

**Judicial Council of California**

**Schedule 7A**

**Certification**

**2023-24**

**Court: Superior Court - Sierra**

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**CERTIFICATION**

**I HEREBY CERTIFY, to the best of my knowledge and belief, that the information stated in the Schedule 7A fairly presents the salary, benefits, and FTE of each authorized position, as of July 1, 2023, in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.**

*A. Mendez*

08/02/2023

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*Signature of Presiding Judge or Executive Officer*

## Judicial Council of California

Trial Court Funding Act of 1997

### SCHEDULE 7A

Salary and Position Worksheet

Transmittal and Submission

2023-24

Court System: Superior Court - Sierra  
County Number  
(for JCC staff use): 46

The Court Budget Unit of the Judicial Council Budget Services office will perform a general overall compliance review of the attached Schedule 7A from your court.

In the event that questions arise regarding the information listed on your court's Schedule 7A, please provide the court contact information requested below.

**For General Questions:** [Regarding Schedule 7A]

Court Contact: Ann Mendez  
Contact's Phone: (530) 289-2902  
E-mail Address: amendez@sierracourt.org

**For Specific Questions:** [Regarding Positions, Salary or PECT Numbers]

Schedule 7A Prepared By: Tosha Prince  
Preparer's Phone: (530) 289-2918  
E-mail Address: tprince@sierracourt.org

## Superior Court - Sierra

<b>Comments Worksheet</b>	
<b>Schedule 7A Worksheet</b>	
	Example: Types of differential pay (e.g., locality, bilingual, etc.) included in annual salaries.
1	
2	
3	
4	
<b>Benefits Worksheets</b>	
	Example: Retirement contributions include pension obligation bonds or certificates of participation.
1	
2	
3	
4	
<b>Base Salary Adjustment Worksheet</b>	
	Example: Dates of negotiated salary increases and salary increases that will come into effect after July 1, 2019.
1	
2	
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<b>General comments</b>	
1	
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## Schedule 7A

Superior Court - Sierra

<b>Summary of Salary &amp; Benefit Budgets for All Authorized Positions</b>	<b>2023-24</b>
Salary	\$ 425,598.68
OASDI & Medicare	\$ 30,699.35
Retirement	\$ 126,488.25
Deferred Compensation	\$ -
Workers' Compensation	\$ 5,158.05
Health Insurance	\$ 145,627.12
Other Insurance	\$ 4,536.19
Other Benefits (Salary Driven and Non Salary Driven)	\$ -
<b>Total Salary and Benefit Budget</b>	<b>\$ 738,107.64</b>

## Schedule 7A: Salary and Position Worksheet

2023-24

Superior Court - Sierra

B	C	D	F	G	H	I	J	K	L	M	N	O	P	Q	R
Position Classification	Model Class #	Manager, Supervisor or Other	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	Functional Area (PECT)	Total Salary (Col. J x K)
Court Executive Officer	1001	Manager	1	1	1	1	0.30	160,471.00	\$ 10,733	\$ 16,651	110001	461000		9100	48,141
Court Executive Officer	1001	Manager	1	1	1	1	0.25	160,471.00	\$ 10,733	\$ 16,651	110001	461000		9200	40,118
Court Executive Officer	1001	Manager	1	1	1	1	0.25	160,471.00	\$ 10,733	\$ 16,651	110001	461000		9300	40,118
Court Executive Officer	1001	Manager	1	1	1	1	0.05	160,471.00	\$ 10,733	\$ 16,651	110001	461000		9400	8,024
Court Executive Officer	1001	Manager	1	1	1	1	0.09	160,471.00	\$ 10,733	\$ 16,651	110001	461000		9500	14,442
Court Executive Officer	1001	Manager	1	1	1	1	0.01	160,471.00	\$ 10,733	\$ 16,651	110001	461000		1211	1,605
Court Executive Officer	1001	Manager	1	1	1	1	0.03	160,471.00	\$ 10,733	\$ 16,651	110001	461000		1212	4,814
Court Executive Officer	1001	Manager	1	1	1	1	0.02	160,471.00	\$ 10,733	\$ 16,651	110001	461000		1220	3,209
Accountant II	3003a	Other	2	1	1	1	0.40	85,570.68	\$ 5,752	\$ 8,838	110001	461000		9100	34,228
Accountant II	3003a	Other	2	1	1	1	0.40	85,570.68	\$ 5,752	\$ 8,838	110001	461000		9200	34,228
Accountant II	3003a	Other	2	1	1	1	0.02	85,570.68	\$ 5,752	\$ 8,838	110001	461000		9400	1,711
Accountant II	3003a	Other	2	1	1	1	0.05	85,570.68	\$ 5,752	\$ 8,838	110001	461000		9500	4,279
Accountant II	3003a	Other	2	1	1	1	0.01	85,570.68	\$ 5,752	\$ 8,838	110001	461000		1100	856
Accountant II	3003a	Other	2	1	1	1	0.01	85,570.68	\$ 5,752	\$ 8,838	110001	461000		1211	856
Accountant II	3003a	Other	2	1	1	1	0.05	85,570.68	\$ 5,752	\$ 8,838	110001	461000		1330	4,279
Accountant II	3003a	Other	2	1	1	1	0.05	85,570.68	\$ 5,752	\$ 8,838	110001	461000		2110	4,279
Accountant II	3003a	Other	2	1	1	1	0.01	85,570.68	\$ 5,752	\$ 8,838	110001	461000		2120	856
Court Clerk 2	2001a	Other	2	1	1	2	0.25	48,751.00	\$ 3,613	\$ 5,551	110001	461000		1100	12,188
Court Clerk 2	2001a	Other	2	1	1	2	0.10	48,751.00	\$ 3,613	\$ 5,551	110001	461000		1211	4,875
Court Clerk 2	2001a	Other	2	1	1	2	0.20	48,751.00	\$ 3,613	\$ 5,551	110001	461000		1212	9,750
Court Clerk 2	2001a	Other	2	1	1	2	0.20	48,751.00	\$ 3,613	\$ 5,551	110001	461000		1220	9,750
Court Clerk 2	2001a	Other	2	1	1	2	0.15	48,751.00	\$ 3,613	\$ 5,551	110001	461000		1231	7,313
Court Clerk 2	2001a	Other	2	1	1	2	0.05	48,751.00	\$ 3,613	\$ 5,551	110001	461000		1232	2,438
Court Clerk 2	2001a	Other	2	1	1	2	0.05	48,751.00	\$ 3,613	\$ 5,551	110001	461000		1310	2,438
Supervising Court Clerk	2001c	Supervisor	2	1	1	2	0.25	67,821.00	\$ 5,026	\$ 7,722	110001	461000		1100	16,955
Supervising Court Clerk	2001c	Supervisor	2	1	1	2	0.05	67,821.00	\$ 5,026	\$ 7,722	110001	461000		1211	3,391
Supervising Court Clerk	2001c	Supervisor	2	1	1	2	0.20	67,821.00	\$ 5,026	\$ 7,722	110001	461000		1212	13,564
Supervising Court Clerk	2001c	Supervisor	2	1	1	2	0.20	67,821.00	\$ 5,026	\$ 7,722	110001	461000		1220	13,564
Supervising Court Clerk	2001c	Supervisor	2	1	1	2	0.05	67,821.00	\$ 5,026	\$ 7,722	110001	461000		1231	3,391
Supervising Court Clerk	2001c	Supervisor	2	1	1	2	0.05	67,821.00	\$ 5,026	\$ 7,722	110001	461000		1232	3,391
Supervising Court Clerk	2001c	Supervisor	2	1	1	2	0.05	67,821.00	\$ 5,026	\$ 7,722	110001	461000		1310	3,391
Supervising Court Clerk	2001c	Supervisor	2	1	1	2	0.15	67,821.00	\$ 5,026	\$ 7,722	110001	461000		2120	10,173
Court Clerk 1	2001a	Other	2	1	1	2	0.10	38,685.00	\$ 3,010	\$ 4,625	110001	461000		1100	3,869
Court Clerk 1	2001a	Other	2	1	1	2	0.25	38,685.00	\$ 3,010	\$ 4,625	110001	461000		1211	9,671
Court Clerk 1	2001a	Other	2	1	1	2	0.15	38,685.00	\$ 3,010	\$ 4,625	110001	461000		1212	5,803
Court Clerk 1	2001a	Other	2	1	1	2	0.50	38,685.00	\$ 3,010	\$ 4,625	110001	461000		2120	19,343
Project Manager	5999	Other	3	1	1	3	1.00	24,300.00	\$ -	\$ -	110001	461000		9500	24,300

## Other Salary-Driven Benefits

Superior Court - Sierra  
2023-24

				Other Salary Driven Benefits Table													
				Medicare	OASDI	WC	Other Insurance					Deferred Compensation	Other Benefits				
				910302	910301	912501	912701	913301	913501	913502	913699	912402	Type the desired GL number below. Review the GL tab for list of approved salary and benefit GLs.				
A	B	C	D	910302	910301	912501	912701	913301	913501	913502	913699	912402	No GL Selected	No GL Selected	No GL Selected	No GL Selected	No GL Selected
Employee Org. Row #	Employee Organizational Unit Name	Bargaining Unit Name	Union Name	Medicare	OASDI	Workers' Compensation	Disability Insurance (SDI)	Unemployment Insurance	Life Insurance	Long-Term Disability	Other Insurance	Deferred Compensation	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above
1	Management Employees			1.450%	6.200%	0.000%	0.900%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
2	Miscellaneous Clerical	Miscellaneous Employees	Stationary Operating Engr Local	1.450%	6.200%	0.000%	0.900%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
3	Extra help	None		0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%

## Non-Salary-Driven Benefits

Superior Court - Sierra  
2023-24

				Non-Salary Driven Benefits Table																	
				Health Insurance						WC	Other Insurance					Deferred Compensation	Other Benefits				
A	B	C	D	910501	910401	913601	910502	910510	J	912501	912701	913301	913501	913502	913699	912402	Type the desired GL number below. Review the GL tab for list of approved salary and				
Employee Org. Row #	Employee Organizational Unit Name	Bargaining Unit Name	Union Name	Medical	Dental	Vision	Flexible Benefits	Combined Health	Total Health Insurance	Workers' Comp	Disability Insurance (SDI)	Unemployment Insurance	Life Insurance	Long-Term Disability	Other Insurance	Deferred Compensation	No GL Selected	No GL Selected	No GL Selected	No GL Selected	No GL Selected
																	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above	Select benefit from drop-down above
1	Management Employees			\$ 14,748	\$ 628	\$ 104	\$ 6,717	\$ -	\$ 22,197	\$ 1,032	\$ -	\$ -	\$ 153	\$ -	\$ 32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	Miscellaneous Clerical	Miscellaneous Employees	Stationary Operating Engr Local	\$ 21,435	\$ 1,181	\$ 172	\$ 8,070	\$ -	\$ 30,858	\$ 1,032	\$ -	\$ -	\$ 153	\$ -	\$ 32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	Extra help	None		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# Retirement Benefits

Superior Court - Sierra  
2023-24

A	B	C	D	E	F
Retirement Row #	Retirement Plan Code Number	Retirement Plan Name	Employer's Retirement Contribution Percentage	Employee Retirement Contribution Percentage Paid by Court	Total Court Contribution Rate ( D + E )
1	4601	CalPERS Sierra Classic	34.580%	0.000%	34.580%
2	4601	CalPERS Sierra PEPR	26.670%	0.000%	26.670%
3	None	Extra Help Position	0.000%	0.000%	0.000%



# Base Salary Adjustment

Superior Court - Sierra

2023-24

A	B	C	D	E	F	G	H	I
Row #	Employee Organizational Unit Name	Employee Org Row	Will Receive a Base Salary Adjustment this Fiscal Year? ("Yes", "No", or "Don't Know")	If "Yes" in Column D, Effective Date?	If "Yes" in Column D, Adjustment Type	If "Other" in Column F, Please Explain the Type of Adjustment	If "Don't Know" in Column D, On What Date Will Court Know If an Adjustment Will Be Made?	If "Yes" in Column D, Salary Adjustment %
1	Management Employees	1	No					0.00%
2	Miscellaneous Clerical	2	Yes	1/1/2024	NSI/COLA			4.00%
3	Extra help	3	No					0.00%

# Facility Table

Superior Court - Sierra  
2023-24

A	B	C
Facility Row #	Facility Code Number	Facility Name
1	1	Main Courthouse