associate Analyst, Facilities Services
Ms. Angelica Martinez, Associate Analyst, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services
Ms. Chloe Hur, Administrative Specialist, Facilities Services
Mr. Jason Haas, Supervisor, Budget Services
Mr. Nicholas Duffy, Analyst, Budget Services
Ms. Erin Stagg, Attorney II, Legal Services
Ms. Morgan Lardizabal, Legislative Advocate, Government Affairs

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 10:00 a.m., roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the minutes of the open session of its meeting held on December 2, 2024. (*Motion: Vallarta; Second: Highberger*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

DIRECTOR'S REPORT

The committee received the following updates:

1. Facilities Services Director Retirement/New Director Introduced:

- Judicial Council Facilities Services announced Ms. Pella McCormick's retirement as director and Mr. Tamer Ahmed as the new director.

2. Fiscal Year 2025–26 Budget Update:

- The Governor's Proposed Budget for FY 2025–26 includes \$5.4 million to construct lactation rooms per the requirements of AB 1576, \$9.5 million to complete the major, multiyear facility modification (FM) project at San Diego Hall of Justice, and new capital outlay funding as follows:
 - \$5.2 million for Working Drawings and Construction for the Juvenile Hall Addition and Renovation in Butte County;
 - \$18.1 million for Performance Criteria for the New Fresno Courthouse;
 - \$2.9 million for Performance Criteria for the New Tracy Courthouse in San Joaquin County;
 - \$7.8 million for Performance Criteria for the New San Luis Obispo Courthouse;
 - \$5.1 million for the Performance Criteria for the New Solano Hall of Justice (Fairfield); and
 - \$500,000 for statewide planning and studies.

3. Updated on the Los Angeles Mental Health Courthouse:

- On December 18, 2024, the Joint Legislative Budget Committee approved a request to redirect \$1.76 million, which was originally appropriated for FMs, for the demolition of the vacant Los Angeles Mental Health Courthouse.
- On January 23, 2025, a permit was issued from the South Coast Air Quality Management District for the building's demotion due to hazardous building materials requiring Procedure 5 cleanup.

- The demolition is expected to be completed by March 2025, followed by site cleanup and installation of perimeter fencing.

4. February 2025 Judicial Council Meeting:

- On January 15, 2025, the Judicial Council’s Executive and Planning Committee set the agenda for the February 2025 meeting of the Judicial Council, which included review of the following facilities-related reports:
 - *Report to the Legislature: Fiscal Year 2023–24 Court Facilities Trust Fund Expenditures*; and
 - *Judicial Council Update: Trial Court Facility Modifications Report for Quarter 1 of Fiscal Year 2024–25.*

5. Court-Funded Facilities Requests (CFRs) Monthly Reports:

- Judicial Council Facilities Services has developed monthly status reports for CFRs to assist courts with managing their financial resources.
- These reports provide information on active CFRs, including enhancement balances and expenditures and when funds approach expiration, for anticipating potential returns, identifying funding needs, or the need to request Funds Held on Behalf of the Court.

OPEN SESSION - ACTION ITEMS (ITEMS 1–8)

Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)

The committee approved 134 projects for a total of \$4,271,311 to be paid from FM program funds previously encumbered for Priority 1 projects.

(Motion: Highberger; Second: Yamasaki)

Action Item 2 – List B – Facility Modifications Under \$100K (Priority 2)

The committee approved 105 projects for a total of \$1,724,973 to be paid from FM program funds previously encumbered for Priority 2 projects under \$100K.

(Motion: Rockwell; Second: Highberger)

Action Item 3 – List C – Facility Modification Cost Increases Over \$50K

The committee approved cost increases over \$50K for three projects—reflecting soft costs for consultant project management fees and travel due to project location—for a total of \$558,227 to be paid from FM program funds.

(Motion: Vallarta; Second: Yamasaki)

Action Item 4 – List D – Facility Modifications Over \$100K (Priority 2)

The committee approved three Priority 2 FMs over \$100K for a total cost to the FM program budget of \$477,529.

(Motion: Ellis; Second: Romero)

Action Item 5 – Trial Court Facility Modifications Report for Quarter 2 of Fiscal Year 2024–25

The committee approved the draft *Trial Court Facility Modifications Report for Quarter 2 of Fiscal Year 2024–25*—adding a pie chart to illustrate how the FM program’s \$16.6 million share in the quarter is divided by project type—for submission to the Judicial Council as an information-only item.

(Motion: Vallarta; Second: Rockwell)

Action Item 6 – Fiscal Year 2026–27 Budget Change Concepts

The committee approved FY 2026–27 Budget Change Concepts (BCCs) for consideration by the Judicial Council’s Judicial Branch Budget Committee with the following adjustments:

1. *ADA Compliance Study in Existing Court Facilities* BCC No. 7 is removed to be discussed at the next TCFMAC meeting to allow time for Judicial Council Legal Services’ input.
2. *Energy Efficiency Retrofits for Suboptimal Buildings* BCC No. 11 is removed to be discussed at the next TCFMAC meeting to allow time for additional information to be provided.
3. *Trial Court Physical Security Assessment and Evaluation* BCC No. 4 is reranked to the last position (new No. 9), being more appropriate to be ranked as a higher priority by the council’s Court Security Advisory Committee.

(Motion: Highberger; Second: Vallarta)

Action Item 7 – Use of Operations and Maintenance (O&M) Funds for Facility Modifications

The committee directed waiting until the end of Fiscal Year 2024–25 to determine whether O&M funds are available before moving forward with flex line connector assessments.

(Motion: Vallarta; Second: Yamasaki)

Action Item 8 – Draft Report to the Legislature: Superior Court Lactation Rooms Funding and Expenditures

The committee approved the draft *Superior Court Lactation Rooms Funding and Expenditures*—adding a sentence at end of the report’s *Analysis/Rationale* section that the average cost of the remaining, unfunded projects is higher owing to their complexity—for submission to the Judicial Council for review and approval to submit it to the Legislature to meet the statutory deadline.

(Motion: Orr; Second: Rockwell)

**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1–3)
(NO ACTION REQUIRED)**

Discussion Item 1 – List E – Court-Funded Facilities Requests

The committee received an update on CFR projects approved by the Facilities Services Director since the last meeting and any CFR projects cancelled.

Discussion Item 2 – Facilities Maintenance Performance Report

The committee reviewed the report on facilities maintenance performance.

Discussion Item 3 – Court Facilities Trust Fund (CFTF) Fund Status

The committee received an update on the status of the Court Facilities Trust Fund.

**OPEN SESSION - INFORMATION ITEMS (ITEMS 1 – 5)
(NO ACTION REQUIRED)**

Information Item 1 – FY 2023–24 Annual Report to Legislature of Court Facilities Trust Fund (CFTF) Expenditures

The committee reviewed the annual report to the Legislature on CFTF expenditures in FY 2023–24.

Information Item 2 – Deferred Maintenance Funding - DMF-2 Projects Update

The committee received an update on the status of DMF-2 projects.

Information Item 3 – Deferred Maintenance Funding - DMF-3 Projects Update

The committee received an update on the status of DMF-3 projects.

Information Item 4 – Deferred Maintenance Funding - DMF-4 Projects Update

The committee received an update on the status of DMF-4 projects.

Information Item 5 – Architectural Revolving Fund Projects Update

The committee received an update on the status of FM projects in the Architectural Revolving Fund.

A D J O U R N M E N T

There being no further open session business, the open session of the meeting was adjourned at 1:37 p.m., and the advisory committee moved to the closed session of the meeting.

Approved by the advisory body on March 3, 2025.