



## JUDICIAL COUNCIL OF CALIFORNIA

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### MEMORANDUM

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Date	Action Requested
June 19, 2017	Approve Amended FY 2018-2019 Judicial Council Budget Change Proposal Concept
To	Date of Report
Member of the Advisory Committee on Financial Accountability and Efficiency for the Judicial Branch	June 29, 2017
From	Contact
Lucy Fogarty, Deputy Director, Budget Services	Madelynn McClain Budget Services 916-263-1752 phone madelynn.mcclain@jud.ca.gov
Subject	
Amended FY 2018-2019 Judicial Council Budget Change Proposal Concept	

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#### **Executive Summary**

California Rule of Court 10.63 requires the Advisory Committee on Financial Accountability and Efficiency for the Judicial Branch (Committee) to make recommendations annually to the Judicial Council concerning any budget change proposals (BCPs) for funding of the Judicial Council of California. Such funding changes include additional staffing costs as well as increased costs associated with operating expenses and equipment.

At the May 24, 2017 meeting, the Committee approved the eleven BCP proposals (see Attachment A) as submitted. Since that meeting, there has been a modification to one of the previously approved proposals that warrants review and approval by the Committee, prior to submission to the Judicial Council for its July 2017 meeting.

The BCP request, “Funding for programs supporting trial courts statewide”, has been modified to:

1. Include the conversion of 14 consultants to permanent Judicial Council positions; and
2. Amend the overall funding request from \$7.5 million to \$7.8 million.

The original funding request included an estimated amount of \$7.5 million which would have only shifted the costs of certain programs that support trial courts from the State Trial Court Improvement and Modernization Fund (IMF) to the General Fund. The estimated amount of \$7.5 million was based on the 2016-2017 approved Judicial Council allocations for programs and services funded from the IMF. Since then, the Judicial Council approved the 2017-2018 allocations from the IMF, which only total \$4.9 million.

Additionally, after a subsequent discussion on the programs and services provided to trial courts statewide, a determination was made to incorporate a request from Information Technology (IT) to convert 14 consultant positions currently funded from the IMF to permanent Judicial Council positions which will be funded from the General Fund. The consultants provide ongoing support for the same programs existing Judicial Council staff do (more information is included in Attachment B). New General Fund resources will allow IT to better manage its overall resources and facilitate the conversion of consultants to permanent positions.

The modified BCP proposal before the Committee for consideration which, if approved by the Committee and the Judicial Council, will be submitted to the Department of Finance in September 2017 for inclusion in the 2018-2019 Governor's Budget.

### **Budget Change Proposal Information**

A programmatic summary of the proposal is detailed below by dollar amount, funding source, associated staffing, and general programmatic or workload need.

#### **1. Funding for programs supporting trial courts statewide (Attachment B)**

Proposed augmentation of \$7.8 million General Fund in 2018-2019 and \$7.7 million in 2019-2020 and ongoing to shift personal services costs for current Judicial Council positions supporting programs that provide services to trial courts statewide currently funded from the IMF to the General Fund. Also, convert 14.0 consultants required for ongoing programs to permanent Judicial Council employees within the IT unit. This will allow costs related to statewide operations of the Judicial Branch be funded from a stable funding source to serve the branch's needs and ensure sufficient funding is provided to support these programs.

### **Recommendation**

Approve the modified funding for programs supporting trial courts statewide budget change proposal request to be submitted to the Judicial Council for approval.

**Attachment A**

Budget Change Proposals approved by the Committee at its May 24, 2017, meeting.

<b>Item #</b>	<b>Title</b>	<b>FY 2018–2019</b>
		<b>Whole Dollars</b>
1	Upgrade Phoenix system	\$7,761,000
2	Judicial Officer Orientation Program	\$787,000
3	Language Access Plan Implementation	\$8,119,000
4	Digitizing Paper and Filmed Case Files	\$20 million to \$25 million
5	Funding to support the California Courts Protective Order Registry	\$974,000
6	Self-Represented Litigants Statewide e-Services Solution	TBD
7	Single Sign-on Solution	\$3,300,000
8	Funding for Programs Supporting Trial Courts Statewide	\$7,500,000
9	Judicial Branch Litigation Management Program	\$5,800,000
10	Trial Court Facilities Operations Costs	\$18 million to \$25 million
11	Statewide Security Systems and Equipment - Maintenance and Replacement	\$3,000,000

## 2018-2019 FY Budget Change Proposal Concept

**Requesting Entity:** Judicial Council

**Requesting Entity Contact:** Lucy Fogarty

**Proposal Title:** Programs supporting trial courts statewide.

**Fiscal Summary:**

Fund Source	Proposed JCC Positions	Total Personal Services	Operating Expenses & Equipment	Proposed Total 2018-2019	Proposed Total 2019-2020	Proposed Total 2020-2021
General Fund	14.0	\$7,382,000	\$444,000	\$7,826,000	\$7,675,000	\$7,675,000

**Request:** Proposed augmentation of \$7.8 million General Fund in 2018-2019 and \$7.7 million in 2019-2020 and ongoing to shift personal services costs for current Judicial Council positions supporting programs that provide services to trial courts statewide currently funded from the State Trial Court Improvement and Modernization Fund (IMF) to the General Fund. This request will also convert 14.0 consultants to permanent Judicial Council employees within the Information Technology unit. This will allow costs related to statewide operations of the Judicial Branch be funded from a stable funding source to serve the branch's needs and ensure sufficient funding is provided to support these programs. The 2016 Budget Act included an ongoing augmentation of \$8.7 million General Fund to support the Judicial Council's IMF-related state operations costs of the Phoenix Financial System.

**Background:** The 2016 Budget Act included \$8.7 million General Fund to support the Judicial Council's IMF-related state operations costs of the Phoenix Financial System utilized by the trial courts for financial and human resources management assistance. This request, if approved, will shift all staffing costs related to the programs providing services to the trial courts from the IMF to the General Fund. Impacted Judicial Council programs include staffing for Treasury Services Cash Management; Trial Court Procurement; Audit Services; California Courts Protective Order Registry; Data Integration; California Courts Technology Center; Civil, Small Claims, Probate and Mental Health (V3) CMS staff, Uniform Civil Fees; and Regional Office Assistance Group units.

This request will also convert 14 consultants to permanent Judicial Council positions. The consultants currently support California Courts Technology Center; Civil, Small Claims, Probate and Mental Health (V3) CMS, Telecom, Data Integration, and Enterprise Policy and Planning.

## 2018-2019 FY Budget Change Proposal Concept

<b>Program/Project</b>	<b>Office</b>	<b>Authorized FTE</b>	<b>2017-2018 Council Approved Allocation</b>
Treasury Services Cash Management	Budget Services	2	\$242,100
Trial Court Procurement	BAP	1	\$122,000
Audit Services	Audits	14	\$660,000
California Courts Technology Center	IT	11	\$1,969,189
Civil, Small Claims, Probate and Mental Health (V3) CMS	IT	9	\$843,233
Uniform Civil Fees	IT	2	\$392,438
Regional Office Assistance Group	LSO	6	\$750,000
<b>Totals</b>		<b>45</b>	<b>\$4,978,960</b>
<b>Program/Project</b>	<b>Office</b>	<b>Number of Consultants</b>	<b>Cost to convert consultants to permanent positions</b>
Telecom	IT	3	\$660,000
California Courts Technology Center	IT	6	\$1,148,000
Civil, Small Claims, Probate and Mental Health (V3) CMS	IT	1	\$220,000
Data Integration	IT	3	\$599,000
Enterprise Planning	IT	1	\$220,000
<b>Totals</b>		<b>14</b>	<b>\$2,847,000</b>