

**Judicial Council of California**

**Schedule 7A**

**Certification**

**2025-26**

**Court:** **Superior Court - Lassen**

---

**CERTIFICATION**

**I HEREBY CERTIFY, to the best of my knowledge and belief, that the information stated in the Schedule 7A fairly presents the salary, benefits, and FTE of each authorized position, as of July 1, 2025, in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.**

*Megan Reed*

---

*Signature of Presiding Judge or Executive Officer*

**Judicial Council of California**

Trial Court Funding Act of 1997

**SCHEDULE 7A**

Salary and Position Worksheet

Transmittal and Submission

2025-26

**Court System:** Superior Court - Lassen  
**County Number**  
**(for JCC staff use):** 18

The Court Budget Unit of the Judicial Council Budget Services office will perform a general overall compliance review of the attached Schedule 7A from your court.

In the event that questions arise regarding the information listed on your court's Schedule 7A, please provide the court contact information requested below.

**For General Questions:** [Regarding Schedule 7A]

**Court Contact:** Samantha Ngotel  
**Contact's Phone:** 530-251-8102  
**E-mail Address:** samantha.ngotel@lassencourt.ca.gov

**For Specific Questions:** [Regarding Positions, Salary or PECT Numbers]

**Schedule 7A Prepared By:** Samantha Ngotel  
**Preparer's Phone:** 530-251-8102  
**E-mail Address:** samantha.ngotel@lassencourt.ca.gov

**Superior Court - Lassen**  
**2025-26**

<b>Comments Worksheet</b>	
<b>Schedule 7A Worksheet</b>	
	Example: Types of differential pay (e.g., locality, bilingual, etc.) included in annual salaries.
1	
2	
3	
4	
<b>Benefits Worksheets</b>	
	Example: Retirement contributions include pension obligation bonds or certificates of participation.
1	
2	
3	
4	
<b>Base Salary Adjustment Worksheet</b>	
	Example: Dates of negotiated salary increases and salary increases that will come into effect after July 1, 2019.
1	
2	
3	
4	
<b>General comments</b>	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

# Schedule 7A

7A Summary

## Superior Court - Lassen

Summary of Salary & Benefit Budgets for All Authorized Positions	2025-26
Salary	\$ 1,938,170.26
OASDI & Medicare	\$ 129,063.25
Retirement	\$ 174,195.00
Deferred Compensation	\$ -
Workers' Compensation	\$ 34,621.67
Health Insurance	\$ 378,250.50
Other Insurance	\$ 25,733.37
Other Benefits (Salary Driven and Non Salary Driven)	\$ -
<b>Total Salary and Benefit Budget</b>	<b>\$ 2,680,034.06</b>

Superior Court - Lassen 2025-26

A	B	C	D	F	G	H	I	J	K	L	M	N	O	P	Q	R
State's Position Classification <small>(Value based on Column C; Sort other columns)</small>	Position Classification	Model Class #	Manager, Supervisor or Other	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	Functional Area (PECT)	Total Salary (Col. J x K)
Court Administrative/Operations Manager	Administrative Services Manager	1004	Manager	3	1	1	1	0.50	107,723.20	\$ 8,977	\$ 8,977	110001	181000		9200	53,862
Court Administrative/Operations Manager	Administrative Services Manager	1004	Manager	3	1	1	1	0.50	107,723.20	\$ 8,977	\$ 8,977	110001	181000		9300	53,862
Court Clerk	Court Clerk I	2001a	Other	1	1	-	1	1.00	47,450.00	\$ 3,954	\$ 3,954	110001	181000		1100	47,450
Court Clerk	Court Clerk II	2001a	Other	1	1	1	1	1.00	53,512.58	\$ 4,359	\$ 4,577	110001	181000		1100	53,513
Senior Court Clerk	Court Clerk IV	2001b	Other	1	1	1	1	0.25	68,086.26	\$ 5,595	\$ 6,142	110001	181000		1330	17,022
Senior Court Clerk	Court Clerk IV	2001b	Other	1	1	1	1	0.50	68,086.26	\$ 5,595	\$ 6,142	110001	181000		1212	34,043
Senior Court Clerk	Court Clerk IV	2001b	Other	1	1	1	1	0.25	68,086.26	\$ 5,595	\$ 6,142	110001	181000		1100	17,022
Senior Court Records Clerk	Records Clerk III	2027b	Other	1	1	1	1	1.00	63,443.54	\$ 5,287	\$ 5,287	110001	181000		1310	63,444
Court Clerk	Court Clerk I	2001a	Other	1	1	1	1	0.50	47,845.44	\$ 3,954	\$ 4,152	110001	181000		1212	23,923
Court Clerk	Court Clerk I	2001a	Other	1	1	1	1	0.50	47,845.44	\$ 3,954	\$ 4,152	110001	181000		1100	23,923
Court Clerk	Court Clerk I	2001a	Other	1	1	1	1	0.50	47,845.44	\$ 3,954	\$ 4,152	110001	181000		1212	23,923
Court Clerk	Court Clerk I	2001a	Other	1	1	1	1	0.50	47,845.44	\$ 3,954	\$ 4,152	110001	181000		1211	23,923
Court Clerk	Court Clerk III	2001a	Other	1	1	1	1	0.50	57,675.90	\$ 4,806	\$ 4,806	110001	181000		1310	28,838
Court Clerk	Court Clerk III	2001a	Other	1	1	1	1	0.25	57,675.90	\$ 4,806	\$ 4,806	110001	181000		1100	14,419
Court Clerk	Court Clerk III	2001a	Other	1	1	1	1	0.25	57,675.90	\$ 4,806	\$ 4,806	110001	181000		1231	14,419
Court Clerk	Court Clerk III	2001a	Other	1	1	1	1	0.25	57,675.90	\$ 4,806	\$ 4,806	110001	181000		1233	14,419
Court Clerk	Court Clerk III	2001a	Other	1	1	1	1	0.50	57,675.90	\$ 4,806	\$ 4,806	110001	181000		1231	28,838
Court Clerk	Court Clerk III	2001a	Other	1	1	1	1	0.25	57,675.90	\$ 4,806	\$ 4,806	110001	181000		1234	14,419
Court Clerk	Court Clerk III	2001a	Other	1	1	1	1	0.50	57,675.90	\$ 4,806	\$ 4,806	110001	181000		1231	28,838
Court Clerk	Court Clerk III	2001a	Other	1	1	1	1	0.50	57,675.90	\$ 4,806	\$ 4,806	110001	181000		1232	28,838
Commissioner	Court Commissioner	2014	Other	5	1	-	1	0.50	190,000.00	\$ 15,833	\$ 15,833	190100		G-181059-1-25	1100	95,000
Commissioner	Court Commissioner	2014	Other	5	1	-	1	0.50	190,000.00	\$ 15,833	\$ 15,833	120008	181000	M-1868-125	1100	95,000
Court Executive Officer	Court Executive Officer	1001	Manager	4	1	1	1	1.00	138,141.00	\$ 11,434	\$ 12,364	110001	181000		9100	138,141
Court Clerk	Court Clerk II	2001a	Other	1	1	1	1	1.00	53,512.58	\$ 4,359	\$ 4,577	110001	181000		1100	53,513
Administrative Analyst	Court Support Coordinator	5001a	Other	3	1	-	1	1.00	80,433.60	\$ 6,703	\$ 6,703	110001	181000		1310	80,434
Administrative Technician	Administrative Services Specialist I-Confidential	5002	Other	3	1	-	1	0.50	50,730.84	\$ 4,073	\$ 4,279	120007	181000	O-181402	2100	25,365
Administrative Technician	Administrative Services Specialist I-Confidential	5002	Other	3	1	-	1	0.50	50,730.84	\$ 4,073	\$ 4,279	110001	181000		9300	25,365
Financial Analyst	Fiscal Analyst	3005a	Other	3	1	1	1	1.00	77,882.13	\$ 6,384	\$ 6,703	110001	181000		9200	77,882
Court Administrative/Operations Supervisor	Operations Supervisor	2028	Supervisor	3	1	1	1	0.25	79,349.36	\$ 6,503	\$ 6,998	110001	181000		1212	19,837
Court Administrative/Operations Supervisor	Operations Supervisor	2028	Supervisor	3	1	1	1	0.25	79,349.36	\$ 6,503	\$ 6,998	110001	181000		1100	19,837
Court Administrative/Operations Supervisor	Operations Supervisor	2028	Supervisor	3	1	1	1	0.25	79,349.36	\$ 6,503	\$ 6,998	110001	181000		1211	19,837
Court Administrative/Operations Supervisor	Operations Supervisor	2028	Supervisor	3	1	1	1	0.25	79,349.36	\$ 6,503	\$ 6,998	110001	181000		1310	19,837
Senior Mediator/Counselor	Mediator 1	2018b	Other	2	1	-	1	1.00	73,849.26	\$ 6,004	\$ 6,304	110001	181000		1231	73,849
Senior Court Reporter	RA Court Reporter II (Extra Help, Temp)	2006b	Other	7	1	1	2	0.50	83,224.52	\$ 6,935	\$ 6,935	110001	181000		1100	41,612

Schedule 7A: Salary and Position Worksheet

A	B	C	D	F	G	H	I	J	K	L	M	N	O	P	Q	R
State's Position Classification <small>(Value based on Column C; Sort other columns)</small>	Position Classification	Model Class #	Manager, Supervisor or Other	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	Functional Area (PECT)	Total Salary (Col. J x K)
Court Administrative/Operations Manager	Operations Manager	1004	Manager	3	1	1	1	0.25	104,726.30	\$ 8,549	\$ 8,977	110001	181000		1100	26,182
Court Administrative/Operations Manager	Operations Manager	1004	Manager	3	1	1	1	0.25	104,726.30	\$ 8,549	\$ 8,977	110001	181000		1310	26,182
Court Administrative/Operations Manager	Operations Manager	1004	Manager	3	1	1	1	0.25	104,726.30	\$ 8,549	\$ 8,977	110001	181000		1320	26,182
Court Administrative/Operations Manager	Operations Manager	1004	Manager	3	1	1	1	0.25	104,726.30	\$ 8,549	\$ 8,977	110001	181000		1220	26,182
Administrative Analyst	Court Services Analyst	5001a	Other	3	1	1	1	0.25	98,936.11	\$ 8,093	\$ 8,498	110001	181000		1100	24,734
Administrative Analyst	Court Services Analyst	5001a	Other	3	1	1	1	0.25	98,936.11	\$ 8,093	\$ 8,498	110001	181000		1310	24,734
Administrative Analyst	Court Services Analyst	5001a	Other	3	1	1	1	0.25	98,936.11	\$ 8,093	\$ 8,498	110001	181000		1212	24,734
Administrative Analyst	Court Services Analyst	5001a	Other	3	1	1	1	0.25	98,936.11	\$ 8,093	\$ 8,498	110001	181000		1220	24,734
Senior Court Clerk	Court Clerk IV	2001b	Other	1	1	1	1	0.50	68,211.00	\$ 5,608	\$ 5,749	110001	181000		1212	34,106
Senior Court Clerk	Court Clerk IV	2001b	Other	1	1	1	1	0.50	67,299.65	\$ 5,608	\$ 5,749	110001	181000		1220	33,650
Senior Court Clerk	Court Clerk IV	2001b	Other	1	1	-	1	1.00	67,299.65	\$ 5,608	\$ 5,608	110001	181000		1100	67,300
Support Services Assistant	File Clerk - Extra Help	6001a	Other	7	1	-	2	0.50	38,913.33	\$ 3,207	\$ 3,293	110001	181000		1100	19,457
Information Systems Analyst	Information Technology Systems Analyst	4001a	Other	3	1	1	1	1.00	84,799.87	\$ 7,037	\$ 7,389	110001	181000		9500	84,800
Court Records Clerk	Records Clerk I	2027a	Other	1	1	-	1	1.00	44,562.90	\$ 3,587	\$ 3,766	110001	181000		1100	44,563
Court Clerk	Court Clerk II	2001a	Other	1	1	-	1	1.00	56,188.25	\$ 4,577	\$ 4,806	110001	181000		1100	56,188

Superior Court - Lassen  
2025-26

				Non-Salary Driven Benefits Table																			
				Health Insurance						WC	Other Insurance					Deferred Compensation	Other Benefits						
				910501	910401	913601	910502	910510	J	912501	912701	913301	913501	913502	913699	912402	910507	No GL Selected	No GL Selected	No GL Selected	No GL Selected	No GL Selected	No GL Selected
A	B	C	D	Medical	Dental	Vision	Flexible Benefits	Combined Health	Total Health Insurance	Workers' Comp	Disability Insurance (SDI)	Unemployment Insurance	Life Insurance	Long-Term Disability	Other Insurance	Deferred Compensation	Medical Subsidy	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above
Employee Org. Row #	Employee Organizational Unit Name	Bargaining Unit Name	Union Name																				
1	General Unit	General Unit	UPEC	\$ 15,210	\$ 610	\$ 167	\$ -	\$ -	\$ 15,988	\$ 1,505	\$ -	\$ -	\$ 186	\$ 137	\$ 62	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	Professional Unit	Professional Unit	UPEC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	Management/Confidential	Management/Confidential	None	\$ 18,368	\$ 527	\$ 108	\$ -	\$ -	\$ 19,003	\$ 1,505	\$ -	\$ -	\$ 186	\$ 137	\$ 62	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	Executive	Executive	None	\$ 2,400	\$ -	\$ -	\$ -	\$ -	\$ 2,400	\$ 1,505	\$ -	\$ -	\$ 186	\$ 137	\$ 62	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	SJO	SJO	None				\$ -	\$ -	\$ -		\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	Temporary Part-time	Temporary Part-time	None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Part-time non-benefited	Part-time non-benefited	None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Full-time Limited Term	Full-time Limited Term	None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Superior Court - Lassen  
2025-26

				Other Salary Driven Benefits Table															
				Medicare	OASDI	WC	Other Insurance					Deferred Compensation	Other Benefits						
				910302	910301	912501	912701	913301	913501	913502	913699	912402	No GL Selected	No GL Selected	No GL Selected	No GL Selected	No GL Selected	No GL Selected	No GL Selected
A	B	C	D	910302	910301	912501	912701	913301	913501	913502	913699	912402	No GL Selected	No GL Selected	No GL Selected	No GL Selected	No GL Selected	No GL Selected	No GL Selected
Employee Org. Row #	Employee Organizational Unit Name	Bargaining Unit Name	Union Name	Medicare	OASDI	Workers' Compensation	Disability Insurance (SDI)	Unemploy- ment Insurance	Life Insurance	Long-Term Disability	Other Insurance	Deferred Compensation	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above
1	General Unit	General Unit	UPEC	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
2	Professional Unit	Professional Unit	UPEC	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
3	Management/Con- fidential	Management/Con- fidential	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
4	Executive	Executive	None	1.450%	6.200%	0.000%	1.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
5	SJO	SJO	None	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
6	Temporary Part- time	Temporary Part- time	None	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
7	Part-time non- benefited	Part-time non- benefited	None	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
8	Full-time Limited Term	Full-time Limited Term	None	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%



**Superior Court - Lassen**  
**2025-26**

**Retirement Benefits**

A	B	C	D	E	F
Retirement Row #	Retirement Plan Code Number	Retirement Plan Name	Employer's Retirement Contribution Percentage	Employee Retirement Contribution Percentage Paid by Court	Total Court Contribution Rate ( D + E )
1	1801	CalPERS	9.280%	0.000%	9.280%
2	0	None	0.000%	0.000%	0.000%

Superior Court - Lassen  
2025-26

## Base Salary Adjustments

A	B	C	D	E	F	G	H	I
Row #	Employee Organizational Unit Name	Employee Org Row	Will Receive a Base Salary Adjustment this Fiscal Year? ("Yes", "No", or "Don't Know")	If "Yes" in Column D, Effective Date?	If "Yes" in Column D, Adjustment Type	If "Other" in Column F, Please Explain the Type of Adjustment	If "Don't Know" in Column D, On What Date Will Court Know If an Adjustment Will Be Made?	If "Yes" in Column D, Salary Adjustment %
1	General Unit	1	Don't Know					0.00%
2	Professional Unit	2	Don't Know					0.00%
3	Management/Confidential	3	Don't Know					0.00%
4	Executive	4	Don't Know					0.00%
5	SJO	5	Don't Know					0.00%
6	Temporary Part-time	6	Don't Know					0.00%
7	Part-time non-benefited	7	Don't Know					0.00%
8	Full-time Limited Term	8	Don't Know					0.00%

**Superior Court - Lassen**  
**2025-26**

**Facilities**

<b>A</b>	<b>B</b>	<b>C</b>
<b>Facility Row #</b>	<b>Facility Code Number</b>	<b>Facility Name</b>
1	1	Hall of Justice