



JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

www.courts.ca.gov/itac.htm
itac@jud.ca.gov

JOINT APPELLATE TECHNOLOGY SUBCOMMITTEE

MINUTES OF OPEN MEETING

February 5, 2018

12:00–1:00 PM

Teleconference

Advisory Body Members Present: Hon. Louis Mauro, Chair; Mr. Kevin Green, Mr. Jorge Navarrete, Hon. Alan Perkins, Ms. Beth Robbins, Mr. Timothy Schooley, and Mr. Don Willenburg.

Advisory Body Members Absent: Hon. Peter Siggins

Others Present: Ms. Heather Anderson, Ms. Ingrid Leverett, Mr. Patrick O'Donnell, and Ms. Christy Simons

OPEN SESSION

Call to Order and Roll Call

Justice Mauro called the meeting to order at 12:00 PM, and roll was called. He noted there were no public comments received prior to this meeting.

Ms. Simons introduced Ms. Leverett, who is working on the Sealed and Confidential Materials project.

Item 1

Electronic Exhibits (Discussion)

The subcommittee reviewed potential amendments to rule 8.74 to include rules for bookmarking electronic exhibits and for submitting electronic exhibits in volumes. Justice Mauro suggested that, rather than carving out rules for exhibits, it may be time to consider rules for the format of electronic documents generally. Members agreed that electronic filing is well-established in the appellate courts and uniform formatting rules would be beneficial. The subcommittee agrees with redefining the project as developing format requirements for electronic documents.

Action: The subcommittee voted to recommend deferring further action on the exhibits proposal.

Item 2

Sealed and Confidential Materials (Discussion)

The subcommittee reviewed potential amendments to rules 8.46 and 8.47 to harmonize these rules with parallel trial court rules governing sealed records, make these appellate rules internally consistent, and provide for the disposition of lodged records submitted electronically.

Action: The subcommittee voted to recommend to AAC and ITAC that they seek approval to circulate the proposal for public comment.

Item 3

Branch and Model Court Privacy Policies on Electronic Court Records and Access in the Appellate Courts (Discussion)

The Information Technology Advisory Committee (ITAC) is developing a Privacy Resource Guide (PRG). This guide is designed to assist the trial and appellate courts in protecting the privacy interests of members of the public who become involved with the California Court system while providing the public with reasonable access to court records. JATS members are asked to review and comment on several draft sections of the guide and to direct comments to Mr. O'Donnell or Mr. Willenburg.

A D J O U R N M E N T

The meeting was adjourned at 1:00 PM.