

QUARTERLY FINANCIAL STATEMENT CERTIFICATION

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.



Signature of Presiding Judge or Court Executive

02/15/2013

Date

Marin

Court

FY 2012 - 2013 Q2

Fiscal Year and Ending Quarter

QUARTERLY FINANCIAL STATEMENT FOOTNOTES

Marin
Court

FY 2012 – 2013 Q2
Fiscal Year and Ending Quarter

FOOTNOTES

1	Filled positions totaling 128.50 include 5 limited term positions and 123.50 permanent positions.
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QUARTERLY FINANCIAL STATEMENT
Filled Court Employee Positions (FTEs)

Marin

Court

FY 2012 – 2013 Q2

Fiscal Year and Ending Quarter

Court Employee Positions (FTEs)	Total Authorized Court Positions (FTEs) ¹ (OPTIONAL)	Positions (FTEs) Filled			
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
134	134	130.50	128.50		

¹ The Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.

Superior Court of California, County of Marin
 Trial Court Operations Fund
 Balance Sheet
 (Unaudited)

For the month ended December									
Fiscal Year 2012/13									
	Governmental Funds							Total Funds (Info. Purposes Only)	Total Funds (Info. Purposes Only)
	General	Special Revenue		Capital Project	Debt Service	Proprietary Funds	Fiduciary Funds		
		Non-Grant	Grant						
ASSETS									
Operations	\$ (80,368)	\$ 62,688	\$ (111,450)				\$ 1,243,319	\$ 1,114,189	\$ (166,073)
Payroll	\$ (498)							\$ (498)	\$ 0
Jury	\$ 0							\$ 0	\$ 0
Revolving	\$ 15,000							\$ 15,000	\$ 15,000
Other									
Distribution									
Civil Filing Fees							\$ 0	\$ 0	\$ 0
Trust							\$ (42,737)	\$ (42,737)	\$ 1,206,240
Credit Card									
Cash on Hand	\$ 2,745							\$ 2,745	\$ 2,745
Cash with County									
Cash Outside of the AOC									
Total Cash	\$ (63,121)	\$ 62,688	\$ (111,450)				\$ 1,200,582	\$ 1,088,700	\$ 1,057,912
Short Term Investment	\$ 4,371,205						\$ 481,027	\$ 4,852,232	\$ 6,243,715
Investment in Financial Institution									
Total Investments	\$ 4,371,205						\$ 481,027	\$ 4,852,232	\$ 6,243,715
Accrued Revenue	\$ 0	\$ 0					\$ 0	\$ 0	\$ 0
Accounts Receivable - General									
Dishonored Checks									
Due From Employee	\$ 0							\$ 0	\$ 0
Civil Jury Fees									
Trust									
Due From Other Funds	\$ 0						\$ 0	\$ 0	\$ 0
Due From Other Governments	\$ 2,987							\$ 2,987	\$ 9,182
Due From Other Courts	\$ 0						\$ 0	\$ 0	\$ 0
Due From State	\$ 1,627	\$ 0	\$ 111,450					\$ 113,077	\$ 124,463
Trust Due To/From									\$ 3
Distribution Due To/From									
Civil Filing Fee Due To/From									
General Due To/From	\$ 376							\$ 376	\$ 409
Total Receivables	\$ 4,990	\$ 0	\$ 111,450				\$ 0	\$ 116,440	\$ 184,047
Prepaid Expenses - General	\$ 0							\$ 0	
Salary and Travel Advances									
Counties									
Total Prepaid Expenses	\$ 0							\$ 0	
Other Assets	\$ 10,000							\$ 10,000	
Total Other Assets	\$ 10,000							\$ 10,000	
Total Assets	\$ 4,323,074	\$ 62,688	\$ 0				\$ 1,681,609	\$ 6,067,372	\$ 7,435,874
LIABILITIES AND FUND BALANCES									
Accrued Liabilities	\$ 0							\$ 0	\$ 0
Accounts Payable - General	\$ 5,398		\$ 0				\$ 0	\$ 5,398	\$ 122
Due to Other Funds	\$ 0	\$ 0	\$ 0				\$ 376	\$ 376	\$ 411
Due to Other Courts									
Due to State	\$ 0							\$ 0	
TC145 Liability							\$ 490,601	\$ 490,601	\$ 557,308
Due to Other Governments	\$ 44,625		\$ 0				\$ 0	\$ 44,625	\$ 510,879
AB145 Due to Other Government Agency									
Due to Other Public Agencies									
Sales and Use Tax	\$ 1,667							\$ 1,667	\$ 1,148
Interest							\$ 170	\$ 170	\$ 178
Miscellaneous Accts. Pay. and Accrued Liab.									
Total Accounts Payable and Accrued Liab.	\$ 51,690	\$ 0	\$ 0				\$ 491,147	\$ 542,836	\$ 1,070,047
Civil							\$ 844,507	\$ 844,507	\$ 915,694
Criminal							\$ 229,040	\$ 229,040	\$ 162,160
Unreconciled - Civil and Criminal							\$ 7,773	\$ 7,773	\$ 7,923
Trust Held Outside of the AOC									
Trust Interest Payable							\$ 17,712	\$ 17,712	\$ 17,736
Miscellaneous Trust									
Total Trust Deposits							\$ 1,099,032	\$ 1,099,032	\$ 1,103,513
Accrued Payroll	\$ 0							\$ 0	\$ 0
Benefits Payable	\$ 0							\$ 0	\$ 0
Deferred Compensation Payable	\$ 0							\$ 0	\$ 0
Deductions Payable	\$ 8							\$ 8	\$ 0
Payroll Clearing	\$ 0							\$ 0	\$ 0
Total Payroll Liabilities	\$ 8							\$ 8	\$ 0
Revenue Collected in Advance									
Liabilities For Deposits	\$ 33,615						\$ 85,071	\$ 118,686	\$ 97,014
Jury Fees - Non-Interest							\$ 6,360	\$ 6,360	\$ 26,218
Fees - Partial Payment & Overpayment									
Uncleared Collections	\$ 0							\$ 0	\$ 0
Other Miscellaneous Liabilities									
Total Other Liabilities	\$ 33,615						\$ 91,431	\$ 125,046	\$ 123,232
Total Liabilities	\$ 85,313	\$ 0	\$ 0				\$ 1,681,609	\$ 1,766,922	\$ 2,296,792
Total Fund Balance	\$ 4,237,761	\$ 62,688	\$ 0					\$ 4,300,450	\$ 5,138,882
Total Liabilities and Fund Balance	\$ 4,323,074	\$ 62,688	\$ 0				\$ 1,681,609	\$ 6,067,372	\$ 7,435,874

Superior Court of California, County of Marin
 Trial Court Operations Fund
 Statement of Program Expenditures
 (Unaudited)

For the month ended December										
Fiscal Year 2012/13										
2011/12										
	Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)	Total Actual Expense	Final Budget (Annual)
PROGRAM EXPENDITURES:										
Judges & Courtroom Support	\$ 2,167,160	\$ 125,084			\$ 0		\$ 2,292,244	\$ 4,858,006	\$ 2,279,804	\$ 4,705,415
Traffic & Other Infractions	\$ 486,244	\$ 9,888					\$ 496,132	\$ 1,024,056	\$ 570,972	\$ 1,203,710
Other Criminal Cases	\$ 318,745	\$ 14,967					\$ 333,711	\$ 810,119	\$ 327,430	\$ 766,490
Civil	\$ 877,618	\$ 8,623			\$ 0		\$ 886,241	\$ 1,898,555	\$ 897,566	\$ 1,901,883
Family & Children Services	\$ 365,548	\$ 10,724					\$ 376,272	\$ 825,268	\$ 391,920	\$ 857,764
Probate, Guardianship & Mental Health Services	\$ 154,279	\$ 3,585					\$ 157,864	\$ 332,753	\$ 154,693	\$ 312,619
Juvenile Dependency Services		\$ 340					\$ 340	\$ 7,000	\$ 2,820	\$ 7,500
Juvenile Delinquency Services		\$ 1,600					\$ 1,600	\$ 3,742	\$ 3,742	\$ 14,786
Other Court Operations	\$ 121,439	\$ 11,153					\$ 132,592	\$ 353,711	\$ 109,995	\$ 192,201
Court Interpreters	\$ 242,056	\$ 32,830					\$ 274,886	\$ 492,711	\$ 284,966	\$ 538,622
Jury Services	\$ 81,091	\$ 5,489	\$ 52,788				\$ 139,368	\$ 310,098	\$ 140,759	\$ 289,993
Security									\$ 91,284	\$ 33,000
	\$ 4,814,180	\$ 224,282	\$ 52,788		\$ 0		\$ 5,093,249	\$ 10,912,277	\$ 5,255,952	\$ 10,823,983
Trial Court Operations Program										
Enhanced Collections										
Other Non-Court Operations										
Non-Court Operations Program										
Executive Office	\$ 196,950	\$ 3,474					\$ 200,424	\$ 404,778	\$ 204,181	\$ 454,844
Fiscal Services	\$ 343,411	\$ 25,398					\$ 368,809	\$ 870,671	\$ 415,686	\$ 1,681,160
Human Resources	\$ 353,907	\$ 8,669					\$ 362,576	\$ 697,925	\$ 410,632	\$ 809,296
Business & Facilities Services		\$ 222,555					\$ 222,555	\$ 511,512	\$ 237,042	\$ 577,764
Information Technology	\$ 475,083	\$ 1,138,016					\$ 1,613,100	\$ 2,844,526	\$ 1,650,082	\$ 4,080,807
Court Administration Program	\$ 1,369,352	\$ 1,398,112					\$ 2,767,464	\$ 5,329,512	\$ 2,917,623	\$ 7,803,871
Expenditures Not Distributed or Posted to a Program		\$ 0					\$ 0		\$ 0	
Prior Year Adjustments Not Posted to a Program										
Total	\$ 6,188,692	\$ 1,622,394	\$ 52,788		\$ 0		\$ 7,868,713	\$ 16,241,789	\$ 9,173,515	\$ 18,627,854

Superior Court of California, County of Marin
 Trial Court Operations Fund
 Statement of Revenues, Expenditures and Changes in Fund Balances
 (Unaudited)

For the month ended December:											
Fiscal Year 2012/13											
2011/12											
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	Current Budget (Annual)	Total Funds (Info. Purposes Only)	Final Budget (Annual)
	General	Special Revenue		Capital Projects	Debt Service						
		Non-Grant	Grant								
REVENUES											
Slate Financing Sources											
Trial Court Trust Fund	\$ 6,155,163	\$ 40,066					\$ 6,195,229	\$ 12,298,386	\$ 7,834,169	\$ 16,655,138	
Trial Court Improvement Fund	\$ 0						\$ 0	\$ 36,441	\$ 7	\$ 36,376	
Judicial Administration Efficiency & Mod Fund											
Judges' Compensation (45.25)											
Court Interpreter (45.45)	\$ 285,247						\$ 285,247	\$ 490,346	\$ 304,624	\$ 537,000	
Civil Coordination Reimbursement (45.55)											
MOU Reimbursements (45.10 and General)	\$ 100,144						\$ 100,144	\$ 150,688	\$ 140,191	\$ 269,035	
Other Miscellaneous	\$ 587,765						\$ 587,765	\$ 587,765		\$ 587,765	
	\$ 7,128,319	\$ 40,066					\$ 7,168,385	\$ 13,563,626	\$ 8,278,991	\$ 18,075,314	
Grants											
AB 1058 Commissioner/Facilitator			\$ 110,831				\$ 110,831	\$ 291,269	\$ 102,675	\$ 321,782	
Other AOC Grants			\$ 0				\$ 0	\$ 13,756		\$ 11,497	
Non-AOC Grants											
			\$ 110,831				\$ 110,831	\$ 305,025	\$ 102,675	\$ 333,279	
Other Financing Sources											
Interest Income	\$ 5,669	\$ 14					\$ 5,683	\$ 3,000	\$ 8,672	\$ 24,000	
Investment Income											
Donations	\$ 0						\$ 0				
Local Fees	\$ 186,543	\$ 5,878					\$ 192,421	\$ 341,600	\$ 87,676	\$ 327,590	
Non-Fee Revenues	\$ 19,333						\$ 19,333	\$ 54,000	\$ 30,657	\$ 57,000	
Enhanced Collections											
Escheatment											
Prior Year Revenue											
County Program - Restricted		\$ 3,573					\$ 3,573	\$ 7,200	\$ 3,716	\$ 8,000	
Reimbursement Other	\$ 10,569						\$ 10,569	\$ 24,200	\$ 25,888	\$ 108,323	
Sale of Fixed Assets											
Other Miscellaneous	\$ 7,930						\$ 7,930	\$ 9,300	\$ 1,008	\$ 2,500	
	\$ 230,044	\$ 9,465					\$ 239,509	\$ 439,300	\$ 157,615	\$ 522,503	
Total Revenues	\$ 7,368,363	\$ 49,531	\$ 110,831				\$ 7,518,725	\$ 14,207,951	\$ 8,538,281	\$ 18,936,096	
EXPENDITURES											
Personal Services											
Salaries - Permanent	\$ 4,138,408	\$ 0	\$ 63,882				\$ 4,202,270	\$ 8,685,899	\$ 4,314,764	\$ 8,802,958	
Temp Help	\$ 17,470						\$ 17,470	\$ 38,676	\$ 46,414	\$ 159,050	
Overtime	\$ 5,114						\$ 5,114	\$ 10,000	\$ 6,186	\$ 15,900	
Staff Benefits	\$ 1,930,478	\$ 0	\$ 28,199				\$ 1,958,678	\$ 4,282,557	\$ 1,937,278	\$ 4,107,154	
	\$ 6,091,471	\$ 0	\$ 92,061				\$ 6,183,532	\$ 13,017,132	\$ 6,304,640	\$ 13,085,062	
Operating Expenses and Equipment											
General Expense	\$ 215,969						\$ 215,969	\$ 378,700	\$ 98,464	\$ 281,122	
Printing	\$ 21,534						\$ 21,534	\$ 69,500	\$ 28,773	\$ 88,000	
Telecommunications	\$ 7,797						\$ 7,797	\$ 21,000	\$ 2,726	\$ 21,200	
Postage	\$ 43,725						\$ 43,725	\$ 95,000	\$ 62,240	\$ 121,281	
Insurance	\$ 3,512						\$ 3,512	\$ 3,512	\$ 3,328	\$ 3,328	
In-State Travel	\$ 4,090		\$ 977				\$ 5,066	\$ 18,000	\$ 6,298	\$ 16,200	
Out-of-State Travel											
Training	\$ 2,547						\$ 2,547	\$ 6,500	\$ 6,824	\$ 10,500	
Security Services									\$ 0	\$ 33,000	
Facility Operations	\$ 44,625						\$ 44,625	\$ 169,000	\$ 140,166	\$ 273,512	
Utilities											
Contracted Services	\$ 207,898		\$ 0				\$ 207,898	\$ 594,756	\$ 250,444	\$ 626,338	
Consulting and Professional Services	\$ 630						\$ 630	\$ 1,050	\$ 280	\$ 1,010	
Information Technology	\$ 1,026,331						\$ 1,026,331	\$ 1,697,439	\$ 1,120,899	\$ 2,861,480	
Major Equipment	\$ 42,759						\$ 42,759	\$ 60,000		\$ 130,263	
Other Items of Expense											
	\$ 1,621,417		\$ 977				\$ 1,622,394	\$ 3,114,657	\$ 1,720,442	\$ 4,446,182	
Special Items of Expense											
Grand Jury											
Jury Costs	\$ 52,788						\$ 52,788	\$ 110,200	\$ 48,182	\$ 95,600	
Judgements, Settlements and Claims											
Debt Service											
Other										\$ 1,000,000	
Capital Costs											
Internal Cost Recovery	\$ (18,412)		\$ 18,412				\$ 0	\$ 0	\$ 0	\$ 0	
Prior Year Expense Adjustment									\$ 100,311		
	\$ 34,375		\$ 18,412				\$ 52,788	\$ 110,200	\$ 148,493	\$ 1,095,600	
Total Expenditures	\$ 7,747,264	\$ 0	\$ 111,450				\$ 7,858,713	\$ 16,241,789	\$ 8,173,575	\$ 18,627,854	
Excess (Deficit) of Revenues Over Expenditures	\$ (388,900)	\$ 49,531	\$ (619)				\$ (339,989)	\$ (1,933,838)	\$ 365,707	\$ 308,242	
Operating Transfers In (Out)	\$ (619)		\$ 619				\$ 0	\$ 0		\$ 0	
Fund Balance (Deficit)											
Beginning Balance (Deficit)	\$ 4,627,281	\$ 13,158	\$ 0				\$ 4,640,439	\$ 4,640,439	\$ 4,773,175	\$ 4,773,175	
Ending Balance (Deficit)	\$ 4,237,611	\$ 62,688	\$ 0				\$ 4,300,450	\$ 2,706,601	\$ 5,138,882	\$ 5,081,417	