

QUARTERLY FINANCIAL STATEMENT CERTIFICATION

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.



Signature of Presiding Judge or Court Executive

01/04/2012

Date

San Benito Superior Court

Court
2011/2012 - Q1

Fiscal Year and Ending Quarter

QUARTERLY FINANCIAL STATEMENT
Filled Court Employee Positions (FTEs)

San Benito Superior Court

Court

2011/2012 - Q1

Fiscal Year and Ending Quarter

	Total Authorized Court Positions (FTEs) ¹ (OPTIONAL)	Positions (FTEs) Filled			
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Court Employee Positions (FTEs)	31.3	28.3			

¹ The Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.

**San Benito Superior Court
Trial Court Operations Fund
Balance Sheet
(Unaudited)**

For the month ended Sep									
Fiscal Year 2011/12									
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	Total Funds (Info. Purposes Only)
	General	Special Revenue		Capital Project	Debt Service				
		Non-Grant	Grant						
ASSETS									
Operations	\$ 64,436	\$ 132	\$ (77,699)				\$ 2,273	\$ (10,857)	\$ 17,206
Payroll	\$ 0							\$ 0	\$ 46,834
Jury									
Revolving									
Other									
Distribution									
Civil Filing Fees							\$ 0	\$ 0	\$ 0
Trust							\$ 178,820	\$ 178,820	\$ 161,946
Credit Card									
Cash on Hand	\$ 1,885							\$ 1,885	\$ 1,885
Cash with County							\$ 0	\$ 0	
Total Cash	\$ 66,322	\$ 132	\$ (77,699)				\$ 181,093	\$ 169,848	\$ 227,871
Short Term Investment	\$ 2,303,024						\$ 124,610	\$ 2,427,635	\$ 1,985,437
Investment in Financial Institution									
Total Investments	\$ 2,303,024						\$ 124,610	\$ 2,427,635	\$ 1,985,437
Accrued Revenue	\$ 0	\$ 0					\$ 0	\$ 0	\$ 0
Accounts Receivable - General	\$ 0		\$ 17,131					\$ 17,131	\$ 16,346
Dishonored Checks									
Due From Employee									
Civil Jury Fees	\$ 0							\$ 0	
Trust									
Due From Other Funds	\$ 0							\$ 0	\$ 92
Due From Other Governments	\$ 0	\$ 0						\$ 0	\$ 0
Due From Other Courts							\$ 0	\$ 0	\$ 0
Due From State	\$ 0		\$ 0					\$ 0	\$ 0
Trust Due To/From							\$ 0	\$ 0	
Distribution Due To/From									
Civil Filing Fee Due To/From									
General Due To/From	\$ 117							\$ 117	
Total Receivables	\$ 117	\$ 0	\$ 17,131				\$ 0	\$ 17,248	\$ 16,438
Prepaid Expenses - General	\$ 0							\$ 0	\$ 0
Salary and Travel Advances									
Counties									
Total Prepaid Expenses	\$ 0							\$ 0	\$ 0
Other Assets									
Total Other Assets									
Total Assets	\$ 2,369,463	\$ 132	\$ (60,568)				\$ 305,703	\$ 2,614,731	\$ 2,229,745
LIABILITIES AND FUND BALANCES									
Accrued Liabilities	\$ 0		\$ 0					\$ 0	\$ 0
Accounts Payable - General	\$ 5,432		\$ 0				\$ 0	\$ 5,432	\$ 0
Due to Other Funds	\$ 0	\$ 0	\$ 0				\$ 117	\$ 117	\$ 92
Due to Other Courts	\$ 0							\$ 0	\$ 0
Due to State	\$ 0		\$ 0				\$ 0	\$ 0	\$ 0
TC145 Liability							\$ 126,875	\$ 126,875	\$ 168,791
Due to Other Governments							\$ 0	\$ 0	\$ 0
AB145 Due to Other Government Agency									
Due to Other Public Agencies									
Sales and Use Tax	\$ 0							\$ 0	\$ 0
Interest							\$ 31	\$ 31	\$ 43
Miscellaneous Accts. Pay. and Accrued Liab.									
Total Accounts Payable and Accrued Liab.	\$ 5,432	\$ 0	\$ 0				\$ 127,024	\$ 132,456	\$ 168,926
Civil							\$ 115,045	\$ 115,045	\$ 97,469
Criminal							\$ 1,379	\$ 1,379	\$ 1,000
Unreconciled - Civil and Criminal							\$ 52,878	\$ 52,878	\$ 52,878
Trust Held Outside of the AOC									
Trust Interest Payable							\$ 6,869	\$ 6,869	\$ 6,821
Miscellaneous Trust									
Total Trust Deposits							\$ 176,170	\$ 176,170	\$ 158,168
Accrued Payroll	\$ 0							\$ 0	\$ 0
Benefits Payable	\$ (2,436)							\$ (2,436)	\$ (1,178)
Deferred Compensation Payable	\$ 1,761							\$ 1,761	\$ 0
Deductions Payable	\$ 484							\$ 484	\$ (17,878)
Payroll Clearing									
Total Payroll Liabilities	\$ (191)							\$ (191)	\$ (19,055)
Revenue Collected in Advance	\$ 0							\$ 0	\$ 0
Liabilities For Deposits	\$ 349						\$ 1,342	\$ 1,690	\$ 519
Jury Fees - Non-Interest							\$ 1,167	\$ 1,167	\$ 3,563
Fees - Partial Payment & Overpayment									
Uncleared Collections									\$ 0
Other Miscellaneous Liabilities									
Total Other Liabilities	\$ 349						\$ 2,509	\$ 2,858	\$ 4,082
Total Liabilities	\$ 5,590	\$ 0	\$ 0				\$ 305,703	\$ 311,293	\$ 312,121
Total Fund Balance	\$ 2,363,874	\$ 132	\$ (60,568)					\$ 2,303,438	\$ 1,917,624
Total Liabilities and Fund Balance	\$ 2,369,463	\$ 132	\$ (60,568)				\$ 305,703	\$ 2,614,731	\$ 2,229,745

**San Benito Superior Court
Trial Court Operations Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
(Unaudited)**

For the month ended Sep											
Fiscal Year 2011/12										2010/11	
	Governmental Funds						Total Funds (Info. Purposes Only)	Current Budget (Annual)	Total Funds (Info. Purposes Only)	Final Budget (Annual)	
	General	Special Revenue		Capital Projects	Debt Service	Proprietary Funds					Fiduciary Funds
		Non-Grant	Grant								
REVENUES											
State Financing Sources											
Trial Court Trust Fund	\$ 704,123						\$ 704,123	\$ 2,989,743	\$ 659,920	\$ 3,583,566	
Trial Court Improvement Fund	\$ 0						\$ 0	\$ 7,751	\$ 0	\$ 7,751	
Judicial Administration Efficiency & Mod Fund											
Judges' Compensation (45.25)	\$ 3,750						\$ 3,750	\$ 15,000	\$ 3,750	\$ 15,000	
Court Interpreter (45.45)	\$ 19,874						\$ 19,874	\$ 101,928	\$ 29,160	\$ 101,928	
Civil Coordination Reimbursement (45.55)											
MOU Reimbursements (45.10 and General)	\$ 6,279						\$ 6,279	\$ 87,506	\$ 9,247	\$ 90,206	
Other Miscellaneous											
	\$ 734,026						\$ 734,026	\$ 3,201,928	\$ 702,077	\$ 3,798,451	
Grants											
AB 1058 Commissioner/Facilitator			\$ (75)				\$ (75)	\$ 238,749	\$ 0	\$ 257,239	
Other AOC Grants											
Non-AOC Grants			\$ (75)				\$ (75)	\$ 238,749	\$ 0	\$ 257,239	
Other Financing Sources											
Interest Income	\$ 151	\$ 0					\$ 151	\$ 10,000	\$ 208	\$ 10,500	
Investment Income											
Donations											
Local Fees	\$ 16,208						\$ 16,208	\$ 50,000	\$ 17,929	\$ 45,000	
Non-Fee Revenues											
Enhanced Collections											
Escheatment											
Prior Year Revenue	\$ 35,314						\$ 35,314				
County Program - Restricted		\$ 132					\$ 132	\$ 1,100	\$ 212	\$ 1,500	
Reimbursement Other	\$ 76						\$ 76	\$ 1,500	\$ 312	\$ 21,000	
Sale of Fixed Assets											
Other Miscellaneous	\$ 101						\$ 101	\$ 9,350	\$ 86		
	\$ 51,849	\$ 132					\$ 51,981	\$ 71,950	\$ 18,747	\$ 78,000	
Total Revenues	\$ 785,875	\$ 132	\$ (75)				\$ 785,932	\$ 3,512,627	\$ 720,824	\$ 4,133,690	
EXPENDITURES											
Personal Services											
Salaries - Permanent	\$ 356,973		\$ 38,996				\$ 395,968	\$ 1,835,537	\$ 369,540	\$ 1,842,014	
Temp Help								\$ 500		\$ 700	
Overtime								\$ 929,303		\$ 903,743	
Staff Benefits	\$ 196,898		\$ 18,189				\$ 215,087		\$ 204,139		
	\$ 553,871		\$ 57,184				\$ 611,055	\$ 2,765,340	\$ 573,678	\$ 2,746,457	
Operating Expenses and Equipment											
General Expense	\$ 12,488		\$ 291				\$ 12,779	\$ 92,614	\$ 13,137	\$ 105,045	
Printing	\$ 2,192						\$ 2,192	\$ 28,850	\$ 2,338	\$ 29,050	
Telecommunications	\$ 1,839		\$ 469				\$ 2,309	\$ 12,000	\$ 1,692	\$ 14,000	
Postage	\$ 2,762						\$ 2,762	\$ 21,000	\$ 2,021	\$ 22,000	
Insurance								\$ 700		\$ 735	
In-State Travel	\$ 194		\$ 739				\$ 933	\$ 6,485	\$ 1,567	\$ 10,900	
Out-of-State Travel											
Training			\$ 550				\$ 550	\$ 1,700	\$ 485	\$ 2,450	
Security Services	\$ 0		\$ 95				\$ 95	\$ 400	\$ 90	\$ 225,360	
Facility Operations	\$ 2,803		\$ (482)				\$ 2,321	\$ 53,820	\$ 1,533	\$ 54,700	
Utilities	\$ (554)		\$ (554)				\$ (1,107)	\$ 5,800	\$ 359	\$ 4,770	
Contracted Services	\$ 57,834		\$ 2,200				\$ 60,034	\$ 625,119	\$ 46,808	\$ 618,840	
Consulting and Professional Services								\$ 400		\$ 600	
Information Technology	\$ 22,764						\$ 22,764	\$ 94,191	\$ 174	\$ 97,251	
Major Equipment								\$ 5,000		\$ 5,000	
Other Items of Expense											
	\$ 102,323		\$ 3,308				\$ 105,631	\$ 948,079	\$ 70,203	\$ 1,190,701	
Special Items of Expense											
Grand Jury											
Jury Costs	\$ 2,782						\$ 2,782	\$ 7,000	\$ 1,949	\$ 9,000	
Judgements, Settlements and Claims											
Debt Service											
Other											

Capital Costs								\$ 0	\$ 0	\$ 0
Internal Cost Recovery										
Prior Year Expense Adjustment										
	\$ 2,782						\$ 2,782	\$ 7,000	\$ 1,949	\$ 9,000
Total Expenditures	\$ 658,976		\$ 60,493				\$ 719,469	\$ 3,720,419	\$ 645,830	\$ 3,946,158
Excess (Deficit) of Revenues Over Expenditures	\$ 126,899	\$ 132	\$ (60,568)				\$ 66,463	\$ (207,792)	\$ 74,994	\$ 187,532
Operating Transfers In (Out)								\$ 0	\$ 0	\$ 0
Fund Balance (Deficit)										
Beginning Balance (Deficit)	\$ 2,236,975	\$ 0	\$ 0				\$ 2,236,975	\$ 2,236,975	\$ 1,842,630	\$ 1,842,630
Ending Balance (Deficit)	\$ 2,363,874	\$ 132	\$ (60,568)				\$ 2,303,438	\$ 2,029,183	\$ 1,917,624	\$ 2,030,162

**San Benito Superior Court
Trial Court Operations Fund
Statement of Program Expenditures
(Unaudited)**

For the month ended Sep										
Fiscal Year 2011/12									2010/11	
	Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)	Total Actual Expense	Final Budget (Annual)
PROGRAM EXPENDITURES:										
Judges & Courtroom Support	\$ 36,704	\$ 23,672					\$ 60,376	\$ 302,450	\$ 34,435	\$ 321,672
Traffic & Other Infractions	\$ 89,591	\$ 1,330					\$ 90,921	\$ 431,029	\$ 87,438	\$ 442,622
Other Criminal Cases	\$ 89,577	\$ 1,096					\$ 90,673	\$ 437,529	\$ 97,701	\$ 447,822
Civil	\$ 97,244	\$ 484					\$ 97,729	\$ 415,080	\$ 102,491	\$ 416,153
Family & Children Services	\$ 96,051	\$ 1,013					\$ 97,064	\$ 656,540	\$ 92,510	\$ 586,849
Probate, Guardianship & Mental Health Services	\$ 2,193						\$ 2,193	\$ 8,722	\$ 7,655	\$ 34,847
Juvenile Dependency Services		\$ 6,827					\$ 6,827	\$ 50,800	\$ 5,170	\$ 40,000
Juvenile Delinquency Services										
Other Court Operations										
Court Interpreters		\$ 21,427					\$ 21,427	\$ 110,000	\$ 26,323	\$ 106,500
Jury Services		\$ 1,042	\$ 2,782				\$ 3,824	\$ 15,400	\$ 2,331	\$ 18,000
Security		\$ 95					\$ 95	\$ 400	\$ 90	\$ 225,360
Trial Court Operations Program	\$ 411,361	\$ 56,987	\$ 2,782				\$ 471,130	\$ 2,427,950	\$ 456,145	\$ 2,639,825
Enhanced Collections										
Other Non-Court Operations								\$ 2,800		\$ 2,800
Non-Court Operations Program								\$ 2,800		\$ 2,800
Executive Office	\$ 72,683	\$ 21,052					\$ 93,735	\$ 435,128	\$ 78,298	\$ 446,269
Fiscal Services	\$ 73,359	\$ 3,440					\$ 76,799	\$ 542,861	\$ 64,977	\$ 546,809
Human Resources	\$ 25,313	\$ 1,337					\$ 26,649	\$ 100,511	\$ 22,075	\$ 97,950
Business & Facilities Services										
Information Technology	\$ 28,340	\$ 22,815					\$ 51,156	\$ 211,169	\$ 24,336	\$ 212,505
Court Administration Program	\$ 199,695	\$ 48,645					\$ 248,339	\$ 1,289,669	\$ 189,685	\$ 1,303,533
Expenditures Not Distributed or Posted to a Program										
Prior Year Adjustments Not Posted to a Program										
Total	\$ 611,055	\$ 105,631	\$ 2,782				\$ 719,469	\$ 3,720,419	\$ 645,830	\$ 3,946,158