

January 1, 2011

Mr. John Doe, #V12345  
P. O. Box 7100  
Corcoran, CA 93212

**Re: Doe v. Doe      Case Number: D11-00000**

Dear Mr. Doe:

You **must** complete the enclosed purple Intake Form and send it into Family Court Services, 751 Pine St., Martinez, CA 94553 no later than May 27, 2009.

The Litigation Coordinate of California State Prison Corcoran will be sent a request for you to be made available by phone for your mandatory mediation appointment. The Parent Orientation class is available online at [www.fcsorientation.fake](http://www.fcsorientation.fake), if you have internet access. Please find enclosed a copy of the Family Court Services Parent Orientation Handbook provided to all parents attending the orientation class.

If you have any questions about the orientation process, please contact Jim Paulsen, Administrator, at 751 Pine St., Martinez, CA 94553 or at [jpaul@contracosta.courts.ca.gov](mailto:jpaul@contracosta.courts.ca.gov)

Regards,

Family Court Services  
Superior Court, Contra Costa County