

**JUDICIAL COUNCIL MEETING**  
**Administrative Office of the Courts**  
**Malcolm M. Lucas Board Room**  
**455 Golden Gate Avenue**  
**San Francisco, California 94102-3688**  
**August 25, 2006**  
**8:30 a.m.–2:20 p.m.**  
**Open to the Public**

**AGENDA**

- 8:30–8:40 a.m.     **Public Comment Related to Trial Court Budget Issues\***  
                          [Subject to requests]  
                          \*This time is reserved for public comment on discussion agenda  
                          items relating to trial court budgets.
- 8:40–8:45 a.m.     **Approval of Minutes**  
                          **June 30, 2006, business meeting**  
                          [Minutes Tab]
- 8:45–9:05 a.m.     **Judicial Council Committee Presentations**  
                          Executive and Planning Committee  
                          Hon. Richard D. Huffman, Chair  
                          Policy Coordination and Liaison Committee  
                          Hon. Marvin R. Baxter, Chair  
                          Rules and Projects Committee  
                          Hon. Suzanne N. Kingsbury, Chair  
                          [Council Reports Tab]
- 9:05–9:15 a.m.     **Administrative Director’s Report**  
                          Mr. William C. Vickrey, Administrative Director of the Courts, will  
                          make a report.
- 9:15–9:25 a.m.     **Chief Justice’s Report**  
                          Chief Justice Ronald M. George will report on activities in which he  
                          has been involved since the last Judicial Council meeting.

**Consent Agenda (Items 1–2)**

*A council member who wishes to request that any item be moved from the Consent Agenda to the Discussion Agenda is asked to please notify Kenneth Kann at 415-865-7661 at least 48 hours before the meeting.*

**Item 1**

**Equal Access Fund: Distribution of Funds for IOLTA-Formula Grants (Action Required)**

The State Bar Legal Services Trust Fund Commission has submitted a report on distribution of Equal Access Fund grants. In that report, the commission requests that the Judicial Council approve distribution of \$12,574,080 according to the statutory formula set out in the state budget. The commission reports that it has complied with the guidelines set forth for distribution of those funds. The Budget Act authorizing the Equal Access Fund provides that the Judicial Council must approve the commission's recommendations if the Judicial Council determines that the awards comply with statutory and other relevant guidelines.

Staff: Ms. Bonnie Rose Hough  
Center for Families, Children & the Courts

**Item 2**

**Jury Instructions: Approve Publication of Revisions and Additions to Criminal Instructions (Cal. Rules of Court, rule 855(d)) (Action Required)**

The Advisory Committee on Criminal Jury Instructions recommends approval of the publication of revisions and additions to the Judicial Council of California Criminal Jury Instructions. The additions and revisions will improve the clarity, accuracy, and breadth of the instructions.

Staff: Ms. Robin Seeley  
Office of the General Counsel

**Discussion Agenda (Items 3–8)**

**Item 3**

9:25–9:35 a.m.

**Judicial Council Distinguished Service Awards for 2005–2006 (Action Required)**

The chairs of the Executive and Planning, Rules and Projects, and Policy Coordination and Liaison Committees recommend approval of the winners of the 2005–2006 Distinguished Service Awards for significant and positive contributions to court administration in California.

*Presentation (5 minutes)*

Speaker: Hon. Marvin R. Baxter  
Chair, Policy Coordination and Liaison Committee

*Discussion/Council Action (5 minutes)*

**Item 4**  
9:35–10:20 a.m.

**Court Facilities Planning: Prioritization Methodology for Trial Court Capital-Outlay Projects and Fiscal Year 2007–2008 Trial Court Funding Requests (Action Required)**

AOC staff recommends adoption and application of the Prioritization Methodology for Trial Court Capital-Outlay Projects, including the Trial Court Capital-Outlay Plan identifying five priority project groups. This new, simplified methodology has four criteria that reflect the main goals of the court facility improvement program and support the mission and policy direction of the Judicial Council in its Strategic Plan—Goal III, Modernization of Management and Administration. AOC staff recommends the council direct that it submit fiscal year 2007–2008 funding requests to the State Department of Finance for nine trial court projects in the highest priority group based on application of the new methodology.

*Presentation (20 minutes)*

Speakers: Ms. Kim Davis  
Office of Court Construction and Management  
Ms. Kelly Popejoy  
Office of Court Construction and Management

*Discussion/Council Action (25 minutes)*

10:20–10:35 a.m. **BREAK**

**Item 5**  
10:35–11:20 a.m.

**Report of the Collaborative Court-County Working Group on Enhanced Collections (Action Required)**

The Collaborative Court-County Working Group on Enhanced Collections recommends that the council adopt the guidelines, standards, and templates for collection programs as presented by the working group and direct staff to continue efforts to assist courts and counties in establishing or improving collection programs. The report contains recommendations to improve court-ordered debt collection by providing guidelines and standards for courts and counties to use when collecting sanctions, offsetting the costs of operating their collections programs, establishing reporting procedures, and providing courts with other tools to assist with improving collections. These recommendations will foster consistent statewide practices to enhance the collection of court fines, fees, penalties and assessments.

*Presentation (25 minutes)*

Speakers: Ms. Sheila Calabro  
Southern Regional Office

Hon. William W. Pangman  
Superior Court of Sierra County  
Mr. Khin Chin  
Southern Regional Office  
Hon. Carolyn B. Kuhl  
Superior Court of Los Angeles County  
Mr. Rubin Lopez  
California State Association of Counties  
Ms. Jessica Sanora  
Southern Regional Office

*Discussion/Council Action (20 minutes)*

11:20–11:40 a.m.

**Budget Process Overview (No Action Required)**

Presentation to provide a context for the fiscal year 2007–2008 budget development process.

*Presentation (20 minutes)*

Speaker: Mr. William C. Vickrey  
Administrative Director of the Courts

**Item 6**

11:40 a.m.–  
12:15 p.m.

**New and Revised Trial Court Security Standards  
(Action Required)**

This item presents recommendations to establish new funding standards for trial court security in the areas of Professional Staff Support, Security Services and Supplies, and Vehicle Use. It also recommends revision of an existing standard—Management and Supervision. These standards will affect the security funding courts will receive. They will also result in the need to submit a fiscal year 2007–2008 security budget change proposal (BCP) for additional funding, which is included in a separate report.

*Presentation (20 minutes)*

Speakers: Ms. Christine M. Hansen  
Finance Division  
Hon. Richard D. Aldrich  
Court of Appeal, Second Appellate District

*Discussion/Council Action (15 minutes)*

12:15–12:45 p.m.

**LUNCH BREAK**

**Item 7**

12:45–1:45 p.m.

**Fiscal Year 2006–2007 Trial Court Budget Allocations  
(Action Required)**

This item presents policy recommendations related to the allocation of (1) state appropriations limit adjustment funding for the trial courts, (2) funding for Judicial Council budget priorities, (3) security funding carried over from FY 2005–2006, (4) new funding for security and judgeships separately provided in the 2006 Budget Act, and (5) savings in the Judicial Branch Workers Compensation Program from FY 2005–2006. It also recommends changes in funding levels for three program areas, processing of elder abuse protective orders, civil case coordination, and assigned judges. There is also a recommendation for delegation of authority to the Administrative Director of the Courts to allocate available one-time and ongoing funds from the Trial Court Trust Fund.

*Presentation (45 minutes)*

Speakers: Ms. Christine M. Hansen  
Finance Division

*Discussion/Council Action (15 minutes)*

**Item 8**

1:45–2:20 p.m.

**[Fiscal Year 2007–2008 Trial Court Budget Request \(Action Required\)](#)**

AOC staff recommends that the council review and approve the fiscal year 2007–2008 trial court budget request so that it can be submitted to the Governor and Legislature in September 2006. This item would request 50 additional judgeships and staff, funding to address Senate Bill 1396 security costs, and a state appropriations limit base adjustment.

*Presentation (20 minutes)*

Speakers: Ms. Christine M. Hansen  
Finance Division

*Discussion/Council Action (15 minutes)*

**There have been no Circulating Orders since the last business meeting.**

**Judicial Council Appointment Orders Since the Last Business Meeting**

[Appointment Orders Tab]