Summons for Jury Service

BRING ENTIRE FORM WHEN YOU REPORT

JUROR BADGE

SUMMONS

You are summoned to appear for **JURY SERVICE** on the date and at the time and place indicated in this summons. Bring this summons with you.

Failure to respond to this summons will subject you to a fine, a jail term, or both.

JURY SERVICE INSTRUCTIONS

Court-specific information is included in this area. This can include things like reporting time and location, parking instructions, ADA compliance notification, etc.

▷ **Visit our websites for more information.**

LOCAL COURT WEBSITE:

CALIFORNIA COURTS WEBSITE:
www.courts.ca.gov/juryservice.htm

R. ☐ **I have a physical or mental disability or impairment.**

If you are age 70 or over, please describe your disability or impairment:

_____

_____

_____ DATE OF BIRTH: ___/___/___ (MO DAY YEAR)

If you are under age 70, you must enclose a signed, written statement describing your disability or impairment signed by your physician. The statement must also include the physician's medical license number. Turn this page over or see above to find out if a court form is available or required.

S. ☐ **My services are needed for the protection of public health and safety.**

OCCUPATION: _____

DESCRIPTION: _____

T. ☐ **I have a full-time, nonprofessional obligation to provide care for a child or an elderly, sick, or disabled person, and alternative arrangements are not possible during court hours. (California Rules of Court, rule 860(d)(7).)**

AGE(S) OF PERSON(S) CARED FOR: _____

YOUR RELATIONSHIP TO PERSON(S) CARED FOR: _____

TYPE OF CARE YOU PROVIDE: _____

I certify under penalty of perjury, under the laws of the State of California, that the information on this form is true and correct. (Code of Civil Procedure section 2015.5.)

If the person signing is not the prospective juror, please indicate your relationship to the prospective juror next to your signature.

Signature: _____ City/State: _____

Courts typically use this area to include maps to the courthouse, driving directions, and return address information.

SUMMONS

You are summoned to appear for **JURY SERVICE** on the date and at the time and place indicated on the reverse. Bring this summons with you.

ONE-DAY or ONE-TRIAL

California has a **one-day or one-trial** term of jury service. This means that a trial juror serves for one day or for the duration of one trial. Statewide, the majority of jurors serve for just one day. Most trials are completed within one week.

EMPLOYER RETALIATION

State law prohibits discrimination or retaliation against an employee for taking time off to serve as a juror. (Labor Code section 230(a).)

RESPONSE FORM

Please complete the sections below only if you are requesting a postponement or an excuse or are not qualified. Tear along the perforation and insert this form, along with any attachments, in the envelope provided. A relative or caretaker may complete this form for you if you are unable to do so.

If you are qualified and are NOT requesting a postponement or excuse, bring this entire form with you.

You will be notified ONLY if your request is denied. Requests for a permanent medical excuse from jury service (California Rules of Court, rule 2.1009) will ALWAYS receive a response. Please submit a permanent medical excuse request separately, along with a copy of this summons.

JUROR INFORMATION—Complete the following:

Phone: Home (_____) _____ Work (_____) _____

Email: _____

Employer: _____ Occupation: _____

I work full-time part-time

My employer pays for jury service: ☐ Yes ☐ No If yes, number of days: _____

I am a government employee: ☐ Yes ☐ No

☐ **This person is deceased.**

NAME OR ADDRESS CHANGE—Complete the following information ONLY if different from the preprinted name and address on this summons.

First Name: _____ Middle: _____

Last: _____

Address: _____

_____

City: _____ State: _____ Zip _____

REQUEST FOR POSTPONEMENT

Turn page over to find out how to request a postponement by phone or online.

A. ☐ **I request a postponement of jury service to the following date (may request up to 6 months from summons date):** ___/___/___ MO DAY YEAR

B. ☐ **I am a mother who is breastfeeding a child and I request a postponement of jury service to the following date (may request up to 1 year from summons date (Cal. Rules of Court, rule 859)):** ___/___/___ MO DAY YEAR

NOT QUALIFIED—I am not qualified to serve as a juror because:

C. ☐ **I do not have sufficient knowledge of the English language.**

LANGUAGE SPOKEN: _____ YEARS IN THE U.S.: _____

Turn page over or see above and follow directions.

D. ☐ **I am not a citizen of the United States. I am a citizen of:**

COUNTRY: _____ PASSPORT OR ALIEN CARD NO: _____

E. ☐ **I am not 18 years of age or older. Date of birth:** ___/___/___ MO DAY YEAR

F. ☐ **I am not domiciled in the State of California.**

Provide photocopy of military order or other document specifying domicile.

G. ☐ **I am not a resident of this county.**

Complete address change above, sign on reverse, and return in enclosed envelope.

H. ☐ **I have fulfilled my service obligations as a Grand Juror or Trial Juror in the past 12 months or am currently serving or already scheduled to serve as a Grand Juror or Trial Juror.**

COURT NAME: _____ SERVICE DATE: ___/___/___ MO DAY YEAR

I. ☐ **I have been convicted of malfeasance in office and my civil rights have not been restored.**

COURT NAME: _____

J. ☐ **I am now under conservatorship.**

COURT NAME: _____

K. ☐ **I am incarcerated in prison or jail.**

NAME OF PRISON OR JAIL: _____

L. ☐ **I have been convicted of a felony and am currently on parole, post-release community supervision, felony probation, or mandated supervision for the conviction of a felony.**

AGENCY NAME: _____

M. ☐ **I am currently required to register as a sex offender under Penal Code section 290 based on a felony conviction.**

COURT NAME: _____

N. ☐ **I am a peace officer as defined in Penal Code sections 830.1, 830.2(a)–(c), or 830.33(a).**

AGENCY NAME: _____ BADGE NO.: _____

REQUEST TO BE EXCUSED—I am unable to serve as a juror because:

O. ☐ **I have no means of transportation to the court and/or my travel time exceeds 1½ hours from home to court.**

Excuses from jury service for lack of transportation will not be given in certain jurisdictions. Turn page over or see above to find out if the court grants excuses based on lack of transportation.

P. ☐ **Jury service will cause an extreme financial hardship.**

NUMBER OF DEPENDENTS I SUPPORT: _____

MONTHLY HOUSEHOLD INCOME: $_____ *(Include salaries, wages, alimony, public benefits, etc., of all household members.)*

Please describe your extreme financial hardship below. Not being paid by your employer or being self-employed will be considered but does not mean that you will be automatically excused.

_____

_____

_____

Q. ☐ **Jury service will cause undue risk to my property.**

TYPE OF PROPERTY, INCLUDING MONETARY VALUE: _____

_____

Please describe type of risk: _____

_____

_____