Brian J. Lamb
Presiding Judge

Stephen M. Place
Judge

Superi lifornia
)

Pamela M. Foster
Executive Officer

Application to Discharge Un-Collectible Balances *February 6, 2020*

*Name of defendant**	*Requested discharge amount**	*Case #*	*AR Account #*
«Name_of_defendant»	**$«Requested_discharge_amount»**	**«Case_»**	**«AR_Account_»**

POLICY: A fine or fee balance can only qualify for discharge when one or more of the following is true:

- ☐ **1.** The balance is too small to justify the cost of collection**, the likelihood of collection does not warrant the expense involved, or the amount has been otherwise lawfully compromised or adjusted*.
- ☐ **2.** All reasonable collection efforts have been performed, such as:
  - ☐ **a.** Letters requesting payment, in accordance with collection standards.
  - ☐ **b.** Attempts at legal action, such as bank and wage attachments, when, employment and assets are known.
  - ☐ **c.** Filing of abstracts against current and future acquisition of real property. (NA – not cost effective)
  - ☐ **d.** At least five years for infraction citations or ten years for criminal cases have elapsed from the due date or conviction date.
  - ☐ **e.** The debtor is deceased and it appears that the estate does not have sufficient assets.
  - ☐ **f.** The fines and/or fees has been referred to an external collection agency, including, but not limited to, a contracted delinquent collections vendor, the Franchise Tax Board-Court Ordered Debt program, and/or the Franchise Tax Board-Interagency Intercept Collection program, and their collection efforts have been unsuccessful.
- ☐ **3.** Any other fact warranting the discharge*

«Qualifying_Factors»

We find the «Case_Type» case in reference to be "un-Collectable" by the items marked above. The likelihood of collection does not warrant any further expense involved. This case is «Number_of_Years_Delinquent» years delinquent. The original amount ordered on case(s): $«Original_Amount_Ordered». «Location_Unknown»

Requested by:
I hereby certify under penalty of perjury the facts stated in this application are true and correct to the best of my knowledge*.

Danielle M. Sexton, Court Finance Manager

«Reviewer»

Approved by:

Pamela M. Foster, Court Executive Officer

**This form is in compliance with GC § 25258*
***The estimated cost of collection per case is $30 based on averages of the Inyo Court Collections Program*
\Grants & Projects\COURT COLLECTIONS\DISCHARGE of ACCOUNTABILITY