# SV-250 Proof of Service of Response by Mail

*Clerk stamps date here when form is filed.*

**1 Petitioner (Educational Institution Officer or Employee)**

Name: _____

**2 Student in Need of Protection**

Name: _____

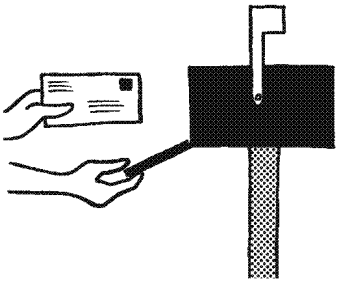
**3 Respondent (Person From Whom Protection Is Sought)**

Name: _____

**4 Notice to Server**

The server must:

- Be 18 years of age or older.
- Be a resident of or employed in the county where the mailing took place.
- Not be the respondent.
- Mail a copy of all documents checked in 5 below to the petitioner or the petitioner's lawyer.
- Complete and sign this form and give it to the respondent.



*Fill in court name and street address:*

**Superior Court of California, County of**

*Fill in case number:*

**Case Number:**

## PROOF OF SERVICE BY MAIL

**5** I am 18 years of age or older and not a party to this proceeding. I live or am employed in the county where the mailing took place. I mailed the petitioner or the petitioner's lawyer a copy of:

a. Form SV-120, *Response to Petition for Postsecondary School Violence Restraining Orders* (completed)

b. ☐ Other *(specify):*

_____

_____

**6** I placed copies of the documents listed above in a sealed envelope and mailed them as described below:

a. Mailed to *(name)*: _____

b. To this address: _____

City: _____ State: _____ Zip: _____

c. On *(date)*: _____ Mailed from: City: _____ State: _____

**7 Server's Information**

Name: _____ Telephone: _____

Address: _____

City: _____ State: _____ Zip: _____

*(If you are a registered process server):*

County of registration: _____ Registration number: _____

I declare under penalty of perjury under the laws of the State of California that the information above is true and correct.

Date: _____

_____ ▶ _____

*Type or print server's name* *Server to sign here*



**For your protection and privacy, please press the Clear button after you have printed the form.**

Print Save Clear