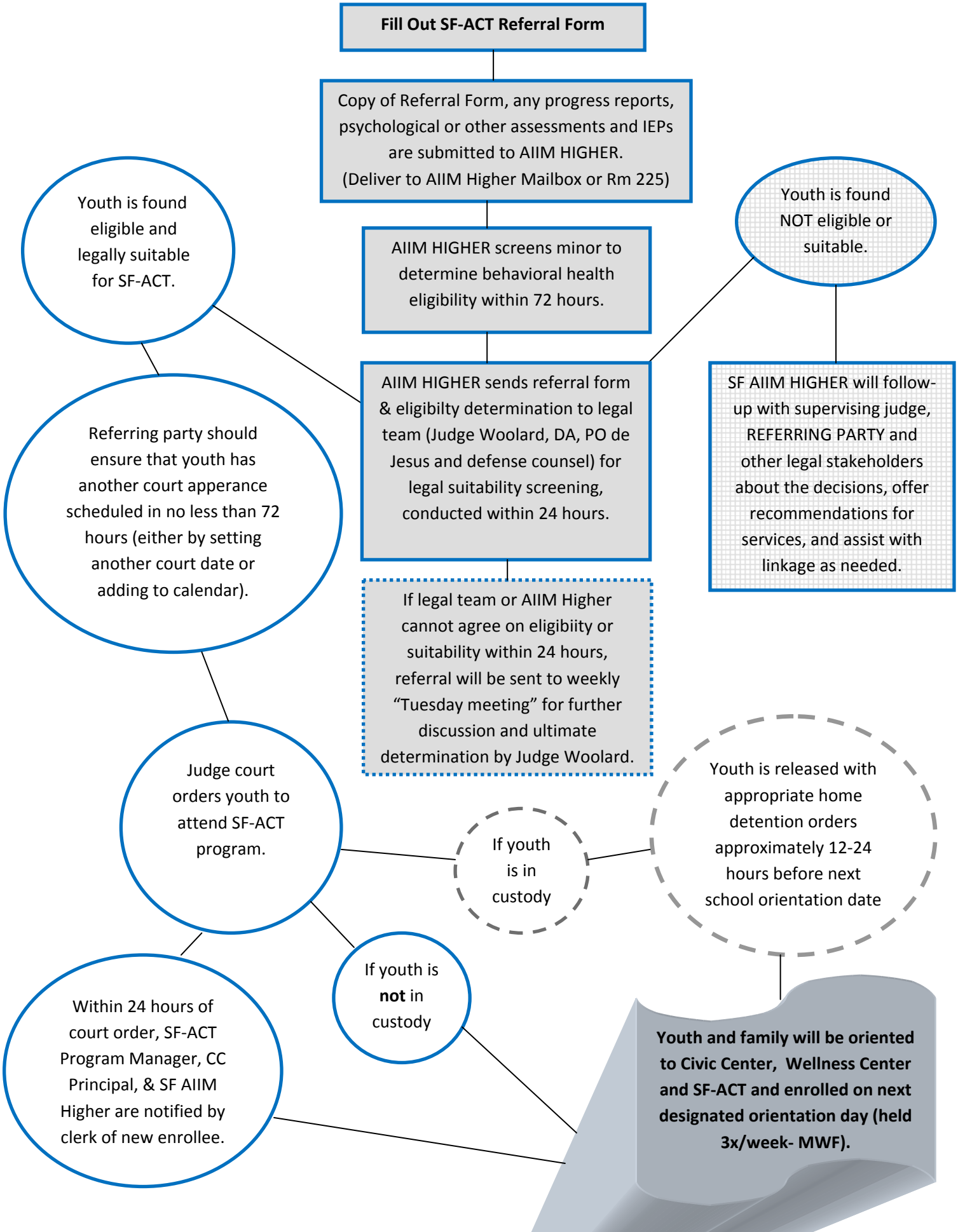SF Achievement Collaborative Team (SF-ACT) Referral Process