



JUDICIAL COUNCIL
OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

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JOINT APPELLATE TECHNOLOGY SUBCOMMITTEE OF THE
APPELLATE ADVISORY COMMITTEE AND THE
INFORMATION TECHNOLOGY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

February 4, 2019

12:00 PM

Teleconference

Advisory Body Members Present: Hon. Louis Mauro, chair, Mr. Kevin Green, Mr. Jorge Navarrete, Hon. Alan Perkins, Ms. Beth Robbins, Mr. Tim Schooley, Hon. Peter Siggins, Mr. Don Willenburg

Advisory Body Members Absent: N/A

Others Present: Ms. Christy Simons, Ms. Kristi Morioka, Mr. Richard Blalock, Ms. Nicole Rosa

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:00 pm, and took roll call.

DISCUSSION AND ACTION ITEMS (ITEMS 1-2)

Item 1

Court of Appeal Service Copy of a Petition for Review (Action)

Following up from the meeting on January 28, Mr. Navarrete reported that the Supreme Court's e-filing group was still working on testing to be sure the DCAs are automatically receiving their copies of petitions for review. Mr. Navarrete indicated he should have the test results next week.

Item 2

Uniform Formatting Rules for Electronic Documents (Action)

JATS resumed its consideration of whether to recommend circulation of amended rules governing the formatting of electronic documents filed in or submitted to the appellate courts. Justice Mauro presented the remaining provisions of rule 8.74, explained the choices that were made in drafting the rules, and raised questions for the subcommittee. The subcommittee discussed matters related to file size limitations in ACCMS, format for photos and audio files, document size, font, tabs, and color

components in documents. The subcommittee decided not to include a rule regarding proofs of service because of differences of opinion and a consensus that the rules did not need to dictate whether the proof of service must be attached or filed separately. The subcommittee agreed with adding provisions regarding appendixes and sealed and confidential records. The subcommittee also agreed on minor modifications to language in several provisions.

Action: The subcommittee approved modifications to the proposal and voted to recommend to the committees that the proposal be circulated for public comment.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 12:47.

Approved by the advisory body on June 5, 2020.