



Judicial Council of California

Trial Court Facility Modification
Advisory Committee

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

April 8, 2024

11:00 AM – 1:58 PM

Judicial Council of California – Sacramento Office/Videocast for Public Access

Advisory Body Members Present: Hon. Donald Cole Byrd, Chair
Hon. William F. Highberger, Vice-Chair
Hon. John B. Ellis
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta (by video)
Mr. David H. Yamasaki

Advisory Body Members Absent: Hon. Brad R. Hill
Hon. Patricia M. Lucas (Ret.)
Mr. Jarrod Orr
Ms. Nocona Soboleski

Staff Present: The following Judicial Council staff were present:

Ms. Pella McCormick, Director, Facilities Services
Ms. Maria Atayde-Scholz, Manager, Facilities Services
Ms. Mimi Chung, Manager, Facilities Services (by video)
Mr. Jack Collins, Manager, Facilities Services (by video)
Ms. Nanci Connelly, Manager, Facilities Services (by video)
Mr. Andre Navarro, Manager, Facilities Services (by video)
Ms. Deepika Padam, Manager, Facilities Services (by video)
Ms. Peggy Symons, Manager, Facilities Services (by video)
Mr. Paul Terry, Manager, Facilities Services (by video)
Mr. Ed Ellestad, Supervisor, Facilities Services (by video)
Mr. Paul Fitzgerald, Supervisor, Facilities Services (by video)
Ms. Donna Jorgensen, Supervisor, Facilities Services (by video)
Mr. Chris Magnusson, Supervisor, Facilities Services (by video)
Mr. Glenn Mantoani, Supervisor, Facilities Services (by video)
Mr. Yassen Roussev, Supervisor, Facilities Services (by video)
Mr. Steve Shelley, Supervisor, Facilities Services
Mr. Randy Swan, Supervisor, Facilities Services (by video)
Mr. Patrick Treanor, Supervisor, Facilities Services (by video)
Mr. Guillermo Urena, Supervisor, Facilities Services (by video)
Mr. Doug Walthour, Supervisor, Facilities Services (by video)
Mr. Edward Gonzalez, Security Coordinator, Facilities Services (by video)
Mr. Hugh Dwiggin, Senior Facilities Analyst, Facilities Services (by video)
Ms. Mary Li, Facilities Analyst, Facilities Services
Ms. Sadie Varela, Facilities Analyst, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services (by video)
Ms. Hannah Rashyde, Administrative Specialist, Facilities Services (by video)
Ms. Kristin Kerr, Supervising Attorney, Legal Services (by video)
Mr. Jeremy Ehrlich, Attorney, Legal Services (by video)
Ms. Erin Stagg, Attorney II, Legal Services

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 11:02 AM, roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meeting held on March 4, 2024. (*Motion: Rockwell; Second: Ellis*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

DIRECTOR'S REPORT

The committee received the following updates:

1. Judicial Branch Budget Committee (JBBC):

- The Judicial Council Facilities Services Director presented 13 facilities-related Budget Change Concepts (BCCs) at the JBBC meeting held on March 13, 2024:
 - These BCCs are listed in the 2025–26 BCP Concept Tracking List included in the meeting materials available at www.courts.ca.gov/documents/jbbc-20240313-materials.pdf.
 - The JBBC meets next on May 16, 2024, to select BCCs to move forward for further development into Budget Change Proposals (BCPs).
 - The Judicial Council will meet on July 11–12, 2024, to approve BCPs for submission to the Administration.

2. Budget Update for the Spring Letter:

- Judicial Council Facilities Services has requested extension of the liquidation availability period, through June 30, 2025, for funding for two projects:
 - \$1.6 million, from the \$50 million appropriated in 2018 for deferred maintenance (DMF-2), for the elevator modernization project at the Hayward Hall of Justice in Alameda County.
 - \$6.6 million, from the \$50 million appropriated in 2019 for deferred maintenance (DMF-3), for fire and life safety/fire alarm projects at the Clara Shortridge Foltz Criminal Justice Center in Los Angeles County.

3. Branchwide Leadership Program:

- On April 8, 2024, Judicial Council Facilities Services management attended the 2024 Branchwide Leadership Academy, which aims to foster inter-court collaboration and shared leadership strategies branchwide.

4. Santa Clara Power Outage:

- On March 6, 2024, resulting from a PG&E power surge, an explosion occurred in the electrical bus duct eliminating all power to the 20-courtroom Santa Clara Family Justice Center in Santa Clara County. A temporary generator has been installed to return power to the building, a new bus duct has been manufactured and is enroute to the site, and repairs are expected to be completed shortly.

5. Infrared Thermography:

- Over the past year, Facilities Operations of Judicial Council Facilities Services has enhanced electrical preventative maintenance procedures. These new protocols, including the use of infrared thermography to scan equipment for hot spots, recently averted imminent failure of the master electrical switchboard cabinet at the Inglewood Courthouse in Los Angeles County.

OPEN SESSION - ACTION ITEMS (ITEMS 1-6)

Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)

The committee approved 108 projects for a total of \$3,689,161 to be paid from Facility Modification (FM) program funds previously encumbered for Priority 1 projects.

(Motion: Highberger; Second: Yamasaki)

Action Item 2 – List B – Facility Modifications Under \$100K (Priority 2)

The committee approved 56 projects for a total of \$645,532 to be paid from FM program funds previously encumbered for Priority 2 projects under \$100K.

(Motion: Highberger; Second: Rockwell)

Action Item 3 – List C – Facility Modification Cost Increases Over \$50K

The committee approved a cost increase over \$50K for one project for a total of \$69,810 to be paid from FM program funds.

(Motion: Rockwell; Second: Ellis)

Action Item 4 – List D – Facility Modifications Over \$100K (Priority 2)

The committee approved five Priority 2 FMs over \$100K for a total cost to the FM program budget of \$2,309,037. *(Motion: Yamasaki; Second: Ellis)*

Action Item 5 – October Meeting Travel Plans

The committee approved itinerary Option 2 for the courthouse tours/offsite committee meeting scheduled for October 24–25, 2024, with modification that the first day include touring the (San Francisco) Hall of Justice, (Alameda) Hayward Hall of Justice and Wiley W. Manual Courthouse, and (Contra Costa) George D. Carroll Courthouse and the second include touring the (San Francisco) Civic Center Courthouse in addition to the committee meeting.

(Motion: Ellis; Second: Rockwell)

Action Item 6 – Trial Court Facility Modifications Report for Quarter 3 of FY 2023–24

The committee approved the draft *Trial Court Facility Modifications Report for Quarter 3 of Fiscal Year 2023–24* for submission to the Judicial Council as an Information-Only item.

(Motion: Vallarta; Second: Ellis)

**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1–4)
(NO ACTION REQUIRED)**

Discussion Item 1 – List E – Court-Funded Requests (CFRs)

The committee received an update on CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Discussion Item 2 – List F – Funded Facility Modifications on Hold

The committee reviewed the list of previously funded FMs on hold.

Discussion Item 3 – Sustainability Update

The committee received an update on sustainability initiatives.

Discussion Item 4 – Facilities Maintenance Performance Report

The committee reviewed the report on facilities maintenance performance.

**OPEN SESSION - INFORMATION ONLY ITEMS (ITEMS 1–4)
(NO ACTION REQUIRED)**

Information Item 1 – Deferred Maintenance Funding – DMF-2 Projects Update

The committee received an update on the status of DMF-2 projects.

Information Item 2 – Deferred Maintenance Funding – DMF-3 Projects Update

The committee received an update on the status of DMF-3 projects.

Information Item 3 – Deferred Maintenance Funding – DMF-4 Projects Update

The committee received an update on the status of DMF-4 projects.

Information Item 4 – Architectural Revolving Fund Projects Update

The committee received an update on the status of FMs in the Architectural Revolving Fund.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 1:58 PM, and the advisory committee moved to the closed session of the meeting.

The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 2:04 PM.

Approved by the advisory body on 5/20/2024.