

Court Facilities Advisory Committee

Annual Agenda¹—2024

Approved by Executive and Planning Committee: March 14, 2024

I. COMMITTEE INFORMATION

Chair:	Hon. Brad R. Hill, Administrative Presiding Justice, Court of Appeal, Fifth Appellate District
Lead Staff:	Ms. Pella McCormick, Director, Facilities Services Mr. Chris Magnusson, Facilities Supervisor, Facilities Services
Committee's Charge/Membership: Rule 10.62 of the California Rules of Court states the charge of the Court Facilities Advisory Committee (CFAC), which is to make recommendations to the Judicial Council concerning the judicial branch capital program for the trial and appellate courts. Rule 10.62(b) sets forth the membership position of the committee. The CFAC currently has 19 members. The current committee roster is available on the committee's web page.	
Subcommittees/Working Groups²: 1. Courthouse Cost Reduction Subcommittee 2. Independent Outside Oversight Consultant Subcommittee 3. Subcommittee on Courthouse Names	
Meetings Planned for 2024³ (Advisory body and all subcommittees and working groups) No meetings are planned at this time.* *Please note: Historically, the committee has met on an ad hoc basis. This trend will continue within the 2024 calendar year, and the committee/its subcommittees is expected to meet approximately five times. <input type="checkbox"/> Check here if exception to policy is granted by Executive Office or rule of court.	

¹ The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

² California Rules of Court, rule 10.30 (c) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body's duties, subject to available resources, with the approval of its oversight committee.

³ Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

II. COMMITTEE PROJECTS

#	New or One-Time Projects ⁴	
1.	Project Title	Priority⁵ 1
	Judicial Branch Five-Year Infrastructure Plan for Fiscal Year (FY) 2025–26	Strategic Plan Goal⁶ VI
<p>Project Summary⁷: Review of the <i>Judicial Branch Five-Year Infrastructure Plan</i> for FY 2025–26, which forms the basis for trial and appellate court capital outlay project funding requests for the upcoming and outlying fiscal years. Submit a recommendation for Judicial Council consideration on the five-year plan’s submission to the California Department of Finance (DOF).</p> <p>Status/Timeline: The five-year plan is proposed for the July 2024 Judicial Council meeting and due in August 2024 to the DOF.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts; justice partners; DOF; Legislature; and Office of Governor.</p> <p>AC Collaboration: Judicial Branch Budget Committee and Executive and Planning Committee.</p>		

⁴ All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

⁵ For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to or accurately reflect the law; 1(b) Council or an internal committee has directed the committee to consider new or amended rules and forms; 1(c) Change is urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(d) Proposal is otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk. 2(a) Useful, but not necessary, to implement changes in law; 2(b) Responsive to identified concerns or problems; 2(c) Helpful in otherwise advancing Judicial Council goals and objectives.

⁶ Indicate which goal number of [The Strategic Plan for California’s Judicial Branch](#) the project most closely aligns.

⁷ A key objective is a strategic aim, purpose, or “end of action” to be achieved for the coming year.

#	New or One-Time Projects ⁴	
2.	Project Title Update to the California Trial Court Facilities Standards	Priority⁵ 1 Strategic Plan Goal⁶ VI
<p>Project Summary⁷: Review of the updated <i>California Trial Court Facilities Standards</i>, which define the minimum space and the functional, technical, and security requirements for the design of new court facilities in the state of California. Updated facilities standards are necessary, as they reflect best practices and successful solutions as the basis for design and construction of functional, durable, maintainable, efficient, and secure contemporary court facilities. Submit a recommendation for Judicial Council consideration to adopt the updated facilities standards from the latest 2020 version.</p> <p>Status/Timeline: Judicial Council Facilities Services proposes to update the facilities standards on a three-year cycle to incorporate building code and other code updates. The update to the facilities standards from the 2020 version will be reviewed by the CFAC in early 2024 and is proposed for the July or September 2024 Judicial Council meeting.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial courts; justice partners; DOF; and State Public Works Board.</p> <p>AC Collaboration: Information Technology Advisory Committee, Court Security Advisory Committee, and Executive and Planning Committee.</p>		

# Ongoing Projects and Activities ⁴		
1.	Project Title Judicial Branch Courthouse Construction Projects	Priority⁵ 1
		Strategic Plan Goal⁶ VI
<p>Project Summary⁷: Review of Judicial Council-approved new courthouse construction and renovation projects in relation to available construction program budget. Submit recommendations for Judicial Council consideration on how projects should proceed with available project budgets.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts; justice partners; DOF; and State Public Works Board.</p> <p>AC Collaboration: Judicial Branch Budget Committee and Courthouse Cost Reduction Subcommittee.</p>		
2.	Project Title Recommendations of the Independent Oversight Consultant (IOC)	Priority⁵ 1
		Strategic Plan Goal⁶ VI
<p>Project Summary⁷: Review and monitor implementation of IOC recommendations.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>The project includes allocations or distributions of funds to the courts, which have been reviewed and approved by Budget Service.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts and justice partners.</p> <p>AC Collaboration: Independent Outside Oversight Consultant Subcommittee.</p>		

#	Ongoing Projects and Activities⁴	
3.	Project Title Courthouse Construction Project Cost Reductions	Priority⁵ 1 Strategic Plan Goal⁶ VI
<p>Project Summary⁷: Oversight of reductions to courthouse project costs. Submit recommendations as needed for Judicial Council consideration.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts; justice partners; DOF; and State Public Works Board.</p> <p>AC Collaboration: Courthouse Cost Reduction Subcommittee.</p>		
4.	Project Title Judicial Branch Capital Program Funding	Priority⁵ 1 Strategic Plan Goal⁶ VI
<p>Project Summary⁷: Coordinate with the Judicial Council and its Judicial Branch Budget Committee and Executive and Planning Committee to provide funding for the Judicial Branch Capital Program. Submit recommendations as needed for Judicial Council consideration.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, Legal Services, and Governmental Affairs.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts; justice partners; DOF; Legislature; and Office of Governor.</p> <p>AC Collaboration: Judicial Branch Budget Committee and Executive and Planning Committee.</p>		

# Ongoing Projects and Activities ⁴		
5.	Project Title Additional Funding for Existing Courthouse Operations, Maintenance, and Facility Modifications	Priority⁵ 1
		Strategic Plan Goal⁶ VI
<p>Project Summary⁷: Coordinate with the Judicial Council and its Trial Court Facility Modification Advisory Committee to seek additional funding for existing courthouse operations, maintenance, and facility modifications.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts; justice partners; DOF; Legislature; and Office of Governor.</p> <p>AC Collaboration: Judicial Branch Budget Committee and Trial Court Facility Modification Advisory Committee.</p>		
6.	Project Title Courthouse of the Future	Priority⁵ 1
		Strategic Plan Goal⁶ VI
<p>Project Summary⁷: Review of how the courthouse of the future will be different including pandemic <i>lessons learned</i>, the hybrid courtroom and Digital Court, and applicability to future capital projects. Submit recommendations as needed for Judicial Council consideration.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: Coordination through lead staff to the committee with input from the Judicial Council’s offices of Facilities Services, Budget Services, and Legal Services.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Trial and appellate courts; justice partners; DOF; Legislature; and Office of Governor.</p> <p>AC Collaboration: Information Technology Advisory Committee, Data Analytics Advisory Committee, and Courthouse Cost Reduction Subcommittee.</p>		

III. LIST OF 2023 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	Ongoing: Review of Judicial Council-approved new courthouse construction and renovation projects in relation to available construction program budget and recommend how to proceed.
2.	Ongoing: Review and monitor implementation of IOC recommendations.
3.	Ongoing: Oversight of reductions to courthouse project costs.
4.	Ongoing: Coordinate with the Judicial Council and its Judicial Branch Budget Committee and Executive and Planning Committee to provide funding for the Judicial Branch Capital Program.
5.	Ongoing: Coordinate with the Judicial Council and its Trial Court Facility Modification Advisory Committee to seek additional funding for existing courthouse operations, maintenance, and facility modifications.
6.	Ongoing: Review how the courthouse of the future will be different including pandemic <i>lessons learned</i> , the hybrid courtroom and Digital Court, and applicability to future capital projects.
7.	Completed: On March 22, 2023, the CFAC discussed the need for an update to the <i>California Trial Court Facilities Standards</i> and created a workgroup to assist Facilities Services with incorporating code revisions and evaluating lessons learned in the draft update to be prepared for future CFAC review and distribution for public comments.
8.	<p>Completed: On March 22, 2023, the CFAC reviewed capital projects proposed in the draft <i>Judicial Branch Five-Year Infrastructure Plan for Fiscal Year 2024–25</i>, determining the following:</p> <ul style="list-style-type: none"> • The Lake–New Clearlake Courthouse project is removed from the plan and referred to Facilities Services to work with the Superior Court of Lake County to consider an array of alternatives to produce an outcome of improved service in Clearlake. • Facilities Services provide rescoping or site alternatives for the Placer–New Tahoe Area Courthouse project by June 2023. • Facilities Services work with Superior Court of Los Angeles County leadership to determine how the Los Angeles Superior Court Plan is to be leveraged for efficiencies of their current centralized service model.
9.	Completed: On March 24, 2023, the Judicial Council adopted the <i>Building Official Policy</i> . The policy sets forth the role, responsibilities, and qualifications of the council’s Building Official and establishes the process for appeal of the Building Official’s determinations. In November/December 2022, the CFAC and Trial Court Facility Modification Advisory Committee (TCFMAC) jointly reviewed the policy and directed its submission to the council for adoption.

#	Project Highlights and Achievements
10.	Completed: On March 24, 2023, the Judicial Council adopted the <i>California Environmental Quality Action Objectives, Criteria, and Procedures</i> . The policy was developed for the Judicial Council to ensure it considers potentially significant environmental impacts of its projects as required by the California Environmental Quality Act (CEQA), and to inform Judicial Council staff how to implement CEQA and other environmental regulatory requirements within the project schedule, acquisition, contracting, design, construction, and operation processes. In November/December 2022, the CFAC and TCFMAC jointly reviewed the policy and directed its submission to the council for adoption.
11.	Completed: On May 19, 2023, for the shelled space buildout for a new judgeship courtroom in the existing Stockton Courthouse, the CFAC’s Courthouse Cost Reduction Subcommittee reviewed and approved the 100 Percent Design Development drawings/report for the courtroom buildout project to move forward to the State Public Works Board (SPWB) for approval of Preliminary Plans.
12.	Completed: On June 2, 2023, for the shelled space buildout for a new judgeship courtroom in the existing Kings County Courthouse, the CFAC’s Courthouse Cost Reduction Subcommittee reviewed and approved the 100 Percent Design Development drawings/report for the courtroom buildout project to move forward to the SPWB for approval of Preliminary Plans.
13.	Completed: On June 12, 2023, the CFAC’s Subcommittee on Courthouse Names reviewed a revision to the Judicial Council’s <i>Courthouse Naming Policy</i> . Changes over time necessitated an update to the policy since it was adopted by the Judicial Council in 2014. The subcommittee directed its posting for a two-week court/public comment period and recommended the council approve the draft revised policy, subject to concurrence of the full CFAC including public comments review.
14.	Completed: On June 12, 2023, the CFAC’s Subcommittee on Courthouse Names reviewed the request from the Fourth District Court of Appeal, Division Three, to name the existing Fourth Appellate District Courthouse in the City of Santa Ana after Cruz Reynoso, former Associate Justice of the Supreme Court of California. The subcommittee recommended the Judicial Council approve the naming request, subject to conformance to the revised <i>Courthouse Naming Policy</i> (described above) and concurrence of the full CFAC.
15.	Completed: On June 27, 2023, the CFAC reviewed and approved the draft <i>Judicial Branch Five-Year Infrastructure Plan for Fiscal Year 2024–25</i> for submission to the Judicial Council for approval and submission to DOF, including the change to the capital project for the Superior Court of Placer County from new construction to a renovation of the existing courthouse building in Tahoe City to move it forward for request of initial funding for an acquisition/study phase in FY 2024–25. This five-year plan for trial and appellate court capital outlay projects forms the basis for capital project funding requests for the upcoming and outlying fiscal years. Subsequently, the five-year plan for FY 2024–25 was forwarded to the council, who approved it on July 21, 2023, and directed its submission to DOF to meet the deadline of July 31, 2023.

#	Project Highlights and Achievements
16.	Completed: On June 27, 2023, for the New San Luis Obispo Courthouse project, the CFAC reviewed and approved the site selection of two downtown San Luis Obispo sites—the preferred Kimball Property site and alternate Existing Courthouse Property site—for submission to the SPWB and for the project to return for future review/approval of site acquisition.
17.	Completed: On June 27, 2023, for the Lake–New Lakeport Courthouse project, the CFAC reviewed and approved the 100 Percent Schematic Design for the project to proceed with Design Development.
18.	Completed: On June 27, 2023, CFAC reviewed and approved a revision to the Judicial Council’s <i>Courthouse Naming Policy</i> for submission to the council for approval, based on the recommendation from its Subcommittee on Courthouse Names and including public comments review. Subsequently, the policy was forwarded to the council, who approved it on July 21, 2023.
19.	Completed: On July 14, 2023, for the shelled space buildout for a new judgeship courtroom in the existing Sutter County Courthouse, the CFAC’s Courthouse Cost Reduction Subcommittee reviewed and approved the 100 Percent Design Development drawings/report for the courtroom buildout project to move forward to the SPWB for approval of Preliminary Plans.
20.	Completed: On July 28, 2023, the CFAC affirmed its recommendation from its Subcommittee on Courthouse Names that the Fourth District Court of Appeal, Division Three’s request to name the existing Fourth Appellate District Courthouse in the City of Santa Ana after Cruz Reynoso, former Associate Justice of the Supreme Court of California, be submitted to the Judicial Council for approval based on its conformance to the revised <i>Courthouse Naming Policy</i> adopted by the council in July 2023. Subsequently, on September 19, 2023, the naming request was forwarded to the council, who approved naming the existing appellate courthouse in the City of Santa Ana as the “Cruz Reynoso Courthouse.”
21.	<p>Completed: On August 11, 2023, the CFAC’s Subcommittee on Courthouse Names reviewed the requests to name the superior courthouse under construction in downtown Sacramento after its location, after former Chief Justice of California, Tani Cantil-Sakauye, or after former Sacramento Court Judge and Court Executive Officer, Lloyd George Connelly, Jr., determining the following with respect to a two-step process:</p> <ol style="list-style-type: none"> 1. The superior courthouse under construction in downtown Sacramento should be named; and 2. For recommendation to the full CFAC, the new courthouse should be named after former Chief Justice of California, Tani Cantil-Sakauye.
22.	Completed: On August 24, 2023, the CFAC affirmed its recommendation from its Subcommittee on Courthouse Names that the new courthouse should be named after former Chief Justice of California, Tani Cantil-Sakauye, for submission to the Judicial Council for approval. Subsequently, on September 19, 2023, the naming request was forwarded to the council, who approved naming the new courthouse under construction in downtown Sacramento as the “Tani Cantil-Sakauye Sacramento County Courthouse.”

#	Project Highlights and Achievements
23.	Completed: On September 25, 2023, for the Monterey–New Fort Ord Courthouse project, the CFAC reviewed and approved the site acquisition of a five-acre parcel on the Main Gate site in the city of Seaside for submission to the SPWB for review and approval.
24.	Completed: On September 25, 2023, for the New Solano Hall of Justice (Fairfield) project, the CFAC reviewed and approved the site selection of two downtown Fairfield sites—the preferred Existing Hall of Justice site and alternate Old Solano Courthouse Parking Lot site—for submission to the SPWB and for the project to return for future review/approval of site acquisition.
25.	Completed: On September 25, 2023, for the New Fresno Courthouse project, the CFAC reviewed and approved the site selection of two downtown Fresno sites—the preferred Courthouse Park–Fresno Street site and alternate Courthouse Park–Van Ness Avenue site—for submission to the SPWB and for the project to return for future review/approval of site acquisition.