



JUDICIAL COUNCIL  
OF CALIFORNIA

ADVISORY COMMITTEE  
ON FINANCIAL ACCOUNTABILITY  
AND EFFICIENCY FOR THE JUDICIAL BRANCH

[www.courts.ca.gov/aecommittee.htm](http://www.courts.ca.gov/aecommittee.htm)  
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ADVISORY COMMITTEE ON FINANCIAL ACCOUNTABILITY AND  
EFFICIENCY FOR THE JUDICIAL BRANCH

MINUTES OF OPEN MEETING WITH CLOSED SESSION

December 18, 2014  
12:00 to 12:35 pm  
Conference Call

**Advisory Body Members Present:** Justice Richard Huffman, Justice Kathleen O'Leary, Judge David Abbott, Judge Lorna Alksne, Judge Kim Dunning, Judge Jill Fannin, Ms. Kimberly Flener, Judge Michele Flurer, Judge Joyce Hinrichs, Judge Teri Jackson, Mr. Michael Planet, Ms. Teresa Risi, Mr. Michael Roddy, Ms. Kim Turner

**Advisory Body Members Absent:**

**JCC Staff Present:** Ms. Jody Patel, Mr. Curt Soderlund, Mr. John Judnick, Mr. Eric Pulido.

OPEN MEETING

**Call to Order and Roll Call**

The chair called the meeting to order at 12:05 p. m., and took roll call.

**Approval of Minutes**

The advisory body reviewed and approved the minutes of the 8/11/2014 & 8/18/2014, Advisory Committee on Financial Accountability and Efficiency for the Judicial Branch meeting.

DISCUSSION AND ACTION ITEMS (1 - 2)

**Item 1**

**California State Auditor Report of November 18, 2014 entitled Judicial Branch Procurement: Five Superior Courts Did Not Consistently Follow Judicial Branch Contracting Practices (Action Required)**

**Action:** The advisory committee members unanimously approved the report for consent agenda

ADJOURNMENT

There being no further open meeting business, the meeting was adjourned at 12:25 p.m.

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**C L O S E D   S E S S I O N**

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**Item 2**

**Specific subdivision of rule 10.75 that authorized this agenda item to be closed is 10.75(d)(6).**

***Descriptor for the subdivision of rule 10.75 that authorized the agenda item to be closed is: “Non-final audit reports or proposed responses to such reports.”***

The committee reviewed the pending audit report of the Superior Court of Lake County.

**Action:** The Committee unanimously approved recommending the audit report for the Superior Court of Lake be presented to the Judicial Council for acceptance at the Council’s January 22, 2015 meeting. The report was recommended for the consent agenda.

Adjourned closed session at 12:35 pm.

Approved by the advisory body on\_\_\_\_\_

**Judicial Council  
FY 2015-2016 Finance Letter Concepts  
as of January 27, 2015**

(Revised February 2, 2015)

**ACTION**

	FINANCE LETTER CONCEPT TITLE	OFFICE	DESCRIPTION	FUND SOURCE	Authorized Positions	Total Personal Services (includes Salary and Benefits)	OE&E	Finance Letter Concept Total FY 15-16	Finance Letter Concept Total FY 16-17
A	<b>Supreme Court Workload Adjustment</b>	<b>Supreme Court</b>	Proposed General Fund transfer of 1.0 position and \$145,969 from the Supreme Court to the Judicial Council of California (Finance Office) along with fiscal workload in support of the Appellate Courts.  Note: Personal Services estimate based on current year projected benefit costs.  This proposal would reverse a BCP that was approved for 2014-15. This is at the request of the Chief Justice and the Administrative Presiding Justices.	General Fund	1.0	\$129,469	\$16,500	\$145,969	\$145,969
A	<b>Judicial Branch Information Systems Security Framework Implementation</b>	<b>Judicial Council, Info Tech</b>	Request \$2.4 million in FY 2015-2016 and \$1.1 million ongoing in subsequent years to address California State Auditor recommendations from their recent report on data reliability (report number 2014-401, published in December 2014), and their Judicial Branch Procurement Audit (report numbers 2013-302 and 2013-303, published in December 2013). The funds requested will be used for (1) the implementation of user access auditing tools within the courts; (2) the establishment of periodic performance of organizational risk assessments within the Judicial Council; (3) the implementation of disaster recovery infrastructure and capabilities within the Judicial Council; (4) the implementation of a formalized information security program within the Judicial Council; and (5) preparations for the implementation of a data classification program within the Judicial Council. This includes the proposed addition of two staff members to be allocated to security program functions, and one staff member to be allocated to the disaster recovery program function.  Note: Personal Services estimate based on current year projected benefit costs.	General Fund	3.0	\$533,394	\$1,852,676	\$2,386,070	\$1,090,882
A	<b>Statewide Partner Data Exchange</b>	<b>Judicial Council, Info Tech</b>	Proposed General Fund augmentation of \$2.140 million dollars in FY 15-16 and \$2.124 million dollars in FY 16-17 with \$464,000 in ongoing funding starting in FY 17-18. These funds will be used to develop, test, implement, operate and maintain data exchanges with 5 key justice partners (CDSS, CHP, DMV, CA DOJ and the Judicial Council) and the courts.  <b>Note: The FY 2015-16 and 2016-17 funding request includes resources for IT Consultants (7 to 8 contract staff) which, if approved, will increase the JCC headcount.</b>	General Fund	0.0	\$0	\$2,140,000	\$2,140,000	\$2,124,000
	<b>Total FY 2015-2016 FL Concepts</b>				<b>4.0</b>	<b>\$662,863</b>	<b>\$4,009,176</b>	<b>\$4,672,039</b>	<b>\$3,360,851</b>
	<b>FL Concepts By Fund Source:</b>								
	<b>Total, General Fund</b>				<b>4.0</b>	<b>\$662,863</b>	<b>\$4,009,176</b>	<b>\$4,672,039</b>	<b>\$3,360,851</b>
	<b>Total, Other Funds</b>				<b>0.0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Item Legend:

A - Action Required

AP - Action Required for Positions Only

I - Information Only