



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

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## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY VIDEOCONFERENCE

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** August 15, 2025  
**Time:** 10:00 a.m. – 3:00 p.m.  
**Public Videocast:** <https://jcc.granicus.com/player/event/3931>

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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##### **Call to Order and Roll Call**

##### **Approval of Minutes (Action Required)**

Approve minutes of the May 19, 2025 Trial Court Facility Modification Advisory Committee meeting.

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#### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

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This meeting will be conducted by videoconference with a listen only livestream available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov). Only written comments received by 12:00 Noon on Thursday, August 14, 2025, will be provided to advisory body members prior to the start of the meeting.

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**III. DIRECTOR'S REPORT**

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**Director's Report**

Update from the Director on facility related items.

Presenter: Mr. Tamer Ahmed, Director, Facilities Services

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**IV. ACTION ITEMS (ITEMS 1 – 7)**

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**Item 1**

**Fiscal Year 2025–26 Facility Modification Budget (Action Required)**

Approve the proposed Fiscal Year 2025-26 Facility Modification budget.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

**Item 2**

**List A – Emergency Facility Modification Funding (Priority 1) (Action Required)**

Approve 236 projects for a total of \$5,971,948 to be paid from Facility Modification program funds previously encumbered for Priority 1 projects.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

**Item 3**

**List B – Facility Modifications Under \$100K (Priority 2) (Action Required)**

Approve 199 projects for a total of \$2,629,876 to be paid from Facility Modification program funds previously encumbered for Priority 2 projects under \$100K.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

**Item 4**

**List C – Facility Modification Cost Increases Over \$50K (Action Required)**

Approve cost increases over \$50K for six (6) facility modification projects, totaling a cost increase to the Facility Modification program budget of \$1,997,235.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

**Item 5**

**List D – Facility Modifications Over \$100K (Priority 2) (Action Required)**

Approve fourteen (14) Priority 2 FMs over \$100K for a total cost to the Facility Modification Program budget of \$11,560,735.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

**Item 6**

**Trial Court Facility Modifications Q4 Report and Annual Summary of Facility Modifications for Fiscal Year 2024–25 (Action Required)**

Approve the Trial Court Facility Modifications Q4 report and the Annual Summary of Facility Modifications Report for Fiscal Year 2024–25 for submission to the Judicial Council.

Presenter: Mr. Chris Magnusson, Supervisor, Facilities Services

**Item 7**

**Five-Year Deferred Maintenance Backlog Report for FY 2026–27 (Action Required)**

Approve the Five-Year Deferred Maintenance Backlog Report for Fiscal Year 2026–27 for submission to the Department of Finance.

Presenters: Mr. Robert Carlson, Manager, Facilities Services

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**V. DISCUSSION ITEMS (NO ACTION REQUIRED)**

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**Discussion Item 1**

**List E – Court-Funded Requests (CFRs)**

CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Presenter: Mr. Tamer Ahmed, Director, Facilities Services

**Discussion Item 2**

**Facilities Maintenance Performance Report**

Report on facilities maintenance performance.

Presenter: Ms. Maria Atayde-Scholz, Principal Manager, Facilities Services

**Discussion Item 3**

**Trial Court Real Estate Portfolio Expense and Revenue Report for Fiscal Year 2025–26**

Trial Court Real Estate Portfolio Expense and Revenue Report for 2025–26.

Presenters: Ms. Mary Bustamante, Manager, Facilities Services

Ms. Nanci Connelly, Manager, Facilities Services

**Discussion Item 4**

**Public Vandalism Analysis**

5-Year public vandalism analysis between San Bernadino Justice Center, San Diego Central Courthouse, and Stockton Courthouse.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

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**VI. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Information Item 1**

**Preventative Maintenance Spotlight Projects**

Update on preventative maintenance projects.

Presenter: Ms. Maria Atayde-Scholz, Principal Manager, Facilities Services

**Information Item 2**

**Deferred Maintenance Funding - DMF-3 Projects Update**

Update on the status of DMF-3 projects. DMF-3 projects are funded by a one-time general fund budget allocation in July 2019 of \$15 million which is earmarked for fire alarm system projects.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

**Information Item 3**

**Deferred Maintenance Funding - DMF-4 Projects Update**

Update on the status of DMF-4 projects. DMF-4 projects are funded by a one-time general fund budget allocation in July 2021 of \$180 million (reduced to \$132.6) for trial court facilities. Funding is earmarked primarily for HVAC, roof, elevator, electrical, and fire protection projects.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

**Information Item 4**

**Architectural Revolving Fund Projects Update**

Update on the status of facility modification projects in the Architectural Revolving Fund.

Presenter: Mr. Jagan Singh, Deputy Director, Facilities Services

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**VII. ADJOURNMENT**

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**Adjourn to Closed Session**

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**VIII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))**

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**Call to Order and Roll Call**

**Approval of Minutes (Action Required)**

Approve closed session minutes of the May 19, 2025 Trial Court Facility Modification Advisory Committee meeting.

**Item 1**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Emergency Facility Modification Funding - Priority 1 (Closed List A)  
(Action Required)**

Approve one (1) security-related project for a total of \$47,175 to be paid from the Facility Modification Program budget.

Presenters: Mr. Robert Carlson, Manager, Facilities Services

Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Item 2**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)**

Approve one (1) security-related project for a total of \$21,404 to be paid from the Facility Modification Program budget.

Presenters: Mr. Robert Carlson, Manager, Facilities Services

Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Adjourn Closed Session**