



Judicial Council of California

Information Technology
Advisory Committee

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INFORMATION TECHNOLOGY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

May 15, 2024

12:00 p.m. to 1:00 p.m.

Videoconference

Advisory Body Members Present: Hon. Sheila F. Hanson, Chair; Vice- Chair; Mr. Brian Cotta; Hon. Tara Desautels; Mr. Jason Galkin; Mr. A.J. Guzman; Hon. Ioana Petrou; Mr. Jake Pison; Mr. Mike Baliel; Ms. Carrie Holmes; Mr. Adam Creiglow; Hon. Julie Culver; Hon. Bruce Smith; Mr. Neal Taniguchi.

Advisory Body Members Absent: Chief Judge Wiseman.
Hon. Kyle Brodie; Assembly Member Damon Connelly; Hon. Truc Do; Ms. Rebecca Fleming; Hon. Michael S. Groch; Hon. Amy Guerra; Mr. Brett Howard; Hon. Samantha P. Jessner; Hon. Kimberly Menninger.

Others Present: Lisa Chavez, Information Systems Supervisor, Judicial Council; John Yee, Acting Chief Information Officer, Judicial Council

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order and took roll call.

Approval of Minutes

The following Information Technology Advisory Committee meeting minutes were approved:

- March 7, 2024

There were no written public comments received for this meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1-2)

Item 1

Chair's Report

Update: Hon. Sheila F. Hanson welcomed members. The chair extended congratulations to Justice Desautels who was confirmed to the First District Court of Appeal on May 14, 2024. Judge Hanson announced a change in the council's IT leadership. Heather Pettit has left her Chief Information Officer position after 17 years of service in the Judicial Branch. She thanked Heather Pettit for her tremendous work and welcomed John Yee as the Acting Chief Information Officer of the council. Next, Judge Hanson gave the following updates about the current workstreams:

- Electronic Evidence Phase II – the findings and recommendations report was approved and officially sunset in March 2024.

- Tactical Plan for Technology – the kickoff meeting was held on May 6, 2024 The workstream group will deep dive into the Tactical plan and have a draft prepared for the 2025 – 2026 Tactical Plan in October of this year.
- IT Modernization Funding Program for fiscal year 2024 – 2025 – the program is well underway. Today’s meeting is dedicated to reviewing and approving their funding recommendations for fiscal years 2024-25.

Item 2

IT Modernization Workstream Recommendations (Action Requested)

Update: Lisa Chavez, Information Systems Supervisor, Judicial Council presented the overview of the IT Modernization program and timeline. She described the Workstream evaluations that resulted in a list of projects that the team recommended for funding approval. Hon. Sheila F. Hanson, reiterated that the Technology Committee directed ITAC to oversee the workstreams that evaluate the individual project proposals, sighting the vast amount of work done in a relatively short period of time. Judge Hanson asked the committee to review and consider approval of the project recommendations for the IT Modernization Fund program for fiscal year 2024-25.

Action: The committee unanimously approved the IT Modernization Fund program for fiscal year 2024-25, pending the Technology Committee’s approval.

A D J O U R N M E N T

There being no further business, the meeting was adjourned.